Parker Performing Arts School

Minutes

Strategic Planning Session

Date and Time
Tuesday June 29, 2021 at 9:00 AM

Location
Parker Performing Arts School
15035 Compark Blvd.
Parker, CO 80134

Directors Present
C. McMahan (E, #6), C. Thomas (A, #5), D. Hyland (E, #9), J. Jerome (A, #2), K. McDonald (E, #4), K. Wagner-Grull (E, #7), L. Money (A, #3), T. Montooth (E, #1)

Directors Absent
None

Ex Officio Members Present
J. Burgess

Non Voting Members Present
J. Burgess

Guests Present
S. Grant

I. Opening Items

A. **Call the Meeting to Order**

L. Money (A, #3) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Jun 29, 2021 at 9:13 AM.

B. **Record Attendance & Introduce/Recognize Visitors**

C. **Reading of Vision and Mission**

PPA Vision
As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.
PPA Mission
Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

D. **Working Breakfast & Icebreaker**

II. Agenda Overview

A. **Adoption of Retreat Agenda**

L. Money (A, #3) made a motion to Adoption of Retreat Agenda.
D. Hyland (E, #9) seconded the motion.
The board **VOTED** to approve the motion.

III. Annual Strategic Planning Cycle & Board Calendar

A. **Annual Strategic Planning Cycle**

Quarter by quarter reviewed- will pull in agendas to validate elements of inclusion

B. **Annual Board Calendar**

Reviewed and will continue to promote

IV. Annual Board Assessments

A. **Start, Stop, Continue Exercise Results**

Completed exercise

B. **BoardOnTrack Board Assessment Results**

Reviewed outcomes

V. SWOT Analysis

A. SWOT Analysis

Strengths-
Board communication
Utilizing BoardOnTrack -
New board member onboarding -
Board member recruitment -

Weakeness-
Seat Balance
Committee Appointment
Board Training
Strategic Long-Term Vision
All parent calls
School Leader Email
Work occurring between meetings
Goals listed in BOT
Strategic approach
Committee needs/parent help

Opportunities
Board Seat appointment
Strategic long-term vision
Leader onboard w/BOD
Quarterly newsletter
Board Committees in BOT
Update BOT w/progress
Committee expectations/job description
G & G support

Threats
Board fallout/Relocation
Lack of qualified volunteers
No candidate for school leader
Deputy Phil burnout
D.D of JPVPD of PEM
New Family Communication plan?
Enrollment challenges/plan?
Overcommunication
Not speaking w/ 1 voice
Lack of Parent volunteers
Too many committees

Budget deficit
Enrollment impact

B. Identify Potential Connections Between Quadrants

Completed exercise

C. Refine Points & Identify Key Initiatives

Completed exercise

VI. Define Goals/Objectives

A. S.M.A.R.T. Goal Development

Goal 1: Board Development
Goal 2: School Culture
Goal 3: Academic
Goal 4: Financial Development

B. Strategy Implementation/Action Steps

VII. Committees & Committee Chairs

A. Discussion on Governance Structure & Board Committees

Board chairs to create committee definitions, terms and roles to inform community of opportunity

B. Committee Assignments

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:51 PM.

Respectfully Submitted,
K. Wagner-Grull (E, #7)

Documents used during the meeting

- PPA Strategic Planning_Ice breaker_2021-06-29.docx
- 2021 Annual PPA Board Calendar.pdf
- PPA Charter School Finance Governance_062921.pdf

• PPA Governance Structure - Board Committees.pdf