



## Parker Performing Arts School

### Parker Performing Arts BOD Monthly Business Meeting

Published on February 3, 2025 at 8:07 PM MST

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#### Date and Time

Tuesday February 4, 2025 at 5:45 PM MST

#### Location

Parker Performing Arts School  
15035 Cmpark Blvd  
Parker, CO 80134

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#### Agenda

	Purpose	Presenter	Time
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<b>I.</b>	<b>Opening Items</b>		<b>5:45 PM</b>
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|-----------|---|-----------------------------|-----|
| <b>A.</b> | Call the Meeting to Order                           | Rochonne Sanchez<br>(A, #8) |     |
| <b>B.</b> | Record Attendance & Introduce/Recognize<br>Visitors | Stephanie Cooke<br>(E, #6)  | 1 m |
| <b>C.</b> | Reading of Vision and Mission                       | Ashley Lonsdale             | 1 m |

***PPA Vision***

	Purpose	Presenter	Time
As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.			

**PPA Mission**

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

## II. Approval of Consent Agenda 5:47 PM

<b>A.</b>	Adoption of Agenda	Vote	Rochonne Sanchez (A, #8)	1 m
<b>B.</b>	Approval of 1/7/25 PPA BOD Business Meeting Minutes	Approve Minutes	Stephanie Cooke (E, #6)	2 m

## III. Public Comments/Scheduled Appearances 5:50 PM

<b>A.</b>	Welcome scheduled guests and meeting attendees	FYI	Rochonne Sanchez (A, #8)	
<b>B.</b>	Public Comments	FYI	Rochonne Sanchez (A, #8)	

Public comments must be submitted to the BOD (submission form available on the PPA website) at least 3 hours before the scheduled Board meeting.

## IV. Administration Reports 5:50 PM

<b>A.</b>	PrinciPAL Update with Mr Molfino	FYI	Phil Molfino	15 m
<b>B.</b>	Business Manager's Report	FYI	Tiffany Maestas	5 m
	*If available			

## V. Committee Updates 6:10 PM

<b>A.</b>	Finance Committee	Discuss	JT Adamson (A, #3)	5 m
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	Purpose	Presenter	Time
<b>B.</b> SAC/Governance	Discuss	Stephanie Cooke (E, #6)	3 m
<b>C.</b> Facilities, Growth & Safety	Discuss	Rochonne Sanchez (A, #8)	1 m
<b>D.</b> Fundraising and Development	Discuss	Edgar Acosta	5 m
<b>E.</b> Arts and Enrichment	Discuss	Virginia Olivas Smith (E, #7)	3 m
<b>F.</b> Grants	Discuss	Chantae Thomas (A, #5)	5 m
<b>G.</b> Culture	Discuss	Cassidy Walker (E, #1)	1 m
<b>VI. Executive Session</b>			<b>6:33 PM</b>
<b>A.</b> Move to Executive Session	Discuss	Rochonne Sanchez (A, #8)	25 m
Executive Session pursuant to C.R.S. 24-6-402(4)(f) to discuss a personnel matter related to the evaluation and contract of the executive director.			
<b>VII. Other Business</b>			<b>6:58 PM</b>
<b>A.</b> Notable Items	Discuss	Rochonne Sanchez (A, #8)	1 m
<b>B.</b> Plans for Next Meeting	FYI	Rochonne Sanchez (A, #8)	
Our next meeting will be February 18th, 2024 - virtual @ 5:45			
<b>VIII. Closing Items</b>			<b>6:59 PM</b>
<b>A.</b> Adjourn Meeting	Vote		

# Coversheet

## Approval of 1/7/25 PPA BOD Business Meeting Minutes

**Section:** II. Approval of Consent Agenda  
**Item:** B. Approval of 1/7/25 PPA BOD Business Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Parker Performing Arts BOD Monthly Business Meeting on January 7, 2025

APPROVED



## Parker Performing Arts School

### Minutes

#### Parker Performing Arts BOD Monthly Business Meeting

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**Date and Time**

Tuesday January 7, 2025 at 5:45 PM

**Location**

Parker Performing Arts School  
15035 Cmpark Blvd  
Parker, CO 80134

Room 140 unless stated otherwise on the meeting agenda

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**Directors Present**

A. Lonsdale, C. Walker (E, #1), E. Acosta (remote), J. Adamson (A, #3), R. Sanchez (A, #8), S. Cooke (E, #6)

**Directors Absent**

C. Thomas (A, #5), V. Olivas Smith (E, #7)

**Ex Officio Members Present**

P. Molfino

**Non Voting Members Present**

P. Molfino

**Guests Present**

T. Maestas

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Jan 7, 2025 at 5:48 PM.

### **B. Record Attendance & Introduce/Recognize Visitors**

### **C. Reading of Vision and Mission**

Director Cassidy Walker read Parker Performing Arts' Vision and Mission

## **II. Approval of Consent Agenda**

### **A. Adoption of Agenda**

R. Sanchez (A, #8) made a motion to adopt the agenda as it was written.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approval of 12/17/24 PPA BOD Working Meeting Minutes**

R. Sanchez (A, #8) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Working Meeting on 12-17-24.

J. Adamson (A, #3) seconded the motion.

The board **VOTED** to approve the motion.

## **III. Public Comments/Scheduled Appearances**

### **A. Welcome scheduled guests and meeting attendees**

No scheduled guests

### **B. Public Comments**

No public comments were submitted

## **IV. Administration Reports**

### **A. PrinciPAL Update with Mr Molfino**

Principal Molfino gave the following update:

The upcoming school year has some big things coming up, including the charter renewal, funding formula challenges, financial changes, etc.

**Finance-** Revised budget has been submitted. It's a healthy budget for 24/25. Spending priorities for the rest of the fiscal year are being looked at and decided upon. 25/26 budget forecasting and outyear budgets are being looked at and sorted through. Some holes of information are missing and we're waiting for that information to finalize the outyear budgets.

Some decisions will need to be made regarding annual increases for staff vs. annual increases from funding. Looking at comparisons, specifically with Douglas County, salaries. Currently looking at a 2.6/2.7 increase for next year. Decisions will need to be made regarding retention bonuses or banking funds for the future.

**Academics-** iReady mid-year growth scores look good. Lit is looking better than Math. Trying to be at 50% growth at mid-year. 3 grade levels in math category did not meet that growth mark- 1st, 5th, and 6th. 5th grade is an outlier that is being examined. Currently only 1st grade did not meet that growth mark for lit- but was close. Looking ahead at 2nd semester and CMAS.

**Arts-** December was jam packed. Auditions for the middle school play start on Monday. Staff talent show/hearts for the arts beginning of February

**Charter Renewal-** Looking at having a strong board with strong leadership as we go into the charter renewal next year. Ensuring that the board is compliant is a big part of the charter renewal. Some board bios and pics are needed. Gordon Mosher will be visiting sometime in the spring- Director Sanchez asked that we possibly have this meeting after elections so new board members can attend.

New enrollment process went well, but there were some small kinks that are being worked through.

## **B. Business Manager's Report**

November financials were reviewed with finance committee prior to break. December financials will be reviewed on January 15th.

Board Bios & pics are needed!

## **V. Committee Updates**

### **A. Finance Committee**

Director Adamson presented the following finance

Douglas County changed the PPR from \$647 to \$639, adopted budget was \$620, so it will not have an affect on the budget.

Expense perspective- right on track at 42% when we're 43% through the year. Supplies is always higher through the year because curriculum is purchased up front.

We are \$2.1 mil in unrestricted fund balance. Operating right on plan financially.

## **B. SAC/Governance**

The SAC is working on putting together the election committee. They have asked for information regarding how many open positions there will be this year and which board member will serve on the committee, according to the election policy. In the coming weeks the SAC will be putting together the school community survey to be sent out.

It was decided that Director Cooke will send out a survey to all current board members to determine their thoughts for next year.

## **C. Facilities, Growth & Safety**

Facilities are doing well. We are looking at an overhaul of the phone system and PA/Bell System to update that. Working on fixing the front door intercom system as well. Discussion surrounding the safety of the front door intercom system.

## **D. Fundraising and Development**

Director Acosta provided the following update- meeting with the Denver Broncos later this month regarding leasing names, signage.

PCA wants to do car magnets with PPA logo as a fundraiser. Looking at waiting on a new logo.

The PCA was able to do a giving tree for families on the free/reduced lunches.

PCA is at a \$15,000 max budget, and is not a fundraising program.

Hearts for the Arts is coming up- Stephanie and Edgar will meet regarding this.

December 5th Chick Fil A fundraiser- \$575 food credit

December 7th Boondocks was not a great result

January 21- Chipotle

February 18- Raising Canes

Chick Fil A- May 8th

Boondocks- May 17th

Principal Molfino told Edgar to get the dates to Kelly Berry and it will go out to the community.

## **E.**



## **Arts and Enrichment**

Director Olivas-Smith gave the following update: looking at where things are criss-crossing and what's already being handled vs. what the missing pieces are.

Looking at opening conversations with the arts community to make PPA THE arts school of the south metro.

The focus of this committee should be to get the word out and have "eyes on" our school and our students.

A suggestion was made for getting into Macaroni Kids.

## **F. Grants**

Director Thomas did not provide an update for Grants

## **G. Culture**

The culture committee has put up posters of people within the arts from different cultures in the hallway across from the cafeteria. These will be swapped out each month.

One of the committee members has done research on different cultures' holidays. They're working on gathering books and information for these holidays to be celebrated.

## **VI. Other Business**

### **A. Notable Items**

Be prepared at our next working meeting to discuss communication guidelines as it relates to the school. Staff handbook has guidelines regarding social media.

### **B. Plans for Next Meeting**

Next meeting will be on January 21st at 5:45 virtually.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,  
R. Sanchez (A, #8)

# Coversheet

## PrinciPAL Update with Mr Molfino

<b>Section:</b>	IV. Administration Reports
<b>Item:</b>	A. PrinciPAL Update with Mr Molfino
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Board Updates - 24_25 (4).pdf

## **Board Updates 24-25**

### **February**

#### **Finances**

24-25 Spending Priorities

25-26 Budget Forecasting

Annual Increase Percentage - Need to Vote before renewals

- Recommendation

August Retention Bonuses

#### **Academics**

Building towards CMAS

I Ready disaggregated data

IXL Pilot - Standards connection / data

Technology - Platform consolidation

#### **Arts**

A Wrinkle In Time.

Elementary Show - 2nd grade last week, 4th grade coming up.

Staff Talent Show / Hearts for the Arts

Winter Gala - Leadership Needs - Committee

#### **Culture / Personnel / Other**

Site Visit 2-10

Charter Renewal Items

- Board Elections / Seats / Roles

- Board Items - Current on Training

Marketing Materials Ready

### **January**

#### **Finances**

Revise Adopted Budget Submitted  
24-25 Spending Priorities  
25-26 Budget Forecasting  
August Retention Bonuses vs. Banking for the future  
Annual Increase Percentage

## **Academics**

MOY I Ready Results - Comparative Achievement and Growth  
Semester 2 Restarts

## **Arts**

Taking a breath.  
Choir Feature - Video  
Auditions  
Elementary Show  
Staff Talent Show / Hearts for the Arts

## **Culture / Personnel / Other**

Charter Renewal Items  
    Board Elections / Seats / Roles  
    Board Items - Training  
SAC Board Election Committee / Seats  
    Spring Surveys  
Board Bios / Pics

## **December**

### **Finances**

Illustrate.  
New enrollment procedure  
Funding

### **Academics**

MOY I Ready during the first weeks of December. Growth conversations with students.

Math - Building thinking classrooms. Dr. Adair. Lesson Planning Connected to Savvas curricula. High Ceiling low Floor tasks. Modeling

MS - Combined essays

## **Arts**

Oliver / 3rd grade / December!

Culture

November

## **Finances**

Current budget is strong. Looking towards 24-25 improvements. Theater, technology needs, phone system upgrade, tap floor, dance floor, other arts improvements.

New Finance Formula. - Adding specifics to revenue components.

## **Academics**

Math - Building thinking classrooms. Dr. Adair. Lesson Planning Connected to Savvas curricula. High Ceiling low Floor tasks. Modeling

## **Arts**

Dance Video

Things are getting started!

Spooktacular went very well.

Oliver - Opens Thursday

## **Culture / Personelle**

Fall festival

Share Outs and spirit week were great.

New staff

October

## **Finances**

Count Day - 638

Current budget is strong. Looking towards 24-25 improvements. Theater, technology needs, phone system upgrade, other arts improvements.

New Finance Formula

## **Academics**

Oct 11 PD

Instructional Leadership Team Roll Out

## **Arts**

Things are getting started!

Spooktacular

Oliver

## **Culture / Personelle**

Fall festival

New staff

$\frac{3}{4}$  TA

Literature Teacher

## **Finances**

Enrollment 638

Budget in good shape to start the year

Investment Possibilities - Facility

## **Academics**

New Lit Teacher

ILT / PLC Rollout

24-25 PD Focus - Math Instruction

10/11 PD - Math / GT / Behavior Trainings

Full School - Math Growth Focus / PD / Resources / Multi Year Journey

Building thinking classrooms

Dr. Mindy Adair, Ph.D.

New Math Coach

Increasing Math Competencies of Leadership and Staff

Preliminary SPF - Overall 67.9 - Elementary / Middle School

## **Arts**

Fall musical / inhouse field trips

Pre School Partnerships

Performance Handbook

## **Culture / Personelle**

Strong launch

New staff

Resignation / search

PCA Events

September

## **The Big Four**

**Enrollment / Fiscal Strength / Academic Performance / Arts Culture and Experience**

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Enrollment 638

Budget in good shape to start the year

Investment Possibilities - Facility

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## **Arts**

Fall musical / inhouse field trips  
Pre School Partnerships  
Performance Handbook

## **Culture / Personelle**

Strong launch  
New staff  
Resignation / search  
PCA Events

## **Charter/Planning**

September

## **The Big Four**

**Enrollment / Fiscal Strength / Academic Performance / Arts Culture and Experience**

## **Finances**

Enrollment 638  
Budget in good shape to start the year

## **Academics**

New Lit Teacher  
ILT / PLC Rollout  
24-25 PD Focus - Math Instruction  
10/11 PD - Math / GT / Behavior Trainings  
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## **Arts**

Fall musical / inhouse field trips  
Pre School Partnerships  
Performance Handbook

## **Culture / Personelle**

Strong launch  
New staff  
Resignation / search  
PCA Events

## **Charter/Planning**

# Coversheet

## Business Manager's Report

<b>Section:</b>	IV. Administration Reports
<b>Item:</b>	B. Business Manager's Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Business Manager Update - February 2025.pdf

## **Business Manager Update**

2.4.25

### January Financials

- Was be reviewed by the Finance Committee on February 19
- Will be presented to the Board at the February business meeting

### Budgeting Items

- Finalized in March Business Meeting
  - Staff Salary Increases for 25-26
  - Retention Bonus

### Adopted Budget for 25-26

- Approved Budget Due 5/30/25