

APPROVED



## Parker Performing Arts School

### Minutes

#### Parker Performing Arts BOD Monthly Working Meeting

**\*\*VIRTUAL MEETING\*\***

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##### **Date and Time**

Tuesday April 18, 2023 at 5:45 PM

##### **Location**

PPA BOD Working Meeting

Tuesday, March 21 · 5:45 – 7:00pm

Google Meet joining info

Video call link: <https://meet.google.com/yvv-zixe-idj>

Or dial: (US) +1 216-839-9654 PIN: 481 443 058#

More phone numbers: <https://tel.meet/yvv-zixe-idj?pin=8404901589467>

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##### **Directors Present**

C. Walker (E, #1), E. Remington (A, #2) (remote), J. Adamson (A, #3) (remote), K. McDonald (E, #4) (remote), R. Sanchez (A, #8) (remote), S. Cooke (E, #6) (remote), V. Olivas Smith (E, #7)

##### **Directors Absent**

C. Thomas (A, #5)

##### **Directors who arrived after the meeting opened**

C. Walker (E, #1), V. Olivas Smith (E, #7)

##### **Ex Officio Members Present**

P. Molfino (remote)

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## **Non Voting Members Present**

P. Molfino (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Apr 18, 2023 at 5:51 PM.

### **B. Record Attendance & Introduce/Recognize Visitors**

### **C. Reading of Vision and Mission**

Read by Director JT Adamson

## **II. Approval of Consent Agenda**

### **A. Adoption of Agenda**

R. Sanchez (A, #8) made a motion to accept agenda as written.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approval of 4/4/23 Business Meeting Minutes**

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 04-04-23.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Mark 3/21/23 PPA Working Meeting Minutes Approved**

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Working Meeting on 03-21-23.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Public Comments/Scheduled Appearances**

### **A. Public Comments**

No visitors

## **IV. Actionable Items**

### **A.**

## **Continuing conversation regarding Volunteer engagement**

Update provided by Director K McDonald

### **Barriers to volunteering**

- Time of day that the hours were available do not work with parents works schedules
- parents feel that coming into the building does not feel welcoming so they are hesitant to volunteer

### **How to address**

- survey out to parents?
  - what times/days would work best for you
  - what would be areas you would be interested in volunteering in?
  - PCA opportunities
  - is help Counter a barrier to finding and completing hours
  - miscommunication between PCA/Help Counter and opportunities that are available to volunteer?
- survey out to new and returning families for this information to continue the conversation with current parents and bringing new families into the fold.
  - new family survey to really find out their needs/barriers
    - separate communication from established families
- Volunteer coordinator?
  - not from the Board
  - should that be a hybrid position that sits as the head of a committee but works in both the PCA and Board meetings
  - PCA has the Volunteer Coordinator position in the request for community members for elections
- communication opportunities
  - new programs to track outside of Help Counter
    - much more user friendly programs but have a much higher price tag
    - Help Counter is \$150/year
    - other programs up to \$7000 a year
    - examples to be sent out to Finance committee for review on cost viability
- Volunteer to spearhead Director K McDonald
- Getting it up and running and get it over to PCA to continue working it

## **B. Deliver a Volunteer survey to the PPA Community**

C. Walker (E, #1) arrived at 6:10 PM.

V. Olivas Smith (E, #7) arrived at 6:14 PM.

Director K McDonald and Director S Cooke will be working on volunteer survey

Survey to be reviewed at Strategic Meeting  
As needed info push to board for feedback

## **V. Other Business**

### **A. Other Business/Actionable Items**

opening item: Director C. Thomas has tendered her resignation from the Board but will remain in as the head of the Grant Committee.

will be sending out notice for open board position to ideally start at the August Strategic meeting

Thank you to Chantae for her 3 years of service with the Board  
Director C Walker Erickson

- met with publisher/owner City Lifestyle Magazine
- opportunity to showcase summer programs in the magazine
  - potential recruitment opportunity
- Issue in Aug which focuses on kids
  - working to get PPA n the cover for that issue
- Search Parker another magazine opportunity

### **B. Plans for Next Meeting**

Currently scheduled for May 2nd

- Splash for Color will also be on May 2nd

Move to change the meeting to virtual

- No objection noted
- moved to virtual
  - conference room to be available for those going to already be at the school

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:46 PM.

Respectfully Submitted,  
E. Remington (A, #2)