



Parker Performing Arts School

Parker Performing Arts BOD Monthly Working Meeting

****VIRTUAL MEETING****

Published on August 15, 2023 at 1:54 PM MDT

Date and Time

Tuesday August 15, 2023 at 5:45 PM MDT

Location

PPA BOD Working Meeting

5:45 – 7:00pm

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/oda-whev-vkc>

Agenda

	Purpose	Presenter	Time
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I. Opening Items			5:45 PM
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A. Call the Meeting to Order		Rochonne Sanchez (A, #8)	
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B. Record Attendance & Introduce/Recognize Visitors		Elizabeth Remington (A, #2)	1 m
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C. Reading of Vision and Mission		Katie McDonald (E, #4)	1 m
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PPA Vision

	Purpose	Presenter	Time
As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.			

PPA Mission

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

II.	Approval of Consent Agenda		5:47 PM
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|-----------|-----------------------------------------------------------------|-----------------|-----------------------------|-----|
| A. | Adoption of Agenda | Vote | Rochonne Sanchez (A, #8) | 1 m |
| B. | Approval of 6/20/23 Working Meeting Minutes | Approve Minutes | Elizabeth Remington (A, #2) | |
| C. | Approve 8/6/23 PPA BOD Annual Strategy Planning Meeting Minutes | Approve Minutes | Elizabeth Remington (A, #2) | |

III.	Public Comments/Scheduled Appearances		5:48 PM
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|-----------|-----------------|-----|------------------------|------|
| A. | Public Comments | FYI | Katie McDonald (E, #4) | 15 m |
|-----------|-----------------|-----|------------------------|------|

All public comments must be submitted 3 hours prior to any public Board meeting.

IV.	Actionable Items		6:03 PM
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|-----------|------------------------------------------------------------------------|---------|--------------------------|------|
| A. | Continued conversation and finalized planning of BOD 23/24 Initiatives | Discuss | Rochonne Sanchez (A, #8) | 45 m |
|-----------|------------------------------------------------------------------------|---------|--------------------------|------|

V.	Other Business		6:48 PM
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|-----------|---------------------------------|---------|--------------------------|------|
| A. | Other Business/Actionable Items | Discuss | Rochonne Sanchez (A, #8) | 10 m |
| B. | Plans for Next Meeting | Discuss | Rochonne Sanchez (A, #8) | 2 m |

Purpose	Presenter	Time
The next Board meeting is the Business Meeting scheduled for Tuesday, May 2nd, 2023 at 5:45 PM Parker Performing Arts School in room 140.		
There will be a Community performance for the "Splash of Color" dance showcase - we will consider holding this meeting virtually.		

VI.

Closing Items

7:00 PM

- A.

Adjourn Meeting

Vote

Coversheet

Approval of 6/20/23 Working Meeting Minutes

Section: II. Approval of Consent Agenda
Item: B. Approval of 6/20/23 Working Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Parker Performing Arts BOD Monthly Working Meeting on June 20, 2023

APPROVED



Parker Performing Arts School

Minutes

Parker Performing Arts BOD Monthly Working Meeting

****VIRTUAL MEETING****

Date and Time

Tuesday June 20, 2023 at 5:45 PM

Location

PPA BOD Working Meeting

Tuesday, March 21 · 5:45 – 7:00pm

Google Meet joining info

Video call link: <https://meet.google.com/yvv-zixe-idj>

Or dial: (US) +1 216-839-9654 PIN: 481 443 058#

More phone numbers: <https://tel.meet/yvv-zixe-idj?pin=8404901589467>

Directors Present

C. Walker (E, #1) (remote), E. Remington (A, #2) (remote), J. Adamson (remote), K. McDonald (E, #4) (remote), R. Sanchez (A, #8) (remote), S. Cooke (E, #6) (remote), V. Olivas Smith (E, #7) (remote)

Directors Absent

None

Ex Officio Members Present

P. Molfino (remote)

Non Voting Members Present

P. Molfino (remote)

I. Opening Items

A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Jun 20, 2023 at 5:57 PM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Read by Director K McDonald

II. Approval of Consent Agenda

A. Adoption of Agenda

Amended agenda at 5:53 pm MST
Moved by Director R Sanchez
seconded by Director JT Adamson
passed unanimously

B. Approval of 6/6/23 Business Meeting Minutes

R. Sanchez (A, #8) made a motion to approve the minutes from R Sanchez Parker Performing Arts BOD Monthly Business Meeting on 06-06-23.
V. Olivas Smith (E, #7) seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Mark 22/23 Approved Minutes as approved

looking for tech issues then to get up to date

III. Public Comments/Scheduled Appearances

A. Public Comments

none submitted

IV. Actionable Items

A. 23/24 Budget

Presented by Director JT Adamson

- Extra revenue from events and rentals

- change in PPR as described
- salaries came in a little higher
 - returning teachers next year bonus
 - PTO
 - Summer salaries
- Property - clearing out somethings and improvements for next school year
 - playground, kitchen
- up 18k from amended budget returned into Fund balance
 - 1.55 sitting in the budget
 - supply chain issues on getting things for current fiscal year
- no major changes just more concrete numbers
 - operating metrics
 - 60 days of operating from reserves previously - 95 days cash on hand is current estimate

J. Adamson made a motion to approve 22/23 Supplemental Budget.

R. Sanchez (A, #8) seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. New Oath Requirement for Charter Board Members

Bill passed for transparency of Board Members of charter schools signed by Governor Polis. In order to meet requirements the board will need to administer the public official oath of office

Member to administer the Oath of Office

Resolution to Designate Officers for Oath of Office to be passed on 06/20/2023

R. Sanchez (A, #8) made a motion to to pass Resolution TO Designate Officers to Administer Oath of Office to Members of the Board of Directors.

K. McDonald (E, #4) seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CRS 24-12-101

Oath Administered by Director R Sanchez and/or Director K McDonald to all Board Members

V. Other Business

A. Other Business/Actionable Items

- Marketing has run ads in Parker, Highlands Ranch and Littleton
- Preparing for the article in Parker Life Magazine
- Live on 07/02/2023 (approximately) will update with different dates

- Wont enroll more students after 10/01/2023
- P Molfino has been re-contracted and evaluation has been completed

B. Plans for Next Meeting

- Scheduled for 08/06/2023

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,
E. Remington (A, #2)

Documents used during the meeting

- PPA FY23 Supplemental Budget (1).pdf
- PPA May 2023 Financials (1).pdf

Coversheet

Approve 8/6/23 PPA BOD Annual Strategy Planning Meeting Minutes

Section: II. Approval of Consent Agenda
Item: C. Approve 8/6/23 PPA BOD Annual Strategy Planning Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for 2023/24 SY PPA Board of Directors Annual Strategy Meeting on August 6, 2023

APPROVED



Parker Performing Arts School

Minutes

2023/24 SY PPA Board of Directors Annual Strategy Meeting

Date and Time

Sunday August 6, 2023 at 10:00 AM

Location

Parker Performing Arts School

Directors Present

C. Walker (E, #1), E. Remington (A, #2), J. Adamson, K. McDonald (E, #4), R. Sanchez (A, #8), S. Cooke (E, #6), V. Olivas Smith (E, #7)

Directors Absent

None

Ex Officio Members Present

P. Molfino

Non Voting Members Present

P. Molfino

Guests Present

D. Rohrer, S. Williams

I. Opening Items

A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Sunday Aug 6, 2023 at 10:10 AM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Read into the record by Director K. McDonald

D. The breaking of the ice

- What are you looking to create for yourself in the next 12 months?
 - Participation in Ice Breaker by all Directors and Guests

II. Agenda Overview

A. Adoption of Retreat Agenda

R. Sanchez (A, #8) made a motion to adopt agenda as written.

K. McDonald (E, #4) seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Annual Strategic Planning Cycle & Board Calendar

A. Annual Strategic Planning Cycle

- Annual Strategic meeting for School year '24/'25 proposed for April 28 from 10 am - 2p
 - adding to calendar for the preposed date

B. Annual Board Calendar

- The first Tuesday of the month is scheduled in person from 545 - 7:00
- The third Tuesday of the month virtual Working meetings from 5:45 - 7:00
 - no changes to the current schedule
 - passed unanimously
- SAC parent survey date TBD
- May 7th deadline for the internal board survey to be finished
 - May 18th is set for admin review and re-contracting of administration
- Board visit day schedule for '23/'24
 - Fall - Tuesday, Oct 3rd
 - Spring - Tuesday, March 5th
- Tours - First Thursdays at 9 am (Formal Day)

- no more than 2 board members per visit
- Director S. Cooke will send out a calendar/sign up
- Mixer night in Aug date TBD in Business Meeting
- Count Day Oct 2nd

IV. Administration Updates

A. PrinciPAL Update

- Provided by P. Molfino
 - outline document attached to the agenda
- Finance update
 - Dougco Alliance of Charter School statement of support to be signed off on by P Molfino
- Academic update
 - UIP to state by Oct 15th
- Arts Update
 - Arts Honors Societies to come back
- Enrollment update
 - current 623
 - +5 pending
 - changes anticipated
- Culture/Personal
 - Fully staffed at this time
 - Dress Code considerations
 - language for more specificity regarding recurring situations
 - Aug and Sept business meetings for discussion

B. Admin Team Intro and Role and Responsibilities

C. 23/24 SY PPA Admin Team Initiatives

V. Board Requirements

A. Board Certification Training Modules

- Discussion led by Director R Sanchez
- Retake if certification is more than 12 months old
- Request for a commitment from the board to have certification by the end of October

B. BOD Ethics and Code of Conduct

- Reminder to the board to be very careful with the line between being a Board Member and a parent in the school community

- The board speaks with one voice during board meetings

C. Committees and Committee Chairs

- Discussion opened by Director R Sanchez
- Current assignments:
 - PCA - chair V Olivas-Smith
 - Finance - chair JT Adamson, S Cooke participation
 - Marketing - chair C Walker, V Oliva-Smith participation
 - Fundraising - chair S Cooke
 - Doug County School District monitor - E Remington
 - Grant Committee - currently un-chaired
 - SAC - chair K McDonald
- Current commitments for committees to stand with opening to be filled to chair the Grant committee

VI. Break

A. Lunch

- Break for lunch called by Director at 11:51am
- Seconded by B Remington
- passed
- lunch break until 12:25pm
- meeting called back to order from lunch at 12:31pm

VII. SWOT Analysis

A. SWOT Analysis

- SWOT analysis opened for discussion and beginning building the initial document
- Continuation of SWOT analysis to be completed at next meeting.

B. Identify Potential Connections Between Quadrants

Tabled to next meeting

C. Refine Points & Identify Key Initiatives

Tabled to next meeting

D. Define Goals and Objectives

Tabled to next meeting

Board to define and contribute based on their own committee assignments

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:28 PM.

Respectfully Submitted,

R. Sanchez (A, #8)

R. Sanchez (A, #8) made a motion to adjourn meeting.

S. Cooke (E, #6) seconded the motion.

The board **VOTED** unanimously to approve the motion.

Documents used during the meeting

- Board Update 23-24.pdf
- CDE Board Cert Access Guide 2022-23 Update (1).pdf