

APPROVED



State Charter Schools Foundation of Georgia

Minutes

SCSF Executive Committee Meeting

Date and Time

Tuesday September 19, 2023 at 12:00 PM

Location

<https://us06web.zoom.us/j/88223521001>

Committee Members Present

A. Welcher (remote), C. Sears (remote), J. Louis (remote), M. Dudgeon (remote), M. Neely (remote), Y. Mack (remote)

Committee Members Absent

D. Head, F. Konteh

Committee Members who arrived after the meeting opened

Y. Mack

Guests Present

A. Chen (remote), M. Gassman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Welcher called a meeting of the Executive Committee of State Charter Schools Foundation of Georgia to order on Tuesday Sep 19, 2023 at 12:04 PM.

C. Approve Minutes

C. Sears made a motion to approve the minutes from SCSF Executive Committee Meeting on 08-15-23.

M. Dudgeon seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve Minutes - Called Meeting

C. Sears made a motion to approve the minutes from SCSF Executive Committee Meeting (Called) on 09-13-23.

M. Dudgeon seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Financial Reports

A. Presentation of Financial Reports

J. Louis presented the August 2023 Financial Reports. August 2023 marks the highest volume of financial activity in the history of the SCSF, with more than \$1.2 million in expenditures.

- The SCSF made payments to GEER II subgrantees based on their documented requests.
- The remainder of GEER II funds were disbursed to the SCSF in September, and we are on track to expend all funds.
- The SCSF received \$30,000 as a part of the contract with the SCSC for operational support.
- The SCSF began CSP activities and requested funds needed through the end of the federal fiscal year.
- Adjustments were made to the July 2023 report based on the FY2023 audit.
- No financial findings in the SCSF's first audit.

III. Action Items

A. Approve GEER II Subgrants

M. Dudgeon made a motion to Approve GEER II Subgrants.

C. Sears seconded the motion.

The Georgia Strategic Charter School Growth Initiative partners (SCSF, SCSC, GCSA) recommend awarding GEER II Start-up Subgrant Supplements as follows:

- Amana Academy West Atlanta - \$4,200 for moving expenses not already reimbursed

- The Anchor School - \$4,200 for wifi network
- DeKalb Brilliance - \$4,200 for student computers
- PEACE Academy - \$4,200 for reading curriculum
- Sankofa Montessori - \$4,211.75 for signage, addition expense for fencing, classroom supplies

Background: All schools were awarded GEER II Start-up Subgrants to assist with their opening activities. Start-up Subgrantees that have expended at least 80% of funds by last Wednesday and were not fully funded for their original request were invited to apply for a subgrant supplemental award of up to \$7,000, based on fund availability. Each applicant presented a budget and a plan to expend all funds fully by September 30, 2023. The SCSF has \$21,011.75 available for supplemental subgrant awards.

Note: The SCSF's request for a GEER II budget amendment was approved by OPB to allow for additional funds to be used for subgrants.

The committee **VOTED** unanimously to approve the motion.

Y. Mack arrived at 12:13 PM.

IV. President's Report

A. Update from the President & CEO

- Close out of GEER II grant: subgrants, op-eds, advertisements, community events, reporting
- Events in Athens, Augusta
- Commencement of CSP activities and Replication and Expansion Cohort Program: Chattahoochee Hills Charter School, International Charter Academy of Georgia, Liberty Classical Schools, and Spring Creek Charter Academy
- Commencement of New School Leader Fellowship Program
- Book Wagon and Book Vending Machine (Genesis Innovation Academy, Baconton Community Charter School)
- Finishing up audit and single audit
- Implementing WizeHive for new grant portal
- Erika Mitchell has resigned from the SCSF Board

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:29 PM.

Respectfully Submitted,

M. Gassman