



# State Charter Schools Foundation of Georgia

## Minutes

### SCSF Executive Committee Meeting

---

#### Date and Time

Tuesday September 19, 2023 at 12:00 PM

#### Location

<https://us06web.zoom.us/j/88223521001>

---

#### Committee Members Present

A. Welcher (remote), C. Sears (remote), J. Louis (remote), M. Dudgeon (remote), M. Neely (remote), Y. Mack (remote)

#### Committee Members Absent

D. Head, F. Konteh

#### Committee Members who arrived after the meeting opened

Y. Mack

#### Guests Present

A. Chen (remote), M. Gassman (remote)

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

A. Welcher called a meeting of the Executive Committee of State Charter Schools Foundation of Georgia to order on Tuesday Sep 19, 2023 at 12:04 PM.

### **C. Approve Minutes**

C. Sears made a motion to approve the minutes from SCSF Executive Committee Meeting on 08-15-23.

M. Dudgeon seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Approve Minutes - Called Meeting**

C. Sears made a motion to approve the minutes from SCSF Executive Committee Meeting (Called) on 09-13-23.

M. Dudgeon seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Financial Reports**

### **A. Presentation of Financial Reports**

J. Louis presented the August 2023 Financial Reports. August 2023 marks the highest volume of financial activity in the history of the SCSF, with more than \$1.2 million in expenditures.

- The SCSF made payments to GEER II subgrantees based on their documented requests.
- The remainder of GEER II funds were disbursed to the SCSF in September, and we are on track to expend all funds.
- The SCSF received \$30,000 as a part of the contract with the SCSC for operational support.
- The SCSF began CSP activities and requested funds needed through the end of the federal fiscal year.
- Adjustments were made to the July 2023 report based on the FY2023 audit.
- No financial findings in the SCSF's first audit.

## **III. Action Items**

### **A. Approve GEER II Subgrants**

M. Dudgeon made a motion to Approve GEER II Subgrants.

C. Sears seconded the motion.

The Georgia Strategic Charter School Growth Initiative partners (SCSF, SCSC, GCSA) recommend awarding GEER II Start-up Subgrant Supplements as follows:

- Amana Academy West Atlanta - \$4,200 for moving expenses not already reimbursed

- The Anchor School - \$4,200 for wifi network
- DeKalb Brilliance - \$4,200 for student computers
- PEACE Academy - \$4,200 for reading curriculum
- Sankofa Montessori - \$4,211.75 for signage, addition expense for fencing, classroom supplies

Background: All schools were awarded GEER II Start-up Subgrants to assist with their opening activities. Start-up Subgrantees that have expended at least 80% of funds by last Wednesday and were not fully funded for their original request were invited to apply for a subgrant supplemental award of up to \$7,000, based on fund availability. Each applicant presented a budget and a plan to expend all funds fully by September 30, 2023. The SCSF has \$21,011.75 available for supplemental subgrant awards.

Note: The SCSF's request for a GEER II budget amendment was approved by OPB to allow for additional funds to be used for subgrants.

The committee **VOTED** unanimously to approve the motion.

Y. Mack arrived at 12:13 PM.

#### **IV. President's Report**

##### **A. Update from the President & CEO**

- Close out of GEER II grant: subgrants, op-eds, advertisements, community events, reporting
- Events in Athens, Augusta
- Commencement of CSP activities and Replication and Expansion Cohort Program: Chattahoochee Hills Charter School, International Charter Academy of Georgia, Liberty Classical Schools, and Spring Creek Charter Academy
- Commencement of New School Leader Fellowship Program
- Book Wagon and Book Vending Machine (Genesis Innovation Academy, Baconton Community Charter School)
- Finishing up audit and single audit
- Implementing WizeHive for new grant portal
- Erika Mitchell has resigned from the SCSF Board

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:29 PM.

Respectfully Submitted,

M. Gassman