

Parker Performing Arts School

Parker Performing Arts BOD Monthly Business Meeting

Published on December 4, 2023 at 6:56 PM MST

Date and Time

Tuesday December 5, 2023 at 5:45 PM MST

Location

THIS MEETING WILL BE HELD VIRTUALLY

Agenda

I.

		Purpose	Presenter	Time
Ор	ening Items			5:45 PM
A.	Call the Meeting to Order		Rochonne Sanchez (A, #8)	
В.	Record Attendance & Introduce/Recognize Visitors		Elizabeth Remington (A, #2)	1 m
C.	Reading of Vision and Mission		Katie McDonald (E, #4)	1 m

PPA Vision

As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.

PPA Mission

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning

Purpose Presenter

Time

		environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly			
		globalized community.			
II.	Ap	proval of Consent Agenda			5:47 PM
	A.	Adoption of Agenda	Vote	Rochonne Sanchez (A, #8)	1 m
	B.	Approval of 11/7/23 PPA BOD Business Meeting Minutes	Approve Minutes	Elizabeth Remington (A, #2)	2 m
III.	Pul	olic Comments/Scheduled Appearances			5:50 PM
	A.	Welcome scheduled guests and meeting attendees	FYI	Katie McDonald (E, #4)	
	В.	Public Comments	FYI	Katie McDonald (E, #4)	5 m
		Public comments must be submitted to the BOD (see PPA website) at least 3 hours before the schedule			
IV.	Adı	ministration Reports			5:55 PM
	A.	PrinciPAL Update with Mr Molfino	FYI	Phil Molfino	15 m
	В.	Business Manager's Report	FYI	Tiffany Maestas	10 m
		*If available			
V.	Act	tionable Items			6:20 PM
	A.	Review and Vote on revised budget	Vote	JT Adamson	10 m
VI.	Co	mmittee Reports			6:30 PM
	A.	Marketing Committee	FYI	Cassidy Walker (E, #1)	5 m
	В.	Fundraising Committee	FYI	Stephanie Cooke (E, #6)	5 m

			Purpose	Presenter	Time
	C.	Finance Committee	FYI	JT Adamson	5 m
		Audit Presentation			
	_				_
	D.	SAC Committee	FYI	Katie McDonald (E, #4)	5 m
	E.	PCA Update	FYI	Virginia Olivas Smith (E, #7)	5 m
VII.	Oth	er Business			6:55 PM
	A.	Other Business/Actionable Items	Discuss	Rochonne Sanchez (A, #8)	
		 December working meeting Do we have a need to meet? 			
	В.	Plans for Next Meeting	Discuss	Rochonne Sanchez (A, #8)	
		Our working session is scheduled for Dec 19th and	d will be held virt	tually.*	
		*Board decision pending			
VIII.	Clo	sing Items			
	A.	Adjourn Meeting	Vote		

Coversheet

Approval of 11/7/23 PPA BOD Business Meeting Minutes

Section: II. Approval of Consent Agenda

Item: B. Approval of 11/7/23 PPA BOD Business Meeting Minutes

Purpose: Approve Minutes

Submitted by: Related Material:

Minutes for Parker Performing Arts BOD Monthly Business Meeting on November 7, 2023



Parker Performing Arts School

Minutes

Parker Performing Arts BOD Monthly Business Meeting

Date and Time

Tuesday November 7, 2023 at 5:45 PM

Location

VIRTUAL

Directors Present

C. Walker (E, #1) (remote), E. Remington (A, #2) (remote), J. Adamson (remote), K. McDonald (E, #4) (remote), R. Sanchez (A, #8) (remote), V. Olivas Smith (E, #7) (remote)

Directors Absent

S. Cooke (E, #6)

Ex Officio Members Present

P. Molfino (remote)

Non Voting Members Present

P. Molfino (remote)

Guests Present

T. Maestas (remote)

I. Opening Items

A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Nov 7, 2023 at 5:49 PM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Read by Director R Sanchez

II. Approval of Consent Agenda

A. Adoption of Agenda

- R. Sanchez (A, #8) made a motion to adopt agenda as written.
- V. Olivas Smith (E, #7) seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of 10/3/23 PPA BOD Business Meeting Minutes

- E. Remington (A, #2) made a motion to approve the minutes from Parker Performing Arts BOD Monthly Business Meeting on 10-03-23.
- J. Adamson seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Public Comments/Scheduled Appearances

A. Welcome scheduled guests and meeting attendees

none scheduled or present

B. Public Comments

none submitted

IV. Administration Reports

A. PrinciPAL Update with Mr Molfino

Election Day today - waiting to find out the outcome of the Mill Levy and Prop As soon as it has passed immediately the numbers will be updated Sub costs are going up and a budget issue to look at

- · Building needs
 - quotes for stucco
 - insurance quote is higher and would raise premiums attempting to do out-of-pocket
 - Grass to be re-sod in the back of the school
- · SIP for state

- elementary growth and achievement
- SIP internal
 - · 2-year goals and action steps are outlined in the attached document
- Observations going to take a lot of time over the next few weeks
- Beauty and Beast production has already recouped costs and next week will be a pure profit for the theater department
- 11/29 Art Gallery night
- · Halloween shareouts went very well and were done well by the PCA
- 15-20 people showed up to the Principal
- · Hired new lead custodian
 - opotentially hire 2nd
 - if MLO passes will look to hire security person

B. Business Manager's Report

Update provided by T Maestas

· nothing new to provide out of finance report

V. Committee Reports

A. Marketing Committee

Director C Walker update

- Would like to talk to P Molfino about the company hired for recruitment help
- Looking into the recruitment incentive for current families helping to bring in new families
 - Working on this now as opposed to in June/over the summer
- Media: security in schools a hot topic get some sort of exposure to the program that has parents walking the school to highlight the parent involvement in security
 - Volunteers on Patrol

B. Fundraising Committee

no update at this time next up Gallary Night

C. Finance Committee

Director JT Adamson report

- nothing huge to report
- performing pretty much in line with the budget
 - most big negative items are accounting changes
- · Cash up over last year
- liabilities

- o prepaid for curriculum holdovers, and saves money by prepaying
- · up over last year
- in the attachments will see the draft of the audit
- G and G, auditors, are looking to present to the board
 - most likely Dec 5th meeting
 - · vote to accept once the audit is presented
- Dec 15 revised budget is due waiting on vote results
 - will need to vote to adopt on Dec 5th

D. SAC Committee

Director K McDonald

UIP handled

E. PCA Update

Director V Olivas-Smith

- moving along with setting up for success in the future
- · reorganizing storage
- \$7000 profit in the book fair, \$14,000+ in sales
 - \$7000 back in teachers' wishlists
- A time frame to send out the survey regarding volunteerism and approaching volunteers is requested
 - Director K McDonald ready to go whenever requested to be sent out
 - sign off of questions from admin
 - send out after Thanksgiving break
 - PCA would like to have it sent out ASAP
- · looking for volunteers for the Spring Dance
- New platform for volunteer tracking?
 - ∘ no
 - \circ admin was not a fan of the program looked at not an adequate use of funds since it did not have all the features requested

VI. Actionable Items

A. Board Visit Day

Feedback from Board Visit Day 11/0/2023

- Director K McDonald teachers interacted well but seemed to be a little uncomfortable with the Board members in the room
- Director JT Adamson kids leading activities and leadership roles teachers seemed to like having board members in the classroom

- Suggestion: small group breakout breakfast 1 board member with a group of teachers to have conversations in a smaller group to let teachers get to know the board and the board get to know the teachers
- Director C Walker teachers mentioned they did not know who was on the board and gave the teachers time to respond in a more meaningful way
 - Kids and teachers seem to really like having board members there to see
 the board involved and in the school
 - school felt more positive and more engaged than in previous years
- Director V Olivas-Smith teachers may not understand who is on the board, what the board does, and what they can ask of the board.
 - engagement was very noticeable with teachers and students
- Any feedback about the visit in the next little while on anything observed that might be helpful to Admin please update

B. Tour Days

Director R Sanchez

- important to have a Board member on each tour
- will confirm tour dates coming up in case need to make adjustments

VII. Other Business

A. Other Business/Actionable Items

Director R Sanchez

- review and approve the budget on Dec 5th
 - · auditors might be presenting
 - TBD location may be a virtual meeting

Director K McDonald

• need to review terms and make sure they are showing correctly

B. Plans for Next Meeting

Nov working meeting was cancelled due to being scheduled for over Thanksgiving Break The next meeting on Dec 5th is most likely to be held virtually

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,

- E. Remington (A, #2)
- R. Sanchez (A, #8) made a motion to adjourn meeting.
- V. Olivas Smith (E, #7) seconded the motion.

The board **VOTED** unanimously to approve the motion.

Coversheet

PrinciPAL Update with Mr Molfino

Section: IV. Administration Reports

Item: A. PrinciPAL Update with Mr Molfino

Purpose: FY

Submitted by:

Related Material: Board Update 23-24 (1).pdf

Board Updates 23-24

December 2023

Finances

MLO Spending Plan Revised budget submission. Updated count. Grant Committee Needs - BEST Grant

Academics

MOY I Ready Begun
Eval and coaching cycle continues / Obs 1 this quarter.

Arts

December Shows Art Gallery Nights / Fundraiser links Winter Wonderland Evening Holiday Share Out

Culture / Personelle

Kevin is back. New custodian. Jesus

November

Finances

Election day!
Revised budget submission deadline - 12/15
Sub Costs
Building costs / needs
Stucco / turf

Academics

SIP submitted. <u>Internal</u> vs. external MOY I Ready Assessments mid December.

Eval and coaching cycle continues / Obs 1 this quarter.

Arts

Beauty and the beast open!

11-29 Art Gallery Nights / Fundraiser links Halloween Arts Share Out

Culture / Personelle

Parent Principal Presentation Complete PCA - share outs
New custodian

October 2023

Finances

620 Count. Current budget is strong.

DCSD Bond / MLO Nov 5

Setting plans for salary increases - 10% with retention bonuses. (and an annual increase TBD)

Potential to hire back security / make upgrades

Steps and lanes at PPA - Creating Scenarios

Marketing spend

Charter Renewal

Academics

SAC - Formed Up
School Performance Framework - <u>2023-0900-6719-1-Year.pdf</u>
UIP - SIP - In the works
PLC Data digs / unit internalization
Wonders Roll Out
10-13 PD Day

Arts

Beauty and the beast gaining steam.

Dance shows next week. 11-29 Arts Gallery Nights / Fundraiser links Arts Share Out

Culture / Personelle

Parent Principal Presentation Tomorrow DCSD Candidate Forum Theresa Olson has returned Traffic

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Sept 2023

Finances

22-23 Closeout
242k in the black
Budget Update - At current enrollment we are in the black
DCSD Bond / MLO on the ballot
Working Scenarios with the finance committee
Should the MLO pass, 9% will be feasible
Potential to hire back security / make upgrades
Steps and lanes at PPA

Academics

Admin - New Roles, New Responsibilities
Eval and Coaching
Deb- MS Academics
Shauna- Elem Academics
Caitlin- Arts
Coaching role - Felicia D

SAC - Formed Up School Performance Overall - <u>CMAS Data 2023.pptx</u> School Performance Framework - <u>2023-0900-6719-1-Year.pdf</u> UIP - SIP - In the works

Arts

Beauty and the beast rehearsing Potential Arts Gallery Nights / Fundraiser links Monthly share outs returning

Enrollment

615 + 3 pending
Three weeks to count day.

Culture / Personnel

Returning to the building BTSN Two Principal nights scheduled. October / January Hiring new building manager

August 2023

Finances

22-23 Closeout
182k in the black
Budget Update
Timed Account
DCSD Bond / MLO Vote Tuesday
Dougco Alliance of Charter Schools statement of support
We'll host a candidate forum in October.

Academics

Admin - New Roles, New Responsibilities
Overview
I Ready Correlation
Strategic Goals / Action Steps
SAC
CMAS is back but embargoed in until Aug 17, 2023
UIP - SIP

Arts

Beauty and the beast auditions in August New Arts Honors Societies

Enrollment

623 + 5 pending It will change

Culture / Personnel

Fully staffed. Some significant upgrades Great first week and new student camp Distillation Work Connection / Values

Dress Code Considerations - Shirts Under sweatshirts / Crocs

Coversheet

Business Manager's Report

Section: IV. Administration Reports
Item: B. Business Manager's Report

Purpose: FYI

Submitted by:

Related Material: Business Manager Update - December 2023.pdf

Business Manager Update

12.5.23

November Financials

- Will be reviewed by the Finance Committee on December 20.
- Will be presented to the Board at the following meeting.

Coversheet

Review and Vote on revised budget

Section: V. Actionable Items

Item: A. Review and Vote on revised budget

Purpose: Vote

Submitted by:

Related Material: PPA FY24 Propsed Budget 11.15.23.pdf

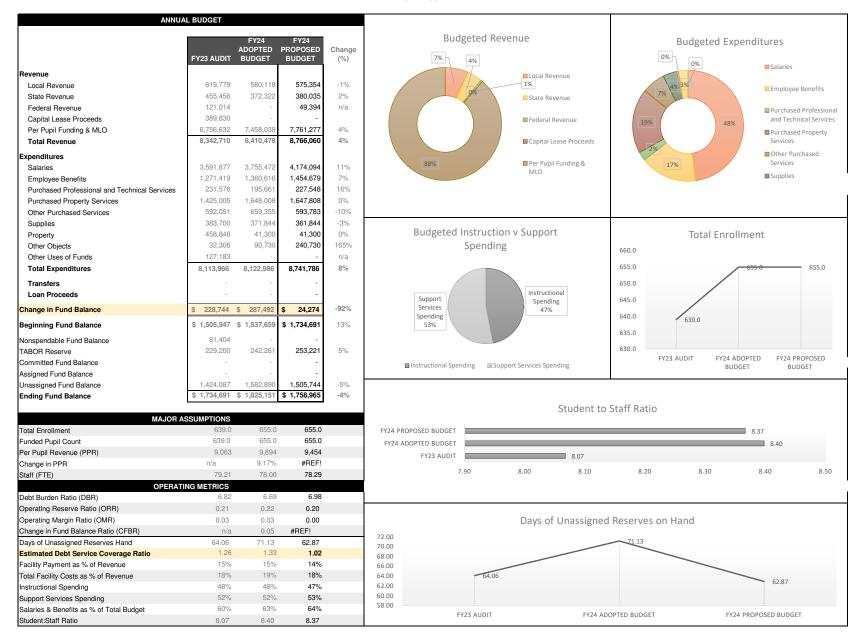
PARKER PERFORMING ARTS SCHOOL

Douglas County School District
Douglas County
2023-2024
PROPOSED BUDGET

December 5, 2023

APPROPRIATION RESOLUTION
BOARD SUMMARY
ANNUAL BUDGET IN UNIFORM BUDGET SUMMARY FORMAT

PARKER PERFORMING ARTS SCHOOL 2023-2024 PROPOSED BUDGET BOARD SUMMARY



APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of PARKER PERFORMING ARTS SCHOOL located in Douglas County School District in Douglas County that the amounts shown in the following schedule be appropriated to each fund as specified in the PROPOSED BUDGET for the ensuing fiscal year beginning July 1, 2023 and ending June 30, 2024.

Be it further resolved, in accordance with C.R.S. 22-44-105, the Board of Education authorizes the use of a portion of the Fiscal Year 2023-24 Beginning Fund Balance from the Building Corporation in the amount o \$ Be it further resolved, that the use of this portion of the beginning fund balance for the purposes set forth above will not lead to an ongoing deficit, provided the use of funds from fund balance is one time.

44,682

FUND		APPROPRIATION AMOUNT	EXPENDITURES + APPROPRIATED RESERVES
1. General Fund	1a. Charter Schools1b. Insurance Reserve Fund1c. Pre-School Fund	1 8,741,786 1a 1b 1c	8,741,786 - - -
Special Revenue Funds	 Capital Reserve Special Revenue Fund Governmental Designated-Purpose Grants Fund Pupil Activity Special Revenue Fund Full Day Kindergarten Mill Levy Override Fund Transportation Fund Other Special Revenue Funds Bond Redemption Fund 	2	- - - - - - - 1,301,438
Capital Projects Funds: Enterprise Funds:	9. Building Fund 10. Special Building and Technology Fund 11. Capital Reserve Capital Projects Fund	9 - 10 - 11 -	- - -
Internal Service Funds		12 - 13 -	-
Trust/Agency Funds:	14. Risk-Related Activity Fund 15. Other Internal Service Funds	14 - 15 -	-
	16. Fiduciary Fund17. Private Purpose Trust Funds18. Agency Fund19. Pupil Activity Agency Fund20. Foundations21. Component Units	16 - 17 - 18 - 19 - 20 - 21	- - - - -
TOTAL APPROPRIATION	N	22 10,043,224	10,043,224

Date of Adoption Signature of Board President

		FY24 PROPOSED BUDGET	FY24 PROPOSED BUDGET
PARKER PERFORMING ARTS SCHOOL PROPOSED BUDGET		10 General Fund	2X Building Corporation
Adopted December 5, 2023	Ohioat		
Budgeted Pupil Count	Object Source	655	-
Beginning Fund Balance (Includes All Reserves)		1,734,691	163,100
_			
Revenues Local Sources			
Intermediate Sources	1000 - 1999 2000 - 2999	575,354	1,256,755
to put a new roof on the building, which was scheduled	3000 - 3999	380,035	
for FY20 and had to be moved to FY21 Federal Sources	4000 - 4999	49,394	-
Total Revenues		1,004,783	1,256,755
Total Beginning Fund Balance and Reserves		0.700.474	1 410 050
		2,739,474	1,419,856
Total Allocations To/From Other Funds	5600,5700, 5800	7,761,277	
Transfers To/From Other Funds	5200 - 5300	-	-
Other Sources	5100,5400, 5500,5900,		
	5990, 5991	-	-
Available Beginning Fund Balance & Revenues (Plus Or Minus (If Revenue) Allocations And Transfers)			
, , , , , , , , , , , , , , , , , , , ,		10,500,751	1,419,856
Expenditures			
Instruction - Program 0010 to 2099			
Salaries Employee Benefits	0100 0200	2,513,895	÷
Purchased Services	0300,0400,	876,097	-
Supplies and Materials	0500	461,628 225,000	-
Property	0600 0700	225,000 31,000	-
Other	0800, 0900	-	-
Total Instruction		4,107,620	-
Supporting Services Students - Program 2100			
Salaries	0100	795,035	-
Employee Benefits	0200 0300,0400,	277,071	-
Purchased Services	0500,0400,	41,884	-
Supplies and Materials Property	0600	=	=
Other	0700 0800, 0900	-	-
Total Students		1,113,990	-
Instructional Staff - Program 2200			
Salaries	0100		
Employee Benefits	0200	-	-
Purchased Services	0300,0400, 0500	20,359	_
Supplies and Materials	0600	-	-
Property Other	0700	=	=
Total Instructional Staff	0800, 0900	20,359	-
		20,000	
General Administration - Program 2300, including Program 2303 and 2304			
Salaries	0100	-	-
Employee Benefits Purchased Services	0200 0300,0400,	-	-
Supplies and Materials	0500	277,263	-
Property	0600 0700	-	-
Other	0800, 0900	-	-
Total School Administration		277,263	-
School Administration - Program 2400			
Salaries	0100	570,476	-
Employee Benefits Purchased Services	0200 0300,0400,	198,812	-
	0500	133,642	-
Supplies and Materials Property	0600 0700	15,000	-
Other	0800, 0900	240,730	-
Total School Administration	,	1,158,660	-
Business Services - Program 2500, including Program			
Salaries			
Salaries Employee Benefits	0100 0200	64,404 22,445	-
	0200	22,445	· - I

		FY24 PROPOSED BUDGET	FY24 PROPOSED BUDGET
PARKER PERFORMING ARTS SCHOOL		10 General Fund	2X Building Corporation
PROPOSED BUDGET			
Adopted December 5, 2023 Purchased Services	Object 0300,0400,		
Supplies and Materials	0500	16,555	-
Property	0600 0700	-	=
Other	0800, 0900	-	-
Total Business Services	,	103,404	-
Operations and Maintenance - Program 2600			
Salaries Employee Benefits	0100	140,750	-
Purchased Services	0200 0300,0400,	49,052	-
	0500	1,517,808	-
Supplies and Materials	0600	103,844	-
Property Other	0700 0800, 0900	-	-
Total Operations and Maintenance	0800, 0900	1,811,454	11,750 11,750
		1,011,101	,
Student Transportation - Program 2700			
Salaries	0100	-	-
Employee Benefits Purchased Services	0200 0300,0400,	-	-
	0500	-	=
Supplies and Materials	0600	=	-
Property Other	0700	-	-
Total Student Transportation	0800, 0900		-
•			
Central Support - Program 2800, including Program 2801			
Salaries	0100	_	-
Employee Benefits	0200	-	=
Purchased Services	0300,0400, 0500		
Supplies and Materials	0600	-	-
Property	0700	-	=
Other	0800, 0900	-	-
Total Central Support		-	-
Other Support - Program 2900			
Salaries	0100	_	-
Employee Benefits	0200	-	-
Purchased Services	0300,0400, 0500		
Supplies and Materials	0600	-	-
Property	0700	-	=
Other	0800, 0900	-	-
Total Other Support		-	-
Food Service Operations - Program 3100			
Salaries	0100	_	-
Employee Benefits	0200	-	-
Purchased Services	0300,0400, 0500	_	_
Supplies and Materials	0600	8,000	-
Property	0700	-	-
Other	0800, 0900		
Total Other Support		8,000	-
Enterprise Operations - Program 3200 Salaries	0100	89,534	
Employee Benefits	0200	31,203	-
Purchased Services	0300,0400,	31,203	
Supplies and Materials	0500 0600	40.000	-
Property	0700	10,000	-
Other	0800, 0900	-	-
Total Enterprise Operations		130,737	-
Community Services - Program 3300			
Salaries	0100	_	_
Employee Benefits	0200	-	-
Purchased Services	0300,0400,		
Supplies and Materials	0500 0600	-	-
Property	0700	-	-
Other	0800, 0900	-	-
Total Community Services		-	-
Education for Adults - Program 2400			
Education for Adults - Program 3400 Salaries	0100		
Employee Benefits	0100	-	-
. ,	0200	- 1	- 1

		FY24 PROPOSED BUDGET	FY24 PROPOSED BUDGET
PARKER PERFORMING ARTS SCHOOL PROPOSED BUDGET		10 General Fund	2X Building Corporation
Adopted December 5, 2023	Object 0300,0400,		
Purchased Services	0500	=	-
Supplies and Materials Property	0600 0700	-	-
Other	0800, 0900	-	-
Total Education for Adults Services		-	-
Total Supporting Services		4,623,866	11,750
Property - Program 4000			
Salaries Employee Benefits	0100 0200	-	-
Purchased Services	0300,0400,	-	-
Supplies and Materials	0500 0600	-	- -
Property	0700	10,300	-
Other Total Property	0800, 0900	10,300	
Total Freporty		10,300	-
Other Uses - Program 5000s - including Transfers Out and/or Allocations Out as an expenditure Salaries	0100		_
Employee Benefits	0200	=	=
Purchased Services	0300,0400, 0500	-	-
Supplies and Materials	0600	-	-
Property Other	0700 0800, 0900	-	1,289,688
Total Other Uses	0000, 0000	-	1,289,688
Total Expenditures		0.744.700	1 001 100
Total Experience		8,741,786	1,301,438
APPROPRIATED RESERVES Other Reserved Fund Balance (9900)			
Other Restricted Reserves (932X)	0840 0840	-	-
Reserved Fund Balance (9100)	0840	-	-
District Emergency Reserve (9315) Reserve for TABOR 3% (9321)	0840 0840	-	-
Reserve for TABOR - Multi-Year Obligations (9322)	0840	-	-
Total Reserves			-
Total Synanditures and Passyure			
Total Expenditures and Reserves		8,741,786	1,301,438
BUDGETED ENDING FUND BALANCE			
Non-spendable fund balance (9900)	6710	-	-
Restricted fund balance (9990)	6720	-	-
TABOR 3% emergency reserve (9321) TABOR multi year obligations (9322)	6721 6722	253,221	-
District emergency reserve (letter of credit or real estate)	6723		
(9323) Colorado Preschool Program (CPP) (9324)	6724	-	-
Full day kindergarten reserve (9325) Risk-related / restricted capital reserve (9326)	6725	=	=
BEST capital renewal reserve (9327)	6726 6727	-	-
Committed fund balance (9900)	6750	-	-
Committed fund balance (15% limit) (9200) Assigned fund balance (9900)	6750 6760	-	-
Unassigned fund balance (9900) Net investment in capital assets (9900)	6770 6790	1,505,744	118,418
Restricted net position (9900)	6791	-	-
Unrestricted net position (9900) Total Ending Fund Balance	6792	1,758,965	118,418
Total Available Beginning Fund Balance & Revenues Less Total Expenditures & Reserves Less Ending Fund			
Balance (Shall Equal Zero (0)) Use of a portion of beginning fund balance resolution		-	(0)
required?		No	Yes