

APPROVED



Parker Performing Arts School

Minutes

Parker Performing Arts BOD Monthly Business Meeting

Date and Time

Tuesday February 3, 2026 at 5:45 PM

Location

Parker Performing Arts
15035 Compark Blvd
Englewood, CO 80112

To join the video meeting, click this link: <https://meet.google.com/yzz-ksgb-yty>

Otherwise, to join by phone, dial +1 573-605-0167 and enter this PIN: 569 368 969#

Directors Present

A. Lonsdale, C. Thomas (A, #5) (remote), E. Acosta, J. Adamson (A, #3), K. Cloyd, M. O'Keeffe, S. Cooke (E, #6)

Directors Absent

K. Medellin

Directors who left before the meeting adjourned

A. Lonsdale

Ex Officio Members Present

P. Molfino

Non Voting Members Present

P. Molfino

Guests Present

PPA Hiring Committee, T. Maestas

I. Opening Items

A. Call the Meeting to Order

S. Cooke (E, #6) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Feb 3, 2026 at 5:48 PM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

PPA Vision and Mission read by Director Adamson.

II. Approval of Consent Agenda

A. Adoption of Agenda

S. Cooke (E, #6) made a motion to Adopt Agenda.
K. Cloyd seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of 01/06/26 BOD Monthly Business Meeting Minutes

S. Cooke (E, #6) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 01-06-26.
J. Adamson (A, #3) seconded the motion.
The board **VOTED** to approve the motion.

III. Public Comments/Scheduled Appearances

A. Public Comments

No public comments submitted.

B. Hiring Committee Recommendation Presentation

1. PPA Hiring Committee Introductions

2. Recap of Hiring Process:

- a. Initial discussion with Board President and Principal
- b. Review of position/collection of candidate information and applications
- c. First and second round of interviews

- d. Board recommendation made

- 3. Recommendation of Caitlin Hilzer for Executive Principal from hiring committee
 - a. Letter shared and read to Board Directors
 - b. Committee discussion

- 4. Next steps, discussion/final interview by Board of Directors/ Board vote

IV. Administration Reports

A. PrinciPAL Update with Mr Molfino

- 1. Finances
 - a. Trending well
 - b. Second open enrollment is open now until July 31- now a first come first serve process through district open enrollment process
 - c. 631 students (current)
 - d. Goal: 660 for August 2026 /budgeted number 640 for robust budget in upcoming school year
 - e. Intent to return survey to parents e-mailed
 - f. Middle school and Kindergarten looking full for 2026-2027 school year

- 2. Academics
 - a. Charter Renewal approved - 5 more years
 - b. Honor Society growing and ceremony approaching
 - c. Battle of the Books- 3rd and 4th grade team currently undefeated

- 3. Arts
 - a. Dance show for students
 - b. Mural coming to a finish/final touches
 - c. 4th grade show: in house creation/ creative interaction and relationships
 - d. Staff talent show - successful. Connected fundraiser very successful, model/footprint going forward

- 4. PCA Activities
 - a. Share out for Valentines coming up
 - b. Always looking for volunteers

Survey season is here, left up longer for response needs

DCSD passed a communications policy: if PPA does not want to follow DCSD policy we will need to create our own, can function underneath based on wording that exists

- a. Law enforcement contact in schools

Board Directors can bring any policy concerns to the board, especially if questioning alignment with PPA culture

B. Business Manager's Report

Upcoming review of financials
Engaged in school audit - due in March

V. Actionable Business

A. Uniform Policy Discussion

Received feedback from middle school staff/arts department:
What are they required to wear/performance needs-
Inconsistent sleeve length
Inconsistent 'type' of shirt
Color difficult
Enforcement difficult - between school policy and performance policy
Concert black - all black look- music department preference
Too many options at school versus what is needed for performance and competition

Dean of Security:
Length specifications
Need for tights and leggings under all
All uniform polo shirts needed everyday, dance leotards specifically
Hoodies and polo underneath
Fashion accessories and excessive jewelry
Photo suggestions/update document to review

Board Discussion:
Idea of un-coupling formal day and middle school performance policy
What are the goals/outcomes of formal day? School tours. Charter expectations. Teach occasion.
All black formal day? Elementary black or red polo, Middle black button up with PPA logo
Financial implications upon families
Weather implications for sleeve length and pant length
Direct and unquestionable policies
Once a month versus once a week
Block days and schedule

Next Steps:
Board shared document
Possibility of parent survey- data collection needed and engagement from parent community
Next meeting- compile and vote to make changes

VI. Committee Updates

A. Fundraising Committee

Director Katie Cloyd:

Fundraising event made: \$11,163

200 tickets sold

Future discussions on 'lessons learned'- send thoughts and ideas to Katie Cloyd

King Soopers quarterly deposit

B. Finance Committee

Director JT Adamson:

December: from 12 payments on mortgage to 9, so larger payments will be made, makes it appear we are out of budget, no payment May, June, July

Received interest payment from interest account, annually close to \$75,000

Discussed having a board dashboard, asking to include expense line for instructional staff versus non-instructional staff

Change in funding from State of Colorado- ELL, low income impacted schools will receive three times more funding, future impacts for PPA

VII. Other Business

A. Board Member Reflection & Forward Thinking

President Stephanie Cooke:

Reflection: what have we done, what can we change moving forward

Form for feedback emailed to board

Board as a whole and school support, what can the board offer the school (policy, governance, fundraising/financial needs)

Committee goals and reflections

B. Hiring Next Steps

President Stephanie Cooke:

Next steps include: interview candidate, vote to name a finalist, post publicly for 14 days, within 14 days work on contract writing, and present contract to candidate for position acceptance

Folder of applicant interview will be made available to the board for review

Notification to PPA community will be sent 2/4/2026, including recommendation of C. Hilzer

Next meeting proposed to be in person, for candidate interview at 6:15pm and discussion before and after

C. Other Business

A. Lonsdale left at 7:01 PM.

Ashley Lonsdale moved to remote attendance

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
M. O'Keeffe