

APPROVED



## Parker Performing Arts School

### Minutes

#### BOD Regular Business Meeting

---

##### **Date and Time**

Thursday June 11, 2020 at 2:30 PM

##### **Location**

Join with Google Meet:

Meeting ID

[meet.google.com/ray-povh-add](https://meet.google.com/ray-povh-add)

Phone Numbers

(US) +1 409-444-2596

PIN: 769 087 224#

---

##### **Directors Present**

C. McMahan (E, #6) (remote), D. Chapman (A, #5) (remote), J. Jerome (A, #2) (remote), K. Wagner-Grull (E, #7) (remote), L. Money (A, #3) (remote)

##### **Directors Absent**

*None*

##### **Ex Officio Members Present**

J. Burgess (remote)

##### **Non Voting Members Present**

J. Burgess (remote)

##### **Guests Present**

---

T. Maestas (remote)

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

L. Money (A, #3) called a meeting of the board of directors of Parker Performing Arts School to order on Thursday Jun 11, 2020 at 2:37 PM.

### **B. Reading of Vision and Mission**

#### ***PPA Vision***

As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.

#### ***PPA Mission***

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

### **C. Record Attendance & Introduce/Recognize Visitors**

## **II. Approval of Consent Agenda**

### **A. Adoption of Agenda**

### **B. Approval of June 2, 2020 Working Session Minutes**

L. Money (A, #3) made a motion to approve the minutes from BOD Working Session on 06-02-20.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approval of May 12, 2020 Regular Business Meeting Minutes**

L. Money (A, #3) made a motion to approve the minutes from BOD Public Meeting on 05-12-20.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approval of April 14, 2020 Regular Business Meeting Minutes**

L. Money (A, #3) made a motion to approve the minutes from April Public Meeting (Remote) on 04-14-20.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

**E. Approval of March 26, 2020 Working Session Minutes**

L. Money (A, #3) made a motion to approve the minutes from BOD Working Session on 03-26-20.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

**F. Approval of February 25, 2020 Working Session Minutes**

L. Money (A, #3) made a motion to approve the minutes from BOD Working Session on 02-25-20.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

**G. Approval of January 28, 2020 Working Session Minutes**

L. Money (A, #3) made a motion to approve the minutes from January Board Working Meeting on 01-28-20.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

**H. Approval of December 17, 2019 Special BoardOnTrack Accelerator Session Meeting Minutes**

L. Money (A, #3) made a motion to approve the minutes from Accelerator Session with BoardOnTrack on 12-17-19.

D. Chapman (A, #5) seconded the motion.

The board **VOTED** to approve the motion.

**III. Committee Reports**

**A. Finance Committee**

- Meets later this month, no updates at this time
- Supplemental budget will be making a draft and will bring a vote to the working meeting
- PPR is coming in at 5.7% reduction

**B. School Accountability Committee (SAC)**

No meetings have taken place at this time

**C. Marketing Committee**

No meetings have taken place at this time

**D.**

## **High School Development Committee**

No meetings have taken place at this time

## **E. PPA Development Committee**

Todd (enter name here) will be contacted to talk about Charter Grants

Jamie Jerome- Will find information from Alliance

Brooke Brooks- Contacted and has

Chris from G&G has a list from Grants opportunity

## **IV. Administration Reports**

### **A. Principal's Report**

Principal's Report

#### **• Urgent Needs/Topics**

- Bond Refinance is taking up a large percentage of time, scheduled to close next week.
- Focusing on what does school look like next year including the three scenarios for SY 20/21
- We have designed a way to support the health requirements and keep families together- looking to do 2 days on and 2 days off and use Friday's for special populations.
- There will be a population whom will not return until there is a vaccine, we are building an online ONLY program. Will allow us to use an online school options for families or in the event we go full remote again. We are going to designate an online teacher who will teach LIVE sessions for 1 per grade level.

#### **• Updates on PPA Academic Performance**

- End of year academic results
  - No changes since last information provided, we had an 87%, next board meeting topic to review.
- Unified Improvement Plan progress
  - Live and approved in February, but does not have relevance based on lack of formalized testing and will focus on new standards that are coming.

#### **• Facilities**

- Continuing to outfit school for more separation, hall way directions, hand sanitizers, thermometers, extra beds in health room.

#### **• Enrollment**

- 719 enrollment with nothing pending, currently have 11 wait listed in grades which are full.

- Supporting teacher spotlight marketing about skills, lots of hits on website. Board and teachers encouraged to share content.

- **Staffing**

- Informing any teaching changes and budgeting messaging to internal community.

## **B. Business Manager's Report**

\* Mid July will be doing express checking/fee collection for parents- consider offering link to offer donations form parents as well to support our school funding.

*\*Impact to policy with the EduKits will need to be considered and any changes and possibly incorporate additional supplies which are not shared.*

\* Benefit package work is underway and if we stay would be a 4% increase with United Health Care- HUB looking at options, including some which are self funding, anticipating those in two weeks.

\* Approaching the forgiveness period on the CARES Act, advice is to hold off until the guidelines are firmly set, we are holding on this item for now. Is appearing we will qualify for forgiveness- but will await final decisions.

## **V. Strategic Planning**

### **A. 2019-2020 Strategic Plan Review**

Discussion on items from SY 19/20

- \* Governance Training could be a valuable add to our board
- \* Consider other rentals/opportunities will be determined as they come up
- \* Fundraising/Grant writing will be a component
- \* Social Code of Conduct policy/reference will be needed
- \* New Board Leadership evaluation cycle is re-starting to set new goals for SY 20/21 (Before July retreat)
- \* Come prepared to the upcoming planning session with your committee's potential goals
- \* Consider what open house/meet and greet may look like for board participation

### **B. Annual Board Assessment**

## **VI. Election**

### **A. Election Timeline**

8/26 Candidates Close

8/31-Bio's due from candidates  
8/31-9/4 Meet and Greet Scheduled  
9/7-9/11 Election Runs  
9/11 End Date

\*Actively recruiting- Jenn to provide possible list of parent candidates.

\*Continuing to recruit local community members to join our board- will share dates above

## **B. Election Policy**

Board will have discretion to add to the ballot- we can add to policy reviews

L. Money (A, #3) made a motion to Move the election policy to the working session.

J. Jerome (A, #2) seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Resolutions**

### **A. Financing Resolution**

K. Wagner-Grull (E, #7) made a motion to Approve the financing resolution.

L. Money (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

### **B. Financing Reimbursement Resolution**

D. Chapman (A, #5) made a motion to Approve the financing reimbursement resolution.

K. Wagner-Grull (E, #7) seconded the motion.

The board **VOTED** to approve the motion.

## **VIII. Other Business**

### **A. Meeting Evaluation**

Comments on strength of this board meeting flow-

\* Proactive

\*Ability to abstain from voting should be used

### **B. Plans for Next Meeting**

Review all policies and have edits 6/19 in Google Docs- add it as goal

Vote on supplemental budget

## **IX. Executive Session**

### **A.**

**Executive session for the purpose of discussing personnel matters pursuant to C.R.S. § 24-6-402(4)(f)(I).**

L. Money (A, #3) made a motion to Move into Executive session for the purpose of discussing personnel matters pursuant to C.R.S. § 24-6-402(4).

J. Jerome (A, #2) seconded the motion.

The board **VOTED** to approve the motion.

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:37 PM.

Respectfully Submitted,  
K. Wagner-Grull (E, #7)

---

**Documents used during the meeting**

- PPA\_Planning\_Session\_2019.final\_V1.docx
- Start.Stop.Continue 5.2020.docx
- Election\_Policy\_revised 2020-06-02.docx
- PPAS.Financing.Resolution.docx
- PPAS.Financing.Reimbursement.Resolution.docx
- Burgess - 20\_21 Employee Letter of Agreement.pdf