



# Jefferson RISE

## Annual Board Retreat

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### Date and Time

Saturday July 29, 2017 at 8:30 AM CDT

### Location

501 Lapalco Blvd

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In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

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### Agenda

#### I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes

Awaiting to pull minutes for the 7/26 meeting.

D. Part I: Board Role and Responsibilities

LAPCS Governance guru Neil Ranu will be leading the board in the strategic session portion of the annual retreat.

A. Introduction

B. What is a charter school?

C. Review of board self-assessment

D. Key charter school laws, rules, & regulations (Focus on open meetings and public records)

E. Board roles and responsibilities

- Public Stewardship
- Oversight and Direction
- Management Support Role

F. Governance vs. Management Hypotheticals

**E.** Part II: Board Structure

A. The importance of board member and board officer job descriptions

B. Effective Committees

- Purpose of board committees
- Difference between board committees and working groups supporting staff
- Committee job descriptions

C. Effective Board Meetings

- Meeting preparation (Board packets and dashboards)
- Board agenda design (Inquiry-based agendas)
- Board meeting design (Increasing participation at board meetings)

**F.** Part III: Strategic Review and Committee Breakouts

A. Mission review

B. Critical issues carousel (SWOT Analysis)

C. Using critical issues to create goals and establish priorities in committees

**II. Closing Items**

**A.** Adjourn Meeting