

APPROVED



Parker Performing Arts School

Minutes

Parker Performing Arts BOD Monthly Business Meeting

Date and Time

Tuesday November 5, 2024 at 5:45 PM

Location

Parker Performing Arts School
15035 Cmpark Blvd
Parker, CO 80134

Room 140 unless stated otherwise on the meeting agenda

Directors Present

A. Lonsdale (remote), C. Thomas (A, #5), E. Acosta (remote), J. Adamson (A, #3), R. Sanchez (A, #8), S. Cooke (E, #6)

Directors Absent

C. Walker (E, #1), V. Olivas Smith (E, #7)

Directors who arrived after the meeting opened

C. Thomas (A, #5)

Ex Officio Members Present

P. Molfino

Non Voting Members Present

P. Molfino

Guests Present

T. Maestas

I. Opening Items

A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Nov 5, 2024 at 5:50 PM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Director Adamson read the vision and mission for Parker Performing Arts School

II. Approval of Consent Agenda

A. Adoption of Agenda

R. Sanchez (A, #8) made a motion to adopt the agenda as written.

S. Cooke (E, #6) seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of 10/22/24 PPA BOD Working Meeting Minutes

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Working Meeting on 10-22-24.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

III. Public Comments/Scheduled Appearances

A. Welcome scheduled guests and meeting attendees

No scheduled guests

B. Public Comments

No public comments

IV. Administration Reports

A. PrincipiPAL Update with Mr Molfino

Principal Molfino gave the following update:

Finances- district has provided their anticipatory numbers for next year. The numbers are looking about a 2-3% cut. Mr. Molfino is looking at about a 2.5% cut. There will be funding challenges specifically regarding salary. 25/26 will be affected. 5 years have been worked to see what the affect will be. PPA will see no funding from bond if passed.

Academics- October 11th professional development day was successful with Dr. Adair. Laying tools on top of Savvas to build thinking classrooms specifically math focused.

Arts- Oliver Jr. opens Thursday night. A video was shared of Ms. Keller's dance classes. Performances will be happening from now until end of December.

PCA- Fall festival was a big success. Halloween share outs went fantastic.

Staff- Katie Sturgon and Noelle Bartlett started after fall break. Health room assistants are back. Fully staffed and in good shape.

B. Business Manager's Report

C. Thomas (A, #5) arrived at 5:54 PM.

Tiffany Maestas presented the following information. October financials will be done on November 20th in finance meeting. Will be presented in December. Audit is complete and presentation will be on November 19th working meeting. Revised budget will need to be voted on at first meeting in December.

V. Committee Updates

A. Finance Committee

Director Adamson presented the following information. Budget is on track and there are no major outliers. Future budgets and PPR are being looked at closely with the new finance formula.

Director Sanchez asked if a catastrophe plan/worst case scenario is being planned for with the new finance formula.

Ms. Maestas and Mr. Molfino both have stated that 2.5% is a worst case scenario and they do not anticipate it being worse. This is a long term challenge and a long term conversation. Next school year we will have a real understanding and real feel for how this will affect our budget.

At-risk funding and capital construction are both unknowns for next school year budget.

Director Sanchez has asked when we should start having conversations about next steps regarding our building.

Mr. Mofino has stated we cannot refinance for 4 more years. Looking at future budgets, with 640 students for the next few years and 650 students after that, with a 2.5% budget decrease and still a 3% salary increase.

Director Sanchez asked if we will be dipping into reserves. The answer at this time is no, as long as enrollment numbers are met. It was stated that the more we can leave in the bank ahead of refinance, the better.

Most of the spending that the team wants to do this year can probably fit into this year's budget. Approximately \$120,000 quotes for replacing the theater seats.

Director Sanchez reiterated that if you have an ongoing term as a director or are interested in running again to attend the meeting with Mr. Mofino and Director Sanchez on Mondays at 2pm to become intimate with the outlier numbers.

B. SAC/Governance

Director Cooke presented the following information. The new election policy was presented and well received by the SAC. They will work on putting together an election committee for the board election occurring in 2025. There are no other major updates from the SAC.

C. Facilities, Growth & Safety

Director Sanchez shared the following information: Mr. Mofino had shared that they identified the needs for the building and they are gathering quotes for the different services needing for the building.

The marketing company contract has finished out.

Mr. Mofino indicated that we have started the new district open enrollment. We are in a "blackout" period until December 2nd when we will start to see the intent to enrolls.

Parker has put up a camera to monitor our traffic. Mr. Mofino is outside ensuring that people are not parking on Compark during after school driveline.

We do now have a level 1 school zone. Which means we have signs up (no lights), but ticketing will be more expensive for the recipient.

D. Fundraising and Development

Director Acosta presented the following information: Schedule will be out next week for this quarter's fundraising activities.

Director Acosta would like to have discussions regarding the quotes for the theater and needs for sponsorships.

Director Thomas would like to know if we can sign up for Colorado Gives next year. Sign up occurs in May, profile has to be done by August. Colorado Gives day is the 1st Tuesday of December.

E. Arts and Enrichment

Director Olivas Smith has not provided an update.

F. Grants

Director Thomas has shared the grant review procedure and process with the team of directors. This document was created to have a procedure and process for grants, including grant drafting, and timelines.

Who should create logins/hold grant database passwords?

A suggestion was made to have a grants@parkerperformingarts.org email address for the logins and a spreadsheet of the passwords.

Mr. Molfino asked if the deadline for the grant is sooner than the timeline for the procedure/process what would be done- Director Thomas indicated that she would just fast forward the process.

Director Thomas will be jumping on a principal/president meeting to fully understand the needs of the school/building in terms of grants.

G. Culture

Director Walker has not provided an update.

VI. Other Business

A. Notable Items

Board visit day is on November 19th at 8am.

A sign up genius will go out for the PCA meeting attendance as well as the district meeting attendance.

Edgar and Ashley will be present on the November 7th school tour.

B.

Plans for Next Meeting

November 19th, virtually at 5:45pm

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
R. Sanchez (A, #8)