

APPROVED



# State Charter Schools Foundation of Georgia

## Minutes

### SCSF Executive Committee Meeting

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#### Date and Time

Tuesday December 5, 2023 at 12:00 PM

#### Location

<https://us06web.zoom.us/j/88223521001>

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#### Committee Members Present

A. Welcher (remote), C. Good (remote), C. Sears (remote), D. Head (remote), F. Konteh (remote), M. Neely (remote)

#### Committee Members Absent

J. Louis, Y. Mack

#### Guests Present

A. Chen (remote), S. Sweeney (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

A. Welcher called a meeting of the Executive Committee of State Charter Schools Foundation of Georgia to order on Tuesday Dec 5, 2023 at 12:09 PM.

#### C. Approve Minutes

C. Sears made a motion to approve the minutes from SCSF Executive Committee Meeting on 09-19-23.

F. Konteh seconded the motion.

The committee **VOTED** to approve the motion.

#### **D. Approve Minutes - Called Meeting**

F. Konteh made a motion to approve the minutes from SCSF Executive Committee Meeting (Called) on 09-26-23.

C. Sears seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Governance**

### **A. Welcome New Board Member**

Welcome to Dr Cayanna Good to the SCSF Board. She will serve as the new SCSC Commissioner representative.

### **B. Board Member Nominations**

C. Sears made a motion to approve the addition of two new board members Dr. LeKeisha Jackson & Michael Smith to the SCSF board effective January 1, 2024.

F. Konteh seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

M. Neely Abstain

F. Konteh Aye

C. Sears Aye

Y. Mack Absent

A. Welcher Aye

C. Good Aye

J. Louis Absent

D. Head Absent

## **III. Financial Reports**

### **A. Presentation of Financial Reports**

We have entered a period of decreased financial activity with the closeout of the GEER II grant and preparation to award CSP subgrants.

- All GEER II funds were expended by October 31, 2023. We are awaiting instructions on returning the remaining small amount of funds not spent.
- The SCSF began CSP activities and requested funds needed through the end of the calendar year. We are able to request funds in advance and are carefully monitoring the federal budget process.

- The SCSF received a second installment of \$30,000 as a part of the contract with the SCSC for operational support.

- The SCSF netted \$1,452 to support general operations from Donuts for Teachers.

The SCSF has been notified of a grant award for an unknown amount - we assume for book vending machines. We are working with the entity's bank.

## B. Update on Audit

The SCSF completed and submitted the organization's first independent audit and single audit. No Findings determined. Report has been completed and uploaded to the Fed website. \$2.2MM spent on grant expense expenditures.

## IV. Action Items

### A. Approve CSP Technical Assistance Contracts

C. Sears made a motion to approve CSP Technical Assistance Contracts with GCSA's Facility Resource Center and BES (build.excel.sustain.).

C. Good seconded the motion.

An evaluation committee comprised of members from the SCSF, SCSC, and GaDOE makes the following recommendations for contracts to provide technical assistance for the Replication and Expansion Cohort Program for the CSP Grant.

1. Facility and Finance Consultative Support - \$80,000 GCSA's Facility Resource Center
2. Implementation Support - \$80,000 BES (build.excel.sustain.)

The committee **VOTED** to approve the motion.

#### Roll Call

Y. Mack Absent

F. Konteh Aye

C. Sears Aye

A. Welcher Abstain

D. Head Aye

J. Louis Absent

M. Neely Abstain

C. Good Aye

## V. Program Report

### A. GEER II

The GEER II grant expired on September 30, 2023. The SCSF expended \$4,088,455.72 during the grant term.

- \$2,716,525.93 in subgrants to 12 charter schools/networks

- Two cohort programs serving 9 charter schools/networks
- New charter school website and public information campaign
- 99.9% utilization of grant funds (balance of \$4,044.28 to be returned)
- Onsite monitoring of subgrantees in January

## **B. CSP SE Grant**

Approval from USEd to solicit bids for technical assistance activities.

- Approval from USEd for the Request for Applications (RFA) for subgrants.
- New School Leader Fellowship in progress - Excelsior Village Academy, Miles Ahead, The Anchor School, Sankofa Montessori (including Year 1 schools)
- Replication and Expansion Cohort program in progress - Liberty Classical Schools, Spring Creek Charter Academy, International Charter Academy of Georgia, Chattahoochee Hills Charter School
- Currently accepting subgrant applications; held subgrant applicant webinar (30 attendees) and opened new SCSF Grant Portal (The recording from the webinar is available here as well as both of our websites. A Federal Programs Training webinar Michele cohosted is located here.) The RFA is attached.

## **C. Other Program Activities**

The SCSF has provided donations and support to state charter schools and their students throughout the Fall.

- Over 300 dozen donuts distributed to schools across the State
- 300 refurbished laptops via InspiredEDU
- Empty stocking fund teachers stocking fund
- Demo of new grant portal demo shared during meeting

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:56 PM.

Respectfully Submitted,  
F. Konteh

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## **Documents used during the meeting**

*None*