



Parker Performing Arts School

Parker Performing Arts BOD Monthly Business Meeting

Published on March 7, 2023 at 12:54 PM MST

Date and Time

Tuesday March 7, 2023 at 5:45 PM MST

Location

Parker Performing Arts School
15035 Cmpark Blvd
Parker, CO 80134

Room 140 unless stated otherwise on the meeting agenda

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:45 PM
A. Call the Meeting to Order		Rochonne Sanchez (A, #8)	
B. Record Attendance & Introduce/Recognize Visitors		Elizabeth Remington (A, #2)	1 m
C. Reading of Vision and Mission		Katie McDonald (E, #4)	1 m

PPA Vision

As the performing arts school of choice, we foster confidence, celebrate diversity, and emphasize academic excellence.

	Purpose	Presenter	Time
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PPA Mission

Parker Performing Arts School equips students to become independent creative thinkers, critical problem solvers, and successful collaborators. In our safe learning environment, students engage in rich and innovative instruction in academics and the performing arts in preparation for their roles as citizens of a diverse and increasingly globalized community.

II. Approval of Consent Agenda 5:47 PM

A. Adoption of Agenda	Vote	Rochonne Sanchez (A, #8)	1 m
B. Approval of 2/21/23 PPA BOD Working Board Meeting Minutes	Approve Minutes	Elizabeth Remington (A, #2)	2 m

III. Public Comments/Scheduled Appearances 5:50 PM

A. Welcome scheduled guests and meeting attendees	FYI	Katie McDonald (E, #4)	2 m
B. Public Comments	FYI	Katie McDonald (E, #4)	5 m

Public comments must be submitted to the BOD (submission form available on the PPA website) at least 3 hours before the scheduled Board meeting.

IV. Administration Reports 5:57 PM

A. PrinciPAL Update with Mr Molfino	FYI	Phil Molfino	15 m
B. Business Manager's Report	FYI	Tiffany Maestas	10 m

V. Committee Reports 6:22 PM

A. School Accountability Committee (SAC)	FYI	Katie McDonald (E, #4)	5 m
B. Marketing Committee	FYI	Cassidy Walker (E, #1)	5 m

	Purpose	Presenter	Time
C. Grant Committee	FYI	Chantae Thomas (A, #5)	5 m
D. Fundraising Committee	FYI	Stephanie Cooke (E, #6)	5 m
E. Finance Committee	FYI	JT Adamson	10 m

VI. Other Business**6:52 PM**

A. Other Business/Actionable Items	Discuss	Rochonne Sanchez (A, #8)	5 m
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- June 6th PPA BOD Board Meeting will take place
- Send dates that you are UNAVAILABLE the last week of July and the first two weeks of August to Rochonne BEFORE the March 21st working meeting. We will be scheduling our 23/24 SY all-day strategy planning session during this meeting, and every Board member must be in attendance. Even if you only THINK you might be unavailable, please share those dates.
- Please be sure to accept the Board on Track meeting notices and make sure they're on your Google calendars (all meeting notices were deleted and new entries created to correct the meeting link issue)

B. Plans for Next Meeting	Discuss	Rochonne Sanchez (A, #8)	1 m
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The next Board meeting is the Working Session scheduled for March 21st, 2023, and will be held virtually.

VII. Closing Items**6:58 PM**

A. Adjourn Meeting	Vote		2 m
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Coversheet

Approval of 2/21/23 PPA BOD Working Board Meeting Minutes

Section:	II. Approval of Consent Agenda
Item:	B. Approval of 2/21/23 PPA BOD Working Board Meeting Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for PPA BOD Working Board Meeting on February 21, 2023

APPROVED



Parker Performing Arts School

Minutes

PPA BOD Working Board Meeting

Date and Time

Tuesday February 21, 2023 at 5:45 PM

Location

PPA Board Business Meeting

Google Meet joining info

Video call link: <https://meet.google.com/oda-whev-vkc>

Or dial: (US) +1 435-574-4432 PIN: 141 848 371#

Directors Present

C. Thomas (A, #5) (remote), E. Remington (A, #2) (remote), J. Adamson (remote), K. McDonald (E, #4) (remote), R. Sanchez (A, #8) (remote), S. Cooke (E, #6) (remote), V. Olivas Smith (E, #7) (remote)

Directors Absent

C. Walker (E, #1)

Ex Officio Members Present

P. Molfino (remote)

Non Voting Members Present

P. Molfino (remote)

I. Opening Items

A. Call the Meeting to Order

R. Sanchez (A, #8) called a meeting of the board of directors of Parker Performing Arts School to order on Tuesday Feb 21, 2023 at 5:46 PM.

B. Record Attendance & Introduce/Recognize Visitors

C. Reading of Vision and Mission

Read by Director S. Cooke

II. Approval of Consent Agenda

A. Adoption of Agenda

Move to adopt agenda by Director R Sanchez
seconded by V. Olivias-Smith
passed

B. Approval of 2/7/23 Business Meeting Minutes

R. Sanchez (A, #8) made a motion to approve the minutes from BOD Regular Business Meeting on 02-07-23.

K. McDonald (E, #4) seconded the motion.

The board **VOTED** to approve the motion.

III. Actionable Items

A. Compark Metro District fee update

Update by Director R Sanchez

Verbal proposal for settlement from new Compark attorney:

- He proposed that the two parties settle at the current state of play. In other words, the settlement agreement would state that Compark won't try to collect any amounts for 2021, 2022 or any year in the future. Similarly, the School would agree that it won't try to recover from Compark the \$445,874.25 that it has already paid.

Discussion opened for questions/concerns from the board:

- noted this is an approximately \$125,000 line item per year in the budget

- Question posed: should we attempt to recoup Attorney fees? Answer: Attorney fees sit at approximately \$6,000 so far, with the current amount it is seen as not in the best interest of the school at this time to try to recover from Compark

In order to proceed with the settlement offer authority needs to be given to the attorney to further negotiate terms and receive a written offer of settlement.

- Motion to give Attorney Eric Hall to work on the behalf of PPA with Compark to work on the settlement offered by Director R Sanchez
- Seconded by Director V Olivas-Smith
- no dissent noted
- Motion passed

Draft of authorization to be prepared by P. Molfino

B. Important updates to Charter School Governing Board training

Reminder to have all members complete their compliance training
Link to updated training information in agenda

IV. Committee Reports

A. School Accountability Committee (SAC)

Update by Director K McDonald

- has not met since the last meeting.
- Working on parent/student survey
- will go out anonymously
- results to be used in next school year's planning
- Director K McDonald planning to attend other Charter School SAC meetings - scheduled for March

B. Marketing Committee

No update at this time

C. Grant Committee

Update by Director C. Thomas
No updates from last meeting

D.

Fundraising Committee

Director S Cooke provided updated

- meeting to be held next week
- still working on more information on the Red Robin spirit night

E. Finance Committee

Update provided by Director JT Adamson

- January update on cash reserves - up from last year same time
- Capital improvements are planned.
- Website as well as cafeteria kitchen upgrades
- Director S Cooke will be stepping in as the second board member on the Finance Committee

F. DCSD Board Updates

Update provided by Director E Remington

- the major point is the discussion beginning on attainable housing for staff and teachers of DCSD - still in the beginning stage

G. PCA Update

Update provided by Director V Olivas-Smith

- Spring Dance coming up and planning is in full swing
- max for families is \$25
- Volunteers still needed
- looking for opportunities for a final 8th-grade field trip - possible fundraising supported by the board? Transportation is 1700/bus need 2 buses
- Proposal for a denim day to help pay costs

V. Other Business

A. Other Business/Actionable Items

- Invitation to potentially attend a Monday 2-3 pm meeting with Director R Sanchez and P Molfino should any board member would like to join the meeting
- Proposed a rotating invitation once a month to attend that meeting
- Requested discussion for a sample schedule for what the middle school schedule will look like as discussed in the email sent to parents this week - additional academic support without losing their arts

- Have space in 1st grade next year - only 38 enrolled in 1st grade - smaller kindergarten this year has the 1st/2nd grade next year is out of balance. Enrollment is still a concern for the school

B. Plans for Next Meeting

Currently scheduled in person in room 140 at PPA will update if changes

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,

E. Remington (A, #2)

Motion for adjournment by Director R Sanchez

seconded by Director S Cooke

Passed

Documents used during the meeting

None

Coversheet

PrinciPAL Update with Mr Molfino

Section:	IV. Administration Reports
Item:	A. PrinciPAL Update with Mr Molfino
Purpose:	FYI
Submitted by:	
Related Material:	Board Updates 22-23 (3).pdf

Board Update

February 2023

Finances

- Year end spending
 - Building and material needs - 60k
 - Kitchen - 25k
 - Staff retention stipends - EOY
- Compark PILOTS

Academics

- Hiring underway - One posted teaching position.
- Building towards CMAS

Arts

- LLW Rehearsals
- New MS Schedule
- 4th Grade Show / Kindie Show

Enrollment

- Tour / Lottery Stats
 - 640 on paper
 - Large Tours
- Recruiting Efforts - Dottie
- Intent to return. 362 families responded. Two students are leaving currently.

Culture / Personnel

- Renewal and Recruiting

February 2023

Finances

- Revised budget submitted
- Budget discipline and current situation
- Capital spending priorities
- Potential retention bonuses
- PPR Estimate for 23-24

Academics

- [Reading](#)

- [Math](#)
- Site Visit Completion - Needs
- PLC Late Start Day next year

Arts

- LLW Auditions / Rehearsals
- New MS Schedule
- 4th Grade Show
- Talent Show / Auction

Enrollment

- Tour / Lottery Stats
 - 640 on paper
 - Large Tours
- Recruiting Efforts - Dottie
- Intent to return. 362 families responded. Two students are leaving currently.

Culture / Personnel

- Renewal and Recruiting

Dec 6, 2022

Finances

- Revised Budget
- FAMLI Letter shared with staff. Presentation to be delivered.
- Compark Fees Letter Delivered

Academics

- Schedule Adjustments for 23-24
 - MS Objectives
 - Late start Tuesday next year.
- Observation cycle beginning

Arts

- Visual Arts Update
- Evening shows / Calendar

Enrollment

- Hiring of recruiter
- Recruitment, Engagement with New (ITE) Families, Greater ITE capture to Registration
- 104 ITEs

Culture / Personnel

- Changes
 - New 5/7 science teacher has started. Bryce Westrick. Job will remain posted.
 - 12 Days of December
 - Staff Holiday Happy Hour

Facilities

- Video Screen outside the theater
- Transitioning our evening cleaning contract.

Nov 1, 2022

Facilities

- Possible repair issue
 - Window replacement
 - Electrical item

Finances

- MLO / Bond ballot measure. Community letter 10-4.
 - Staff Information
- FAMLI Letter shared with staff. Presentation to be delivered.
- Town of Parker Bond Closed
- MLO Vote - Budget clarity to follow / Slides.
- Compark Fees

Academics

- School Performance Frameworks. We remain a performance school at 64.4 No revision to our two year UIP required.
 - UIP revisions for SAC and staff
- Schedule Adjustment for 23-24
- Observation cycle beginning
- Possible calendar change

Arts

- Mary Poppins
- Nut Cracker
- Evening shows / Calendar

Enrollment

- 639 final count on October 3.
- ITEs as of 10-28
 - K-28
 - 1-2
 - 2-1
 - 3-4
 - 4-2
 - 5-6
 - 6-7
 - 7-14
 - Hiring of recruiter
- Greater ITE capture

Culture / Personnel

- Changes
 - New 5/7 literature teacher started.
 - New Elem Theater teachers started.
 - Managing parents / info.

Oct 4, 2022

Facilities

- Possible repair issue
 - New Renters - Off to a fantastic start
 - Window replacement

- Electrical item

Finances

- Count Day application to 22-23 budget. Tight but in the black.
- Many variables still to come.
- MLO / Bond ballot measure. Community letter this morning.
- FMLI Issue - Need to Vote on our position. Educate staff.
- Town of Parker Bond

Academics

- School Performance Frameworks. We remain a performance school at 64.4 No revision to our two year UIP required.
- October PD day on the 14th. Instructional focus.
- Observation cycle beginning
-

Arts

- Dance Class Feature
- Spooktacular

COVID

- Dropping COVID section as we move forward.

Enrollment

- 639 final count on October 3.
- Hiring of recruiter
- Greater ITE capture

Culture / Personnel

- Changes
 - 5/7 Literature Teacher.

Sept 6

Facilities

- Possible repair issue
 - Electrical / Sept 17th Shut Down
 - New Renters

Finances

- Count
- BOY spending offsets. End of August should have a grasp of spending.
- MLO / Bond ballot measure.

Academics

- School Performance Frameworks released over the weekend. We remain a performance school at 64.4 No revision to our two year UIP required. Digging in with SAC tomorrow.
- Calendar Update
- New PPA leadership / Collaboration
 - Eval and Instructional Coaching
 - New Staff Letter
 - PLC Focus

Arts

- Mary Poppins was cast. Rehearsals and crew meetings have begun. Very short driveline this afternoon.
- Video!

COVID

- DCSD Policy Updates

Enrollment

- 636 with three pending.

Culture / Personnel

- Fully staffed as of today.
 - Culture is strong.

June 22

Facilities

- 22-23 Refresh
- Thermal scan completed for Hanover insurance - Pending consultation
- Upgrades

Finances

- FYE 23 has begun.

Academics

- CMAS score arrived over the weekend. Will have a summary for SAC.
- Preparing for the upcoming school year.

Arts

-

COVID

- No changes at this time.

Enrollment

- 645 to 650 filled and pending. Will have a fuller picture week of August 15.

Culture / Personnel

- Changing quickly
- Very challenging hiring environment.
 - Changes
 - Two open positions currently

Coversheet

Business Manager's Report

Section:	IV. Administration Reports
Item:	B. Business Manager's Report
Purpose:	FYI
Submitted by:	
Related Material:	Business Manager Update - March 2023.pdf

Business Manager Update

3.7.23

March Financials

- Will be reviewed by the Finance Committee in March. We need to reschedule the March meeting, it falls over spring break
- Will be presented to the Board at the March working meeting.

23-24 Budget

- Proposed (no board approval needed) Due to the district by April 15.
- Adopted (with board approval) Due to the district by May 30.