

APPROVED



## Parker Performing Arts School

### Minutes

#### Parker Performing Arts BOD Monthly Business Meeting

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**Date and Time**

Tuesday February 4, 2025 at 5:45 PM

**Location**

Parker Performing Arts School  
15035 Cmpark Blvd  
Parker, CO 80134

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**Directors Present**

A. Lonsdale, C. Thomas (A, #5), E. Acosta, J. Adamson (A, #3), R. Sanchez (A, #8), S. Cooke (E, #6), V. Olivas Smith (E, #7) (remote)

**Directors Absent**

C. Walker (E, #1)

**Ex Officio Members Present**

P. Molfino

**Non Voting Members Present**

P. Molfino

**Guests Present**

T. Maestas

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Feb 4, 2025 at 5:48 PM.

### **B. Record Attendance & Introduce/Recognize Visitors**

### **C. Reading of Vision and Mission**

Director Lonsdale read the Parker Performing Arts Vision and Mission

## **II. Approval of Consent Agenda**

### **A. Adoption of Agenda**

R. Sanchez (A, #8) made a motion to adopt the agenda as written.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approval of 1/7/25 PPA BOD Business Meeting Minutes**

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 01-07-25.

E. Acosta seconded the motion.

The board **VOTED** to approve the motion.

## **III. Public Comments/Scheduled Appearances**

### **A. Welcome scheduled guests and meeting attendees**

No scheduled guests or meeting attendees

### **B. Public Comments**

No public comments were submitted

## **IV. Administration Reports**

### **A. PrinciPAL Update with Mr Molfino**

#### **Financial-**

- Heading into focusing on end of year needs and spending
- Working 25/26 budget is in the works. Focusing on the
- Board will need to make a decision on annual increase percentage. Contract season begins after spring break. If we can have important financial decisions

made by the regular board meeting in March, it will help with contract renewal. Retention bonus will also need to be included in these decisions. That will come out of the 24/25 budget.

### **Academically-**

- Focus on CMAS coming up very soon (April)
- iReady disaggregated data is being looked at in the PLCs
- IXL Pilot- (iReady covers reading and math) looking at implementing IXL in science/social studies for an assessment data forum
- \$60K budget on curriculum- need to focus on educational technology budget as well
- 3 year SPF data available (SchoolView)-
  - Focus on growth data- no matter when/where kids join us, the growth trajectory is positive
  - Middle school achievement and growth data is the most impressive piece of this data- "we finish really strong if kids stay"- we meet/exceed in EVERY category for growth in middle school

### **Arts-**

- A Wrinkle in Time show is cast
- Elementary shows are going
- Staff Talent Show/Hearts for the Arts Is this Friday.
- Looking forward- working on the Winter Gala

### **Culture/Personnel/Other**

- Site visit 2/10
- Charter Renewal Items
  - Going forward, we should be able to fast track for a third renewal
  - Board Elections/Seats/Roles/Current on Training will be a part of the charter renewal
- Targeted marketing- Google buys and Facebook Buys in the next couple of weeks
  - Marketing materials in preschools- building these relationships
- ICE- PPA process in line with the District's process is being vetted by legal, and will be put out after vetting process

## **B. Business Manager's Report**

January financials will be reviewed on Feb 19th and presented at the working meeting in February.

Need to start finalizing budget items- salary increases & retention bonuses in March business meeting

25/26 Budget due to district May 30th

## **V. Committee Updates**

### **A. Finance Committee**

Finance committee will be seeking board vote on retention bonuses and salary increases

Current financials are sitting about 50%, on track

Total assets- \$2.8 (compared to 2.3 last year)

Unrestricted- \$2.1 (compared to 1.6 last year)

Fun run will be coming up soon- will need to hit hard for fundraising budget to be met  
Spotlight in the positive- \$37,730- this time last year was a wash- huge bounce back

Time savings account will mature March 27th (80-90K interest collected)

### **B. SAC/Governance**

SAC Committee has put together a Board Election Committee and it has begun the process to prepare for the board elections.

Teacher and Parent surveys are being prepared to be sent out. This year a new kindergarten specific survey will be sent out to hopefully elicit more response from that group.

The SAC has requested a change to the \$ amount per volunteer hour to reflect \$10/hour. This will help our families feel as if they're able to meet volunteer requirements easier.

There was clarification on the Election Policy regarding whether or not applicants meet the requirements- specifically if they meet the following requirement: "Demonstrate no history of failing to follow grievance process with school and/or intimidating or bullying school employees, including legal threats or actions against the school"

The following procedure will be followed:

- A list of applicants will be sent from the election committee to the principal and board president
- If there has been any past events that could potentially disqualify an applicant or they do not meet the requirements, the board president and principal can share specific high level information about the event to the election committee chair.

- The election committee chair will then bring the event to the election committee, providing relevant information, and the election committee will vote as to whether or not this disqualifies the applicant.
- The final decision rests in the election committee. If it is decided that the applicant does not meet the requirements, the election committee chair will communicate this to the applicant.

### **C. Facilities, Growth & Safety**

No updates at this time.

### **D. Fundraising and Development**

Feb 18th- Canes Fundraiser

Chipotle Fundraiser rescheduled to March 4th

Financial institutions focused on what are the funds being used for, increasing likelihood of funds coming through. Possibly looking at some grant options and working together with the grants committee. Mr. Molfino provided list of needs and costs.

Boondocks scheduled in May- looking to also do a back to school in August.

### **E. Arts and Enrichment**

No update

### **F. Grants**

Looking at grants specifically for IXL funding

2 grants coming due soon:

February 28th

March 14th

2 rolling grants- looking at timeframe and application procedure

Facing challenges with finding the niche grants for a school that is financially sound.

Looking at hitting margin for what teachers need to do their job, and where the deficits are. Being specific with which grants we are spending time on to ensure that time is spent wisely.

Not currently looking for committee members.

Mr. Molfino updated that the grant need is going to increase for charter schools due to the upcoming funding changes. The "financially sound" will not look AS great in the coming years and will provide for more opportunities for grants.

Director Thomas and Mr. Molfino will look at the forecasted budgets and tell that story with grant writing.

Looking at a heat map and where our students come from will also help with telling the story of underserved populations.

**G. Culture**

No updates at this time.

**VI. Executive Session**

**A. Move to Executive Session**

R. Sanchez (A, #8) made a motion to move to the executive session to discuss the evaluation and employment of the executive director at 6:33pm.

E. Acosta seconded the motion.

The board **VOTED** to approve the motion.

R. Sanchez (A, #8) made a motion to End the executive session at 6:49pm.

A. Lonsdale seconded the motion.

The board **VOTED** to approve the motion.

**VII. Other Business**

**A. Notable Items**

No notable items

**B. Plans for Next Meeting**

Next meeting: February 18th at 5:45pm virtually

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:51 PM.

Respectfully Submitted,

R. Sanchez (A, #8)