

APPROVED



## Parker Performing Arts School

### Minutes

#### January Board Meeting

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##### Date and Time

Tuesday January 14, 2020 at 6:00 PM

##### Location

Room 140, 15035 Compark Blvd, Parker CO 80134

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##### Directors Present

C. McMahan (E, #6), D. Chapman (A, #5), J. Jerome (A, #2), S. Wiggin

##### Directors Absent

K. Wagner-Grull (E, #7), L. Money (A, #3)

##### Guests Present

J. Burgess, T. Maestas

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#### I. Opening Items

##### A. Call the Meeting to Order

S. Wiggin called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Jan 14, 2020 at 6:00 PM.

##### B. Record Attendance and Guests

##### C. Approve Minutes

S. Wiggin made a motion to approve the minutes from Public Board Meeting on 12-10-19.

C. McMahan (E, #6) seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Chapman (A, #5)	Aye
S. Wiggin	Aye
J. Jerome (A, #2)	Aye
K. Wagner-Grull (E, #7)	Absent
C. McMahan (E, #6)	Aye
L. Money (A, #3)	Absent

## **II. Updates to the Board**

### **A. Principal's Update**

URGENT NEEDS • Discussion on financial next steps • Marketing push for kindergarten

FACILITIES • The land across the street from us is being developed. We have been told that the land will house warehouse facilities. • The stucco near the roof has been repaired.

INSTRUCTION • SAC Committee is meeting tomorrow to read and approve the UIP • iReady Growth data from mid-year assessment will follow (reminder that typical growth for mid-year is 50%)

FINANCES • Finance committee will bring forward salary increase recommendations for the February board meeting. A draft 2020-2021 budget will be presented at that time as well.

ENROLLMENT • Current enrollment for 2020-2021 is 697 with a waiting list of 40. The wait list is in grades that are full with current students. As we learn of students leaving PPA, we will fill those grades from the waitlist. We DO NOT have a waitlist for kindergarten at this time and have 38 of 60 spots filled. Understanding the nature of families and school choice, we would our enrollment number to be closer to 800-820.

STAFFING • We have several staff members going on maternity leave (at least one per month from now until May). We have long-term subs lined up but will be posting a long-term TA position.

### CULTURE/STUDENT LIFE

### **B. Business Manager's Update**

- Discussion over information received from a contract auditing company

- Working with new owner regarding structuring auto pay for lease payments - Follow up after meeting with the Finance Committee

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### **III. Finance**

#### **A. Updates on current status and future options**

- Financials will be presented next mtg Jan 28
- Presentation of refinancing options to follow

### **IV. High School Development**

#### **A. Updates from the committee**

- Spoke with DougCo district to get a sense of the process and timeline for originating the high school. They would want to review a charter by March 1, 2021.

### **V. Marketing**

#### **A. Committee updates**

- Facebook marketing campaign has begun
- Brand Marketing Plan meeting 2/10/2020

### **VI. School Accountability Committee:**

#### **A. Committee updates**

- Voting on UIP January 15th at next meeting

### **VII. Other Business**

#### **A. Election**

Definition between parent elected and appointed seats on the board.

Need to form an Election committee possibly through the SAC committee. Information will be provided to them to run with.

Would need to define terms and appoint vs parent elected if we are wanting to expand the board.

#### **B. Board message to the community**

- More members for the Board
- Go Fund Me or Donate options

- Add a section with verbiage in Principal's email and then also have our own -- A "click" here link that would link to the PPA board page.
- Who we are - What do we do- and start farming for membership interest.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,

J. Jerome (A, #2)

S. Wiggin made a motion to Adjourn.

C. McMahan (E, #6) seconded the motion.

The board **VOTED** to approve the motion.