

APPROVED



## Parker Performing Arts School

### Minutes

#### Parker Performing Arts BOD Monthly Business Meeting

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**Date and Time**

Tuesday March 4, 2025 at 5:45 PM

**Location**

Parker Performing Arts School  
15035 Cmpark Blvd  
Parker, CO 80134

CHOIR ROOM

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**Directors Present**

A. Lonsdale, C. Thomas (A, #5) (remote), C. Walker (E, #1), E. Acosta, J. Adamson (A, #3), R. Sanchez (A, #8), S. Cooke (E, #6), V. Olivas Smith (E, #7)

**Directors Absent**

*None*

**Directors who left before the meeting adjourned**

A. Lonsdale

**Ex Officio Members Present**

P. Molfino

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### **Non Voting Members Present**

P. Molfino

### **Guests Present**

T. Maestas

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Mar 4, 2025 at 5:49 PM.

### **B. Record Attendance & Introduce/Recognize Visitors**

### **C. Reading of Vision and Mission**

Director Lonsdale read the Parker Performing Arts Meeting and Vision

## **II. Approval of Consent Agenda**

### **A. Adoption of Agenda**

R. Sanchez (A, #8) made a motion to adopt the agenda as written.

C. Walker (E, #1) seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approval of 2/4/25 PPA BOD Business Meeting Minutes**

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 02-04-25.

A. Lonsdale seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approval of 2/18/25 Monthly Working Meeting Minutes**

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Working Meeting on 02-18-25.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

## **III. Public Comments/Scheduled Appearances**

### **A. Welcome scheduled guests and meeting attendees**

The following guests are in attendance:

- Katie Cloyd- Board Applicant
- Meredith O'Keefe- Board Applicant
- Keshia Medellin- Board Applicant
- Meghan Hemann- SAC Chair, Board Election Committee Chair

## **B. Public Comments**

No public comments were submitted

## **IV. Administration Reports**

### **A. PrinciPAL Update with Mr Molfino**

The following update was given by Mr. Molfino:

#### **Financial-**

- 25/26 budget and forecasting being prepared, 24/25 wrapping up and finishing spending priorities
- Hiring season starts after spring break
- Annual increase percentage will need to be voted on, as well as proposed retention bonus

#### **Academics-**

- Working toward CMAS preparation, students exposed to test platform
- Instructional Leadership Team reflecting and planning for upcoming school year starting next year
- Technology platforms being audited- what to keep what to get
- 3 year school performance framework examined by staff last week
- Charter Renewal next year will include the SPF as well as the financial health of the school
- As it exists now, after a second 5 year renewal, future renewals will be fasttracked

#### **Arts & Culture**

- Wrinkle in Time (MS Play) coming up soon, 4th grade play happened last week
- Spring Dance seemed to be a success
- Winter Gala Committee will need to become a priority
- Site visit was completed by the school district
- Marketing Materials are getting out to preschools
- Direct marketing through google and facebook will be focus coming up soon
- Currently sitting at 620 students for next year. Kindergarten and 3rd grade are pretty open.

## B. Business Manager's Report

Tiffany Maestas gave the following report:

- February Financials will be pushed back due to financial committee meeting needing to be pushed back due to spring break
- 25/26 adopted budget due at the end of May
- New Federal Grant CDE has opened grant to charter schools
  - Charter Schools Facility Assistance Program
  - Funds used for facilities (lease payments)
  - 5 year grant program (most money in year 1)
  - Intent to Apply applications due March 17th
  - Application close April 17th- award letter likely to come end of April, beginning of May
  - Not competitive grant, apply and meet qualifications
  - \$133/pupil estimated for year 1, \$80/pupil estimated for year 5. Once the intent to apply is completed, the final per pupil will be given.
  - Total \$11mil available for this grant
  - October 1st-September 30th, can backdate
  - Potential to use the funds for July, August, September lease payments to clear up funds for 25/26
  - Grant committee assistance not needed, application is straight forward and Tiffany will take care of application

## V. Committee Presentations

### A. Budget Presentation

Director Adamson gave an update on the budget, including a recap of the end of January financials. Documents attached reflect this update and specific information.

The Finance committee made recommendations for the salary increases and retention bonuses to the board, also attached in documents.

Total bonus retention payout will be about \$150,000. This payout will be come out of this year's budget, where there is currently about \$600,000 in contingencies.

Reminder that the teachers are currently coming off of a 13% increase from the last year and our salaries are comparable to the district.

R. Sanchez (A, #8) made a motion to approve a 2.5% salary increase for employees for the 25/26 school year.

E. Acosta seconded the motion.

The board **VOTED** to approve the motion.

R. Sanchez (A, #8) made a motion to maintain the retention bonus structure established two years ago, which includes the three-tiered system already in place. The total financial liability for this program will remain at \$150,000, ensuring consistency while incentivizing staff retention.

V. Olivas Smith (E, #7) seconded the motion.

The board **VOTED** to approve the motion.

## **B. SAC/Governance**

Meghan Hemann, as the SAC Chair gave the following information on what the SAC is:

SAC- School Accountability Committee

SAC is responsible for:

Give recommendations to board and administration based on surveys

Run Board Elections

Participate in the school performance framework

Meet monthly

Board will look to the SAC for their recommendations

Oversight and management of the school will be given by the committees by recommendations to the Board

## **C. Fundraising and Development**

Winter Gala Committee will be discussed before the end of this month

Raising Canes- \$150

Boondocks May 17th before the school year ends as well as a welcome back

Staff Talent Show- \$2350 tickets

Hearts for the Arts- \$1245

Going forward looking to combine staff talent show with the Winter Wonderland for the Winter Gala.

Director Sanchez made a call to current and future board members to be "all hands on deck" for the winter gala next year.

## **VI. Board Candidate Introductions**

### **A. Q&A with Board Candidates**

Director Sanchez spoke to the culture of the board- including the uniqueness of the school and it's population. This included a thank you to the board applicants for their interest and desire to dedicate their time to the Board and the school.

Director Sanchez asked the following question-

**School Performance:** What do you think makes a school successful, and how do you see Parker Performing Arts excelling or improving in that area?

Keshia responded-

- Accomplishing mission, providing adequate education toward that mission. Look and feel different for every student.
- PPA provides this for every student. Provides a home for each student despite their differences. This gives students confidence and growth in personal and arts.
- A place of growth- academic rigor, step outside of academic comfort zone

Katie-

- A school that is engaging and growing students is successful. Student growing in confidence and feels safe and at home. This is a measure of success.
- Improvement in academics and communication with teachers has been difficult.

Meredith-

- PPA is exceptionally awesome because the staff wants to be here and feels like they are supported well. PPA has built a strong community. PPA is doing class size, TA's, small group learning right. Individualized needs are being met.

Director Sanchez asked the following question-

**Intentionality:** Serving on a school board means making decisions that impact students, teachers, and families. What's one value or principle that would guide your decision-making in this role?

Meredith-

- Health of the big picture. Decisions making may not be immediately impactful, but long term, domino impact will be more important to look at

Katie-

- Value of the mission- tough decisions needs to be compared to the mission

Keshia-

- Risk assessments- look at all components of a decision. Conscience thinking, thoughtfulness of all stakeholders as well as smaller groups affected. Not making snap judgements

Director Sanchez asked the following question-

**Vision:** If you could help Parker achieve one big goal over the next few years, what would it be and why?

Keshia- PPA move toward a high school and is excited about the idea of the winter gala.

Katie- Help bolster the volunteer program

Meredith- Preschool program, and special education support- overcome charter school reputation about IEP services

Director Sanchez spoke to annual strategy meeting, and chairing a committee as a board member. She opened the floor to board applicants for questions

Keshia asked about onboarding. Director Sanchez spoke to the CDE board trainings. On-the job training and board assistance from current board members.

Director Sanchez spoke to the three year term and the commitment.

A question was asked as to when the term begins.

A. Lonsdale left at 6:30 PM.

R. Sanchez (A, #8) made a motion to name all 5 candidates as board members according to the election policy stated: "In the event that the number of candidates is equal to, or less than, the number of Board seats to be filled, the Board may vote to preempt the election and install the candidates."

V. Olivas Smith (E, #7) seconded the motion.

The board **VOTED** to approve the motion.

## **B. Candidate Review and Discussion**

## **VII. Actionable Business**

### **A. Enrollment Policy review and update**

New enrollment policy includes a priority structure.

Proposed added line for the priority structure to include board member children.

R. Sanchez (A, #8) made a motion to add the proposed line of board member children to the priority structure of the enrollment policy.

C. Walker (E, #1) seconded the motion.  
The board **VOTED** to approve the motion.

**B. Plans for Next Meeting**

March 25th, virtually

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,  
R. Sanchez (A, #8)