

APPROVED



Parker Performing Arts School

Minutes

Parker Performing Arts BOD Monthly Working Meeting

****VIRTUAL MEETING****

Date and Time

Tuesday November 19, 2024 at 5:45 PM

Location

PPA BOD Working Meeting

Third Tuesday of every month · 5:45 – 7:00pm

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/dwf-octf-ivu>

Or dial: (US) +1 650-524-5149 PIN: 599 360 397#

Directors Present

A. Lonsdale (remote), C. Thomas (A, #5) (remote), C. Walker (E, #1) (remote), J. Adamson (A, #3) (remote), R. Sanchez (A, #8) (remote), S. Cooke (E, #6) (remote), V. Olivas Smith (E, #7) (remote)

Directors Absent

E. Acosta

Ex Officio Members Present

P. Molfino (remote)

Non Voting Members Present

P. Molfino (remote)

Guests Present

timothy@hinklecpas.com (remote)

I. Opening Items

A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Nov 19, 2024 at 5:46 PM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Director Adamson read the PPA vision and mission

II. Approval of Consent Agenda

A. Adoption of Agenda

R. Sanchez (A, #8) made a motion to adopt the agenda as written.
A. Lonsdale seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of 11/5/24 BOD Annual Strategy Meeting Minutes

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 11-05-24.
J. Adamson (A, #3) seconded the motion.
The board **VOTED** to approve the motion.

III. Public Comments/Scheduled Appearances

A. Public Comments

NO public comments submitted prior to deadline

IV. Annual Audit Presentation

A. 23/24 Annual Audit Presentation

Timothy Ahopelto from Hinkle and Company presented the following audit information.

Audit approach consists of planning, testing & reporting. Update understanding of school's internal controls and operations specific to the school year being audited.

Audit opinion was unmodified.

1. Obtain reasonable assurance that the financial statements are free of material misstatement.

2. Compliance with ethical requirements (independent in fact and appearance).

Engagement team, firm as a whole have met the ethical requirements.

No ethical adjustments or disagreements with management over the course of the audit.

Maintained required representation letter

No consultations required on auditing or accounting matters.

Director Sanchez asked questions of Mr. Ahopelto and the following answers were provided:

The audit process takes from 1 week-2 weeks (30-40 hours of work). Typically 3 people are dedicated to the audit of the school. They work with the business manager and G&G accounting manager. The data presented by the school is fairly easy to get through.

According to Mr. Ahopelto, Parker Performing Arts is above average when it comes to getting the auditors information. Parker Performing, being a smaller client, is more organized than the other smaller clients that they have. The documents are available readily.

V. Actionable Items

A. Social Media Policy

Discussion was had surrounding an option for a policy regarding social media and what social media pages are sanctioned and authorized by Parker Performing Arts school.

Board members will take time before the next meeting to review a proposed policy and add their thoughts and comments.

VI. Other Business

A. Other Business/Actionable Items

Another anonymous complaint has been filed with the district regarding board agenda posting timeline and parent involvement on the SAC. We have reviewed that all agendas and minutes are being posted publicly as they should be. Additionally, we do everything we can to get involvement on the SAC- and we are unable to force volunteerism.

Mr. Molfino stated that links on the website were changed in order to make things more direct so there is no confusion.

A reminder was made to sign the board handbook. Director Thomas stated that she's having trouble with adobe and asked to sign physically.

Director Thomas brought up health care within the schools, and the ability to bill medicaid within the school. Mr. Molfino stated that we have looked at this in the past but if things are broadening then he and Director Thomas can definitely meet together.

Mr. Molfino also stated that the Colorado Gives page is set up and running. A link will go out to the community after break.

Director Walker also stated that the culture committee is up and running and doing wonderful things. An update to come.

B. Plans for Next Meeting

Our next meeting will be Tuesday, December 3rd at 5:45 in person at PPA.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,
R. Sanchez (A, #8)