

APPROVED



Parker Performing Arts School

Minutes

BOD Working Session

Date and Time

Tuesday September 20, 2022 at 5:30 PM

Location

Parker Performing Arts School
Room TBD
15035 Compark Blvd.
Parker, CO 80112

Meeting ID

meet.google.com/oda-whev-vkc

Phone Numbers

(US) [+1 435-574-4432](tel:+14355744432)

PIN: 141 848 371#

****VIRTUAL MEETING****

Directors Present

C. Thomas (A, #5) (remote), C. Walker (E, #1) (remote), E. Remington (A, #2) (remote), R. Sanchez (A, #8) (remote), V. Olivas Smith (E, #7) (remote)

Directors Absent

D. Hyland (E, #9), K. McDonald (E, #4), S. Cooke (E, #6)

Ex Officio Members Present

P. Molfino (remote)

Non Voting Members Present

P. Molfino (remote)

Guests Present

T. Maestas (remote)

I. Opening Items

A. Record Attendance & Introduce Recognize Visitors

B. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Sep 20, 2022 at 5:48 PM.

C. Reading of Vision and Mission

- Director E Remington read in the vision and mission statements

II. 22/23 Committee Updates and Needs

A. School Accountability Committee

- First meeting scheduled for the voting in of new board members
- Review the full report sent in from P Molfino

B. PCA Update

- Director V Olivas-Smith provided an update
- attended the online meeting today 09/20/2022
 - Gala planning in April
 - Spring Dance in March
 - Concerns about the financial impact on the PPA community
 - discussion on potentially taxing the volunteer pool due to the closeness of the dates between the two events.
 - looking at the potential for Fall Gala vs the Spring
 - much fewer galas at other schools potential for more donations with less competition
- Heather marketing and social media
 - Facebook

- opportunity for collaboration with the Marketing committee for more volunteers

C. Finance Committee

- Update provided by Director R Sanchez
- Undecided on whether one of the committee members wanted to step into the Treasurer role
- Official count day Oct 3
- A more in-depth report will come in on a future meeting
- Compark is still in progress

D. Douglas County School Board Updates

- Update provided by Director E Remington
- on going Mill Levy discussions
- school district calendar

E. Fundraising Committee

- Update read by Director R Sanchez from Director S Cooke
- Additional opportunities for fundraising for the Spring different than the gala
 - suggestion from the PCA
- first meeting on Tue
 - 2 committee members
- Gala
- Sponsorship packets redone
 - levels
 - specific fund donations
- Fundraising nights, first set for Chick-fil-a

F. Grants Committee Update

- Update by Director C. Thomas
- first meeting on Thursday morning
- 3 grant members, Deb and Chantee will make up the committee
- Sept grant submitted
 - mentorship and bringing performing arts into the school by minority artists
 - December response 10k grant
 - List of approx 10 grants for the committee to look over at the meeting
 - rolling grants already on the list
 - The first meeting is set to revolve around research and building on the strengths of the committee

- looking for more clarification on the financial outlook of the school overall in order to better identify the grants that fit best into those needs.
- identified projectors as a pain point for a potential sponsorship or in-kind pledge
- Update from T. Maestas - Spotlight received a 9k grant revolving around mental health.
- P Molfino clarified looking at large-scale grants would need deeper conversation due to space and other limitations. Smaller scale grants that may serve immediate needs that address maintenance and tech needs.
- Meeting the goal of submitting one grant per month

G. Marketing Committee Update

III. Board Communication to PPA Community

A. Newsletter

- Director R Sanchez provided updates and information
- Has been updated from the previous design based on feedback
- to go out on the 15th of each month
- google doc to be sent out for signing up for sections to work on
- Invite staff and teachers that they are welcome to join the open meetings and board activities
- committee highlights fostering involvement in the different committees
- volunteer shout outs

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IV. Actionable Items

A. Resolution to remove current Board President for Building Corporation Board

B. Resolution to appoint new Board President for Building Corporation Board

C. Review, Discuss, and Approve 23/24 Student Fees Policy

- Director R Sanchez went over the proposed fee schedule for the 23/24 school year
 - elementary

- middle school
- Move to accept fee schedule as written
- Seconded by Director E. Remington
- unanimously accepted and passed

V. Other Business

A. Other Business

- Discussion about board visit day
- Director E Remington brought up teacher concerns about how best to go through the drive line
 - guidance on signage to help people
 - video on how to go through the drive line
 - board video
 - Director C Walker Erickson volunteered to spearhead the project
 - unwanted behavior as leaving the drive line
- The new sign-up sheet was sent out by Director S. Cooke to handle the school tours
 - all dates are signed up for at this time
 - verify the dates you are signed up for

B. Meeting Evaluation

C. Plans for Next Meeting

- Director R. Sanchez provided next meeting time
 - Next meeting Oct 4th @ 5:30 in person at the school in room 240

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
E. Remington (A, #2)