



Parker Performing Arts School

Parker Performing Arts BOD Monthly Business Meeting

Published on April 4, 2023 at 1:35 PM MDT

Date and Time

Tuesday April 4, 2023 at 5:45 PM MDT

Location

Parker Performing Arts School
15035 Cmpark Blvd
Parker, CO 80134

Room 140 unless stated otherwise on the meeting agenda

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:45 PM
A. Call the Meeting to Order		Rochonne Sanchez (A, #8)	
B. Record Attendance & Introduce/Recognize Visitors		Elizabeth Remington (A, #2)	1 m
C. Reading of Vision and Mission		Katie McDonald (E, #4)	1 m

PPA Vision

As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.

	Purpose	Presenter	Time
--	---------	-----------	------

PPA Mission

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

II. Approval of Consent Agenda**5:47 PM**

- | | | | |
|---|-----------------|--------------------------------|-----|
| A. Adoption of Agenda | Vote | Rochonne Sanchez
(A, #8) | 1 m |
| B. Approval of 2/21/23 PPA BOD Working Board Meeting Minutes | Approve Minutes | Elizabeth Remington
(A, #2) | 2 m |

III. Public Comments/Scheduled Appearances**5:50 PM**

- | | | | |
|--|-----|---------------------------|-----|
| A. Welcome scheduled guests and meeting attendees | FYI | Katie McDonald
(E, #4) | 2 m |
| B. Public Comments | FYI | Katie McDonald
(E, #4) | 5 m |

Public comments must be submitted to the BOD (submission form available on the PPA website) at least 3 hours before the scheduled Board meeting.

IV. Administration Reports**5:57 PM**

- | | | | |
|--|-----|-----------------|------|
| A. PrinciPAL Update with Mr Molfino | FYI | Phil Molfino | 15 m |
| B. Business Manager's Report | FYI | Tiffany Maestas | 10 m |

V. Committee Reports**6:22 PM**

- | | | | |
|---|-----|---------------------------|-----|
| A. School Accountability Committee (SAC) | FYI | Katie McDonald
(E, #4) | 5 m |
| B. Marketing Committee | FYI | Cassidy Walker (E, #1) | 5 m |

	Purpose	Presenter	Time
C. Grant Committee	FYI	Chantae Thomas (A, #5)	5 m
D. Fundraising Committee	FYI	Stephanie Cooke (E, #6)	5 m
E. Finance Committee	FYI	JT Adamson	10 m

VI. Actionable Items**6:52 PM**

A. Updated 23/24 SY calendar	Vote	Rochonne Sanchez (A, #8)	5 m
-------------------------------------	------	-----------------------------	-----

Douglas County changed the dates of Spring Break for 23/24 and our calendar now needs to be reviewed and updated.

B. Board Member Training Modules	FYI	Rochonne Sanchez (A, #8)	2 m
---	-----	-----------------------------	-----

****REMINDER****

All training modules need to be completed within one year of your stepping into your role. This is May for most Board members that moved into their roles in 2022.

If training is not complete by the 12-month mark we will not be in compliance. Please complete your training ASAP.

C. 23/34 SY Board Strategic Meeting	FYI	Rochonne Sanchez (A, #8)	5 m
--	-----	-----------------------------	-----

August 6th from 10AM-2PM at PPA

VII. Other Business**7:04 PM**

A. Other Business/Actionable Items	Discuss	Rochonne Sanchez (A, #8)	5 m
---	---------	-----------------------------	-----

- **Please be sure to accept the Board on Track meeting notices and make sure they're on your Google calendars (not accepting this meeting in BOT affects our transparency scores)**
- **Continue building ideas around volunteer engagement - ideas on where best to store our notes for easy access by all members? Google Docs?**

	Purpose	Presenter	Time
B. Plans for Next Meeting	Discuss	Rochonne Sanchez (A, #8)	1 m

The next Board meeting is the Working Session scheduled for April 18th, 2023, and will be held virtually.

VIII. Closing Items		7:10 PM
A. Adjourn Meeting	Vote	2 m

Coversheet

PrinciPAL Update with Mr Molfino

Section:	IV. Administration Reports
Item:	A. PrinciPAL Update with Mr Molfino
Purpose:	FYI
Submitted by:	
Related Material:	Board Updates 22-23 (2).pdf

Board Update

April 2023

Finances

- Strong Situation
- Spending
- Stipend
- Fun Run / Fundraising Gap
- Wrapping the year

Academics

- CMAS Season

Arts

- LWW
- Shakespeare Festival - Champions!!!
- End of the year performances
- Registration

Enrollment

- 647 on paper
- Recruiting Efforts - Dottie

Culture / Personnel

- Elementary AP Position
 - Dean Posting
- Staff Retention
- Website Refresh
- I Love PPA
 - Marketing Connections
- PCA Elections
- Two jobs posted.

February 2023

Finances

- Revised budget submitted
- Budget discipline and current situation
- Capital spending priorities
- Potential retention bonuses
- PPR Estimate for 23-24

Academics

- [Reading](#)
- [Math](#)
- Site Visit Completion - Needs
- PLC Late Start Day next year

Arts

- LLW Auditions / Rehearsals
- New MS Schedule
- 4th Grade Show
- Talent Show / Auction

Enrollment

- Tour / Lottery Stats
 - 640 on paper
 - Large Tours
- Recruiting Efforts - Dottie
- Intent to return. 362 families responded. Two students are leaving currently.

Culture / Personnel

- Renewal and Recruiting

Dec 6, 2022

Finances

- Revised Budget
- FAMLI Letter shared with staff. Presentation to be delivered.
- Compark Fees Letter Delivered

Academics

- Schedule Adjustments for 23-24
 - MS Objectives
 - Late start Tuesday next year.
- Observation cycle beginning

Arts

- Visual Arts Update
- Evening shows / Calendar

Enrollment

- Hiring of recruiter
- Recruitment, Engagement with New (ITE) Families, Greater ITE capture to Registration
- 104 ITEs

Culture / Personnel

- Changes
 - New 5/7 science teacher has started. Bryce Westrick. Job will remain posted.
 - 12 Days of December
 - Staff Holiday Happy Hour

Facilities

- Video Screen outside the theater
- Transitioning our evening cleaning contract.

Nov 1, 2022

Facilities

- Possible repair issue
 - Window replacement
 - Electrical item

Finances

- MLO / Bond ballot measure. Community letter 10-4.
 - Staff Information
- FAMLI Letter shared with staff. Presentation to be delivered.
- Town of Parker Bond Closed

- MLO Vote - Budget clarity to follow / Slides.
- Compark Fees

Academics

- School Performance Frameworks. We remain a performance school at 64.4 No revision to our two year UIP required.
 - UIP revisions for SAC and staff
- Schedule Adjustment for 23-24
- Observation cycle beginning
- Possible calendar change

Arts

- Mary Poppins
- Nut Cracker
- Evening shows / Calendar

Enrollment

- 639 final count on October 3.
- ITEs as of 10-28
 - K-28
 - 1-2
 - 2-1
 - 3-4
 - 4-2
 - 5-6
 - 6-7
 - 7-14
 - Hiring of recruiter
- Greater ITE capture

Culture / Personnel

- Changes
 - New 5/7 literature teacher started.
 - New Elem Theater teachers started.
 - Managing parents / info.

Oct 4, 2022

Facilities

- Possible repair issue
 - New Renters - Off to a fantastic start
 - Window replacement
 - Electrical item

Finances

- Count Day application to 22-23 budget. Tight but in the black.
- Many variables still to come.
- MLO / Bond ballot measure. Community letter this morning.
- FMLI Issue - Need to Vote on our position. Educate staff.
- Town of Parker Bond

Academics

- School Performance Frameworks. We remain a performance school at 64.4 No revision to our two year UIP required.
- October PD day on the 14th. Instructional focus.
- Observation cycle beginning
-

Arts

- Dance Class Feature
- Spooktacular

COVID

- Dropping COVID section as we move forward.

Enrollment

- 639 final count on October 3.
- Hiring of recruiter
- Greater ITE capture

Culture / Personnel

- Changes

- 5/7 Literature Teacher.

Sept 6

Facilities

- Possible repair issue
 - Electrical / Sept 17th Shut Down
 - New Renters

Finances

- Count
- BOY spending offsets. End of August should have a grasp of spending.
- MLO / Bond ballot measure.

Academics

- School Performance Frameworks released over the weekend. We remain a performance school at 64.4 No revision to our two year UIP required. Digging in with SAC tomorrow.
- Calendar Update
- New PPA leadership / Collaboration
 - Eval and Instructional Coaching
 - New Staff Letter
 - PLC Focus

Arts

- Mary Poppins was cast. Rehearsals and crew meetings have begun. Very short driveline this afternoon.
- Video!

COVID

- DCSD Policy Updates

Enrollment

- 636 with three pending.

Culture / Personnel

- Fully staffed as of today.

- Culture is strong.

June 22

Facilities

- 22-23 Refresh
- Thermal scan completed for Hanover insurance - Pending consultation
- Upgrades

Finances

- FYE 23 has begun.

Academics

- CMAS score arrived over the weekend. Will have a summary for SAC.
- Preparing for the upcoming school year.

Arts

-

COVID

- No changes at this time.

Enrollment

- 645 to 650 filled and pending. Will have a fuller picture week of August 15.

Culture / Personnel

- Changing quickly
- Very challenging hiring environment.
 - Changes
 - Two open positions currently

Coversheet

Business Manager's Report

Section:	IV. Administration Reports
Item:	B. Business Manager's Report
Purpose:	FYI
Submitted by:	
Related Material:	Business Manager Update - March 2023.pdf

Business Manager Update

4.4.23

March Financials

- Will be reviewed by the Finance Committee on April 26.
- Will be presented to the Board at the May business meeting.

23-24 Budget

- Proposed (no board approval needed) Due to the district by April 15.
- Adopted (with board approval) Due to the district by May 30.

Coversheet

Updated 23/24 SY calendar

Section:	VI. Actionable Items
Item:	A. Updated 23/24 SY calendar
Purpose:	Vote
Submitted by:	
Related Material:	PPA 2023-2024 Calendar - 2022-2023.pdf



2023-2024 School Calendar

AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

KEY:

	SCHOOL IN SESSION ~First Day of School-Aug 10th
	1/2 DAY OF SCHOOL ~1/2 Day-Sept 21 (P/T Conferences) ~1/2 Day-Feb 29 (P/T Conferences) ~1/2 Day-May 23 (Last Day of School)
	LATE START TUESDAY 9:00 Middle School 9:15 Elementary
	SCHOOL HOURS (M, W, TH, F) 8:00-3:32 Middle School 8:15-3:15 Elementary

	NO STUDENTS/TEACHERS ONLY ~Professional Development-Aug 1st-4th ~Meet and Greet Aug 7th ~Professional Development-Aug 8th-9th ~Parent/Teacher Conferences-Sept 22 ~Professional Development-Oct 13 ~Teacher Work Day-Dec 22 ~Professional Development-Jan 8 ~Teacher Compensation Day-Feb 16 ~Parent/Teacher Conferences-Mar 1 ~Teacher Work Day-April 19 ~Teacher Compensation Day-April 22 ~Teacher Work Day-May 24
--	--

	NO SCHOOL/HOLIDAY/BREAK ~Labor Day-Sept 4 ~Fall Break-Oct 16-20 ~Thanksgiving Break-Nov 20-24 ~Winter Break-Dec 25-Jan 5 ~MLK Day-Jan 15 ~President's Day-Feb 19 ~Spring Break-Mar 18-22 ~Memorial Day-May 27
	END OF GRADING PERIOD Oct 12 Dec 21 Mar 15 May 23-Last Day of School

Coversheet

Board Member Training Modules

Section:	VI. Actionable Items
Item:	B. Board Member Training Modules
Purpose:	FYI
Submitted by:	
Related Material:	Access Guide 2022-23 Update.pdf

Charter School Board Training Modules

Access Guide



COLORADO
Department of Education

CHARTER SCHOOL BOARD TRAINING MODULES

Colorado Department of Education Schools of Choice provides free, online Charter School Board Training Modules. Access to the modules is available through <http://onlinelearning.enetcolorado.org/login/>. Schools and boards can also use their eNet Colorado accounts to register for and access other free, online trainings

FREQUENTLY ASKED QUESTIONS

How do I sign up to eNet Colorado?

For full access to courses, you will need to create a new account for yourself on this website. Each of the individual courses may also have a one-time "enrollment key," which you will not need until later. Here are the steps:

1. Visit <http://onlinelearning.enetcolorado.org/login/>.
2. Click on the "Create new account" button.
3. Fill out the New Account form with your details.
Username:
Password:
Email address:
 - For accounts to be used centrally by your charter school's governing board to track its collective progress, enter a generic email address utilized by the school/board.
 - For a personal account to track your own individual progress, enter your own email address.**First name and Last name:**
 - For accounts to be used centrally by your charter school's governing board to track its collective progress, enter your school's name as it appears on your charter contract where it asks for First Name, then put "Governing Board" where it asks for Last Name.
 - For a personal account to track your own individual progress, enter your name where it asks.**City/town and Country:**
Enter the city/town and country where you are located.
4. An email will be immediately sent to the email address registered.
5. Read the email, and click on the web link it contains.
6. Your account will be confirmed, and you will be logged in immediately to the eNet Colorado system.

Sign-up for the "Charter School Board Training Modules" course:

1. Log in to eNet Colorado at <http://onlinelearning.enetcolorado.org/login/>. If you do not have an eNet Colorado account, see the instructions in the Frequently Asked Questions section before proceeding to the next step.
2. Select a course:
 - a. Select "CDE_Innovation and Choice"
 - b. Select "Charter School Board Training Modules 2020-2021"
 - c. Click on the "Enroll me" button
3. You can now access the full course. From now on, you will only need to enter your username and password to log in and access any course you are enrolled. Your courses will display on the left side menu under "My Courses."



How do I make changes to my eNet Colorado login or account information?

You can make changes to your eNet Colorado account (such as email address change, password change, etc.). To do this, log in to an existing account, click on your name in the upper right hand corner to view your profile, and then select "Edit profile" under User details. You will then see your profile settings with the option to change your information.

I am a CCSP subgrantee. How will my completion be tracked?

Completion of the Charter School Board Training Modules will remain a requirement for Colorado Charter Schools Program (CCSP) subgrantees. However, we will now be verifying completion collectively by school through one centralized school board account, rather than individually. Schools can then choose whether to complete as a group or delegate completion to particular board members. All board members will access the board modules through the same account/log-in.

How do I get a Certificate of Completion?

Once you have passed all 30 modules, a Certificate of Completion will be provided. Follow the steps below to obtain your certificate:

1. Ensure you have a "Passed" score for each module on either the Pre-Test or the Post-Test. You only need to have "Passed" one quiz for each module. Click on "Grades" towards the bottom of the left hand menu to view your progress.
2. Send an email to SOC@cde.state.co.us with your name, school, and email address associated with the eNet Colorado account, with the email subject line "Board Module Certificate of Completion Request."
3. Colorado Department of Education Schools of Choice will verify your course completion of all 30 modules and generate a Certificate of Completion.

A PDF copy of the certificate will be forwarded to the email address on record for the eNet Colorado account.

Please be aware that due to limited staff capacity, requests for certificates will be processed no more than once each quarter. If you need proof of completion in the meantime, you can print this from the "Grades" menu. If you have reason to need your certificate more urgently, please feel free to inquire with our office at (303) 866-6276

Where can I learn more?

- Email us at SOC@cde.state.co.us
- [View more technical assistance opportunities:](http://www.cde.state.co.us/cdechart/techassistance) <http://www.cde.state.co.us/cdechart/techassistance>
- [View all CDE fact sheets:](http://www.cde.state.co.us/communications/factsheetsandfaqs) www.cde.state.co.us/communications/factsheetsandfaqs