



Parker Performing Arts School

Minutes

2023/24 SY PPA Board of Directors Annual Strategy Meeting

Date and Time

Sunday August 6, 2023 at 10:00 AM

Location

Parker Performing Arts School

Directors Present

C. Walker (E, #1), E. Remington (A, #2), J. Adamson (A, #3), K. McDonald (E, #4), R. Sanchez (A, #8), S. Cooke (E, #6), V. Olivas Smith (E, #7)

Directors Absent

None

Ex Officio Members Present

P. Molfino

Non Voting Members Present

P. Molfino

Guests Present

D. Rohrer, S. Williams

I. Opening Items**A. Call the Meeting to Order**

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Sunday Aug 6, 2023 at 10:10 AM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Read into the record by Director K. McDonald

D. The breaking of the ice

- What are you looking to create for yourself in the next 12 months?
 - Participation in Ice Breaker by all Directors and Guests

II. Agenda Overview

A. Adoption of Retreat Agenda

R. Sanchez (A, #8) made a motion to adopt agenda as written.

K. McDonald (E, #4) seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Annual Strategic Planning Cycle & Board Calendar

A. Annual Strategic Planning Cycle

- Annual Strategic meeting for School year '24/'25 proposed for April 28 from 10 am - 2p
 - adding to calendar for the preposed date

B. Annual Board Calendar

- The first Tuesday of the month is scheduled in person from 545 - 7:00
- The third Tuesday of the month virtual Working meetings from 5:45 - 7:00
 - no changes to the current schedule
 - passed unanimously
- SAC parent survey date TBD
- May 7th deadline for the internal board survey to be finished
 - May 18th is set for admin review and re-contracting of administration
- Board visit day schedule for '23/'24
 - Fall - Tuesday, Oct 3rd
 - Spring - Tuesday, March 5th
- Tours - First Thursdays at 9 am (Formal Day)

- no more than 2 board members per visit
- Director S. Cooke will send out a calendar/sign up
- Mixer night in Aug date TBD in Business Meeting
- Count Day Oct 2nd

IV. Administration Updates

A. PrinciPAL Update

- Provided by P. Molfino
 - outline document attached to the agenda
- Finance update
 - Dougco Alliance of Charter School statement of support to be signed off on by P Molfino
- Academic update
 - UIP to state by Oct 15th
- Arts Update
 - Arts Honors Societies to come back
- Enrollment update
 - current 623
 - +5 pending
 - changes anticipated
- Culture/Personal
 - Fully staffed at this time
 - Dress Code considerations
 - language for more specificity regarding recurring situations
 - Aug and Sept business meetings for discussion

B. Admin Team Intro and Role and Responsibilities

C. 23/24 SY PPA Admin Team Initiatives

V. Board Requirements

A. Board Certification Training Modules

- Discussion led by Director R Sanchez
- Retake if certification is more than 12 months old
- Request for a commitment from the board to have certification by the end of October

B. BOD Ethics and Code of Conduct

- Reminder to the board to be very careful with the line between being a Board Member and a parent in the school community

- The board speaks with one voice during board meetings

C. Committees and Committee Chairs

- Discussion opened by Director R Sanchez
- Current assignments:
 - PCA - chair V Olivas-Smith
 - Finance - chair JT Adamson, S Cooke participation
 - Marketing - chair C Walker, V Oliva-Smith participation
 - Fundraising - chair S Cooke
 - Doug County School District monitor - E Remington
 - Grant Committee - currently un-chaired
 - SAC - chair K McDonald
- Current commitments for committees to stand with opening to be filled to chair the Grant committee

VI. Break

A. Lunch

- Break for lunch called by Director at 11:51am
- Seconded by B Remington
- passed
- lunch break until 12:25pm
- meeting called back to order from lunch at 12:31pm

VII. SWOT Analysis

A. SWOT Analysis

- SWOT analysis opened for discussion and beginning building the initial document
- Continuation of SWOT analysis to be completed at next meeting.

B. Identify Potential Connections Between Quadrants

Tabled to next meeting

C. Refine Points & Identify Key Initiatives

Tabled to next meeting

D. Define Goals and Objectives

Tabled to next meeting

Board to define and contribute based on their own committee assignments

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:28 PM.

Respectfully Submitted,

R. Sanchez (A, #8)

R. Sanchez (A, #8) made a motion to adjourn meeting.

S. Cooke (E, #6) seconded the motion.

The board **VOTED** unanimously to approve the motion.

Documents used during the meeting

- Board Update 23-24.pdf
- CDE Board Cert Access Guide 2022-23 Update (1).pdf