

# Parker Performing Arts School

## Parker Performing Arts BOD Monthly Working Meeting

\*\*VIRTUAL MEETING\*\*

Published on December 16, 2024 at 2:35 PM MST

#### **Date and Time**

Tuesday December 17, 2024 at 5:45 PM MST

#### Location

PPA BOD Working Meeting

Third Tuesday of every month · 5:45 – 7:00pm

Time zone: America/Denver Google Meet joining info

Video call link: https://meet.google.com/dwf-octf-ivu Or dial: (US) +1 650-524-5149 PIN: 599 360 397#

#### **Agenda**

			Purpose	Presenter	Time
I.	Оре	ening Items			5:45 PM
	A.	Call the Meeting to Order		Rochonne Sanchez (A, #8)	
	B.	Record Attendance & Introduce/Recognize Visitors		Stephanie Cooke (E, #6)	1 m
	C.	Reading of Vision and Mission		Edgar Acosta	1 m

Pur	pose	Presenter	Time

#### **PPA Vision**

As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.

#### **PPA Mission**

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

II.	Approval of Consent Agenda				
	A.	Adoption of Agenda	Vote	Rochonne Sanchez (A, #8)	1 m
	B.	Approval of 11/19/24 BOD Annual Strategy Meeting Minutes	Approve Minutes	Rochonne Sanchez (A, #8)	5 m
III.	Pul	blic Comments/Scheduled Appearances			5:53 PM
	A.	Public Comments	FYI	Rochonne Sanchez (A, #8)	10 m
		All public comments must be submitted by 3 PM of	on the day of the	public meeting.	
IV.	Act	tionable Items			6:03 PM
	A.	FY25 Budget Review/Approve	Vote	JT Adamson (A, #3)	30 m
V.	Oth	ner Business			6:33 PM
	A.	Other Business/Actionable Items	Discuss	Rochonne Sanchez (A, #8)	10 m

• Full committee updates

For the Jan 7th meeting please be prepared to discuss:

• 25/26 Board Elections

Purpose Presenter Time
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VI. Closing Items 6:45 PM

A. Adjourn Meeting Vote

## Coversheet

### Approval of 11/19/24 BOD Annual Strategy Meeting Minutes

Section: II. Approval of Consent Agenda

Item: B. Approval of 11/19/24 BOD Annual Strategy Meeting Minutes

**Purpose:** Approve Minutes

Submitted by: Related Material:

Minutes for Parker Performing Arts BOD Monthly Working Meeting on November 19, 2024



## Parker Performing Arts School

### **Minutes**

### Parker Performing Arts BOD Monthly Working Meeting

\*\*VIRTUAL MEETING\*\*

#### **Date and Time**

Tuesday November 19, 2024 at 5:45 PM

#### Location

**PPA BOD Working Meeting** 

Third Tuesday of every month · 5:45 – 7:00pm

Time zone: America/Denver Google Meet joining info

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#### **Directors Present**

A. Lonsdale (remote), C. Thomas (A, #5) (remote), C. Walker (E, #1) (remote), J. Adamson (A, #3) (remote), R. Sanchez (A, #8) (remote), S. Cooke (E, #6) (remote), V. Olivas Smith (E, #7) (remote)

#### **Directors Absent**

E. Acosta

#### **Ex Officio Members Present**

P. Molfino (remote)

#### **Non Voting Members Present**

#### P. Molfino (remote)

#### **Guests Present**

timothy@hinklecpas.com (remote)

#### I. Opening Items

#### A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Nov 19, 2024 at 5:46 PM.

#### B. Record Attendance & Introduce/Recognize Visitors

#### C. Reading of Vision and Mission

Director Adamson read the PPA vision and mission

#### II. Approval of Consent Agenda

#### A. Adoption of Agenda

R. Sanchez (A, #8) made a motion to adopt the agenda as written.

A. Lonsdale seconded the motion.

The board **VOTED** to approve the motion.

#### B. Approval of 11/5/24 BOD Annual Strategy Meeting Minutes

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 11-05-24.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

#### III. Public Comments/Scheduled Appearances

#### A. Public Comments

NO public comments submitted prior to deadline

#### IV. Annual Audit Presentation

#### A. 23/24 Annual Audit Presentation

Timothy Ahopelto from Hinkle and Company presented the following audit information.

Audit approach consists of planning, testing & reporting. Update understanding of school's internal controls and operations specific to the school year being audited.

Audit opinion was unmodified.

- 1. Obtain reasonable assurance that the financial statements are free of material misstatement.
- Compliance with ethical requirements (independent in fact and appearance).
   Engagement team, firm as a whole have met the ethical requirements.
   No ethical adjustments or disagreements with management over the course of the audit.
   Maintained required representation letter

Director Sanchez asked questions of Mr. Ahopelto and the following answers were provided:

No consultations required on auditing or accounting matters.

The audit process takes from 1 week-2 weeks (30-40 hours of work). Typically 3 people are dedicated to the audit of the school. They work with the business manager and G&G accounting manager. The data presented by the school is fairly easy to get through.

According to Mr. Ahopelto, Parker Performing Arts is above average when it comes to getting the auditors information. Parker Performing, being a smaller client, is more organized than the other smaller clients that they have. The documents are available readily.

#### V. Actionable Items

#### A. Social Media Policy

Discussion was had surrounding an option for a policy regarding social media and what social media pages are sanctioned and authorized by Parker Performing Arts school. Board members will take time before the next meeting to review a proposed policy and add their thoughts and comments.

#### VI. Other Business

#### A. Other Business/Actionable Items

Another anonymous complaint has been filed with the district regarding board agenda posting timeline and parent involvement on the SAC. We have reviewed that all agendas and minutes are being posted publicly as they should be. Additionally, we do everything we can to get involvement on the SAC- and we are unable to force volunteerism.

Mr. Molfino stated that links on the website were changed in order to make things more direct so there is no confusion.

A reminder was made to sign the board handbook. Director Thomas stated that she's having trouble with adobe and asked to sign physically.

Director Thomas brought up health care within the schools, and the ability to bill medicaid within the school. Mr. Molfino stated that we have looked at this in the past but if things are broadening then he and Director Thomas can definitely meet together.

Mr. Molfino also stated that the Colorado Gives page is set up and running. A link will go out to the community after break.

Director Walker also stated that the culture committee is up and running and doing wonderful things. An update to come.

#### **B.** Plans for Next Meeting

Our next meeting will be Tuesday, December 3rd at 5:45 in person at PPA.

#### VII. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted, R. Sanchez (A, #8)

## Coversheet

## FY25 Budget Review/Approve

Section: IV. Actionable Items

Item: A. FY25 Budget Review/Approve

Purpose: Vote

Submitted by:

Related Material: PPA FY25 Post-Adoption Proposed Budget 12.6.24.pdf

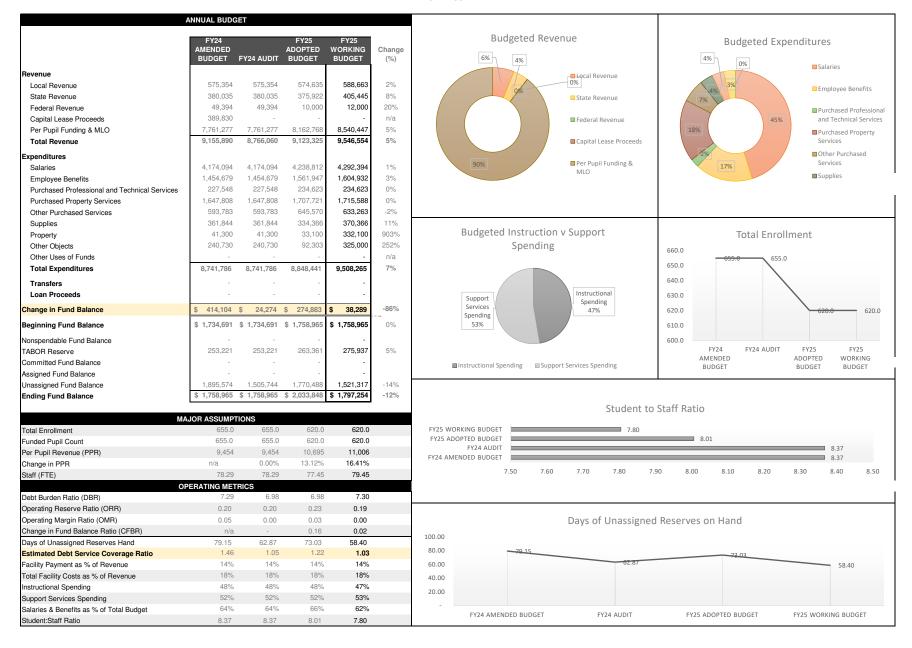
### PARKER PERFORMING ARTS SCHOOL

Douglas County School District
Douglas County
2024-2025
WORKING BUDGET

December 12, 2024

APPROPRIATION RESOLUTION
BOARD SUMMARY
ANNUAL BUDGET IN UNIFORM BUDGET SUMMARY FORMAT

#### PARKER PERFORMING ARTS SCHOOL 2024-2025 WORKING BUDGET BOARD SUMMARY



#### APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of PARKER PERFORMING ARTS SCHOOL located in Douglas County School District in Douglas County that the amounts shown in the following schedule be appropriated to each fund as specified in the WORKING BUDGET for the ensuing fiscal year beginning July 1, 2024 and ending June 30, 2025.

Signature of Board President

Date of Adoption

FUND  1. General Fund	<ul><li>1a. Charter Schools</li><li>1b. Insurance Reserve Fund</li><li>1c. Pre-School Fund</li></ul>	APPROPRIATION AMOUNT  1 9,508,265  1a	EXPENDITURES + APPROPRIATED RESERVES  9,508,265
Special Revenue Funds		10.	
	2. Capital Reserve Special Revenue Fund 3. Governmental Designated-Purpose Grants Fund 4. Pupil Activity Special Revenue Fund 5. Full Day Kindergarten Mill Levy Override Fund 6. Transportation Fund 7. Other Special Revenue Funds 8. Bond Redemption Fund	2 - 3 - 4 - 5 - 6 - 7 - 8 1,301,438	- - - - - - - 1,301,438
Capital Projects Funds:	·		722 7 22
Enterprise Funds:	<ol> <li>Building Fund</li> <li>Special Building and Technology Fund</li> <li>Capital Reserve Capital Projects Fund</li> </ol>	9 - 10 - 11 -	
Internal Service Funds:	12. Food Service Fund 13. Other Enterprise Funds	12 - 13 -	-
Trust/Agency Funds:	14. Risk-Related Activity Fund 15. Other Internal Service Funds	14 - 15 -	-
ready Agency Funds.	<ul><li>16. Fiduciary Fund</li><li>17. Private Purpose Trust Funds</li><li>18. Agency Fund</li><li>19. Pupil Activity Agency Fund</li><li>20. Foundations</li><li>21. Component Units</li></ul>	16 - 17 - 18 - 19 - 20 - 21	- - - - -
TOTAL APPROPRIATION	N	22 10,809,703	10,809,703

		FY25 WORKING BUDGET	FY25 WORKING BUDGET
PARKER PERFORMING ARTS SCHOOL WORKING BUDGET		10 General Fund	2X Building Corporation
Adopted December 12, 2024	Object		
Budgeted Pupil Count	Source	620	-
Beginning Fund Balance (Includes All Reserves)		1,758,965	118,418
Revenues			
Local Sources	1000 - 1999	588,663	1,308,334
Intermediate Sources	2000 - 2999	-	-
to put a new roof on the building, which was scheduled for FY20 and had to be moved to FY21	3000 - 3999	405,445	-
Federal Sources	4000 - 4999	12,000	-
Total Revenues		1,006,107	1,308,334
Total Beginning Fund Balance and Reserves		2,765,072	1,426,753
Total Allocations To/From Other Funds	5600,5700,		
	5800	8,540,447	-
Transfers To/From Other Funds Other Sources	5200 - 5300 5100,5400,	-	-
Sale States	5500,5900, 5990, 5991		
	0000,0001	_	-
Available Beginning Fund Balance & Revenues (Plus Or Minus (If Revenue) Allocations And Transfers)		11,305,519	1,426,753
Expenditures			
Instruction - Program 0010 to 2099			
Salaries	0100	2,734,730	-
Employee Benefits Purchased Services	0200 0300,0400,	1,022,519	-
	0500	490,174	-
Supplies and Materials Property	0600 0700	225,000	-
Other	0800, 0900	32,100	-
Total Instruction		4,504,522	-
Supporting Services Students - Program 2100			
Salaries	0100	541,074	-
Employee Benefits	0200	202,308	-
Purchased Services	0300,0400, 0500	43,038	-
Supplies and Materials	0600	-	-
Property Other	0700 0800, 0900	-	-
Total Students	0000; 0000	786,421	-
Instructional Staff - Program 2200			
Salaries	0100	_	_
Employee Benefits	0200	-	-
Purchased Services	0300,0400, 0500	20,272	-
Supplies and Materials	0600	-	-
Property Other	0700	-	-
Total Instructional Staff	0800, 0900	20,272	-
General Administration - Program 2300, including			
Program 2303 and 2304			
Salaries Employee Benefits	0100 0200	-	-
Purchased Services	0300,0400,		-
Supplies and Materials	0500 0600	288,864	-
Property	0700	-	-
Other  Total School Administration	0800, 0900	200.004	
		288,864	-
School Administration - Program 2400			
Salaries Employee Benefits	0100 0200	678,298	-
Purchased Services	0300,0400,	253,616	-
Supplies and Materials	0500 0600	138,486 15,000	-
Property	0700	-	-
Other  Total School Administration	0800, 0900	325,000	
. Other Parishing allon		1,410,401	-
Business Services - Program 2500, including Program 2501			
Salaries	0100	66,336	-
Employee Benefits	0200	24,803	-

		FY25 WORKING BUDGET	FY25 WORKING BUDGET 2X
PARKER PERFORMING ARTS SCHOOL		10 General Fund	Building Corporation
WORKING BUDGET			
Adopted December 12, 2024 Purchased Services	Object 0300,0400,		
	0500	17,051	-
Supplies and Materials Property	0600	-	-
Other	0700 0800, 0900	-	=
Total Business Services	0800, 0900	108,191	
Operations and Maintenance - Program 2600		100,131	
Salaries	0100	179,735	-
Employee Benefits	0200	67,203	-
Purchased Services	0300,0400, 0500	1,585,588	-
Supplies and Materials	0600	105,366	=
Property	0700	-	=
Other	0800, 0900	-	11,750
Total Operations and Maintenance		1,937,892	11,750
Student Transportation - Program 2700			
Salaries	0100		_
Employee Benefits	0200	_	-
Purchased Services	0300,0400, 0500		
Supplies and Materials	0500 0600	-	-
Property	0700	-	-
Other	0800, 0900	-	-
Total Student Transportation			
Central Support - Program 2800, including Program 2801			
Salaries	0100	-	-
Employee Benefits	0200	-	-
Purchased Services	0300,0400, 0500		
Supplies and Materials	0600	_	-
Property	0700	-	-
Other	0800, 0900	-	-
Total Central Support		-	-
Other Support - Program 2900			
Salaries	0100		
Employee Benefits	0200	-	-
Purchased Services	0300,0400,		
Supplies and Materials	0500 0600	-	=
Property	0700	-	-
Other	0800, 0900	-	-
Total Other Support			
Food Service Operations - Program 3100			
Salaries	0100	-	=
Employee Benefits Purchased Services	0200 0300,0400,	-	=
	0500	-	=
Supplies and Materials	0600	10,000	-
Property Other	0700	-	-
Total Other Support	0800, 0900	- 10.000	
Enterprise Operations - Program 3200		10,000	-
Salaries	0100	92,221	-
Employee Benefits	0200	34,482	-
Purchased Services	0300,0400, 0500	_	_
Supplies and Materials	0600	15,000	-
Property	0700	-	-
Other	0800, 0900	<u>-</u> _	<u>-</u>
Total Enterprise Operations		141,703	-
Community Services - Program 3300			
Salaries	0100		
Employee Benefits	0100	-	-
Purchased Services	0300,0400,	-	-
Supplies and Materials	0500	-	-
Property	0600 0700	-	<del>-</del>
Other	0800, 0900	-	-
Total Community Services		-	-
Education for Adults - Program 3400			
Salaries	0100	=	=
Employee Benefits	0200	-	-

		FY25 WORKING BUDGET	FY25 WORKING BUDGET 2X
PARKER PERFORMING ARTS SCHOOL WORKING BUDGET		10 General Fund	Building Corporation
Adopted December 12, 2024	Object		
Purchased Services	Object 0300,0400, 0500	_	_
Supplies and Materials	0600	-	=
Property	0700	-	-
Other  Total Education for Adults Services	0800, 0900	-	-
Total Supporting Services		4,703,743	11,750
Property - Program 4000			
Salaries	0100	-	_
Employee Benefits	0200	÷	-
Purchased Services	0300,0400, 0500	-	_
Supplies and Materials	0600	-	-
Property	0700	300,000	-
Other Total Property	0800, 0900	-	-
Total Floperty		300,000	-
Other Uses - Program 5000s - including Transfers Out and/or Allocations Out as an expenditure Salaries	0100		
Employee Benefits	0100 0200	-	-
Purchased Services	0300,0400,	-	_
Supplies and Materials	0500 0600	-	-
Property	0700	-	-
Other	0800, 0900	-	1,289,688
Total Other Uses		-	1,289,688
Total Expenditures		9,508,265	1,301,438
APPROPRIATED RESERVES			
Other Reserved Fund Balance (9900)	0840	-	-
Other Restricted Reserves (932X)	0840	-	-
Reserved Fund Balance (9100)	0840	-	-
District Emergency Reserve (9315)	0840	=	-
Reserve for TABOR 3% (9321)  Reserve for TABOR - Multi-Year Obligations (9322)	0840 0840	=	=
Total Reserves	0040	-	-
Total Expenditures and Reserves		9,508,265	1,301,438
BUDGETED ENDING FUND BALANCE			
Non-spendable fund balance (9900)	6710	-	-
Restricted fund balance (9990)	6720	-	-
TABOR 3% emergency reserve (9321)  TABOR multi year obligations (9322)	6721	275,937	-
District emergency reserve (letter of credit or real estate)	6722	-	-
(9323) Colorado Preschool Program (CPP) (9324)	6723	-	-
Full day kindergarten reserve (9325)	6724 6725	-	-
Risk-related / restricted capital reserve (9326)	6726	-	-
BEST capital renewal reserve (9327)	6727	-	-
Committed fund balance (9900)	6750	-	-
Committed fund balance (15% limit) (9200) Assigned fund balance (9900)	6750 6760	-	-
Unassigned fund balance (9900)	6770	1,521,317	125,315
Net investment in capital assets (9900)	6790 6791	-	-
Restricted net position (9900) Unrestricted net position (9900)	6791 6792	-	
Total Ending Fund Balance		1,797,254	125,315
Total Available Beginning Fund Balance & Revenues Less Total Expenditures & Reserves Less Ending Fund Balance (Shall Equal Zero (0))		(0)	0
Use of a portion of beginning fund balance resolution required?		No	No