

APPROVED



## Parker Performing Arts School

### Minutes

#### Parker Performing Arts BOD Monthly Working Meeting

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**Date and Time**

Tuesday February 17, 2026 at 5:45 PM

**Location**

PPA BOD Working Meeting

Parker Performing Arts School

Third Tuesday of every month · 5:45 – 7:00pm

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**Directors Present**

E. Acosta, J. Adamson (A, #3), K. Cloyd, K. Medellin, M. O'Keeffe, S. Cooke (E, #6)

**Directors Absent**

A. Lonsdale, C. Thomas (A, #5)

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**I. Opening Items****A. Call the Meeting to Order**

S. Cooke (E, #6) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Feb 17, 2026 at 5:48 PM.

**B. Record Attendance & Introduce/Recognize Visitors****C. Reading of Vision and Mission**

Director O'Keeffe read the vision and mission.

## II. Approval of Consent Agenda

### A. Adoption of Agenda

S. Cooke (E, #6) made a motion to Adopt the agenda.

E. Acosta seconded the motion.

The board **VOTED** to approve the motion.

### B. Approval of 02/03/2026 BOD Monthly Business Meeting Minutes

S. Cooke (E, #6) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 02-03-26.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

## III. Public Comments/Scheduled Appearances

### A. Public Comments

No public comments.

## IV. Actionable Items

### A. Executive Principal Board Interview Prep

Discussion on how to conduct the interview and process for doing that interview.

### B. Executive Principal Board Interview

Each board member has taken their own notes of the interview process.

### C. Executive Principal Final Candidate

K. Cloyd made a motion to move Caitlen Hilzer to move forward as the final candidate for executive principal position.

J. Adamson (A, #3) seconded the motion.

Needs to be posted for two weeks before the contract is created and presented to the candidate.

The board **VOTED** to approve the motion.

#### Roll Call

J. Adamson (A, #3) Aye

K. Medellin Aye

C. Thomas (A, #5) Absent

M. O'Keefe Aye

E. Acosta Aye

K. Cloyd Aye

S. Cooke (E, #6) Aye

**Roll Call**

A. Lonsdale            Absent

**V. Other Business**

**A. Other Items**

All board members need to added to the PPA Uniform document and the mid-year self-evaluation document.

Discussion of presenting Phil will a plaque for his time as a principal and a short presentation to the 8th grade continuation.

**B. Plans for Next Meeting**

Next meeting is March 3rd.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,  
S. Cooke (E, #6)