APPROVED

Liberty STEAM Charter

Minutes

LSC Board of Directors Meeting Including the Annual Fall Enrollment Lottery

View Online at https://youtube.com/live/xnYLySXFC8s?feature=share

Date and Time
Monday December 1, 2025 at 5:30 PM

Location
LSC Elementary Academy
1057 Broad Street
Sumter, SC 29150

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Directors Present
(Tajma) LaShea Davis, Cameron Chandler, Greg Thompson (remote), Jenny Knopf, Kimberly Rauschenbach, Marion Newton, Rodney Thompson, Shafara Douglas

Directors Absent
Heather Bass

Ex Officio Members Present
Trevor Ivey

Guests Present

Amy Hansen

I. Opening Items

A. Call the Meeting to Order

Cameron Chandler called a meeting of the board of directors of Liberty STEAM Charter to order on Monday Dec 1, 2025 at 5:30 PM.

B. Invocation

Marion Newton gave an invocation.

C. Pledge of Allegiance Led by Eagle Ambassadors

The Pledge of Allegiance was led by the Elementary Academy Eagle Ambassadors.

D. Chairman's Opening Remarks

With Chairman Greg Thompson attending remotely, Vice Chairwoman Cameron Chandler chaired the meeting.

E. Reading of the Vision and Mission Statements

Shafara Douglas read the mission statement.
Tajma (LaShea) Davis read the vision statement.

II. Consent Agenda

A. Approval of Today's Meeting Agenda and Previous Meeting Minutes

Motion to approve the minutes from LSC Board of Directors Meeting on 10-27-25.
With no objections, the consent agenda that consisted of the minutes from the previous meeting and the meeting agenda was approved.
The board **VOTED** to approve the motion.

III. Public Participation

A. Public Participation

There was none.

IV. Fall Enrollment Lottery

A. Overview of the Lottery Procedures

Dr. Ivey provided an overview of the Lottery Procedures.

LSC has received the required minimum number of lottery applications for its 2026-2027 classes (kindergarten, first grade, second grade, third grade, fourth grade, fifth grade, and sixth grade). Pursuant to the SC Charter Schools Act of 1996 (59-40-10), a public lottery is required in order to determine the selected students for all grade levels. For next year, we will be filling all 150 new seats in the Kindergarten class.

The meeting was live-streamed via the school's official YouTube page. To be considered in the initial lottery, applications must have been received on or before 11:59 pm November 30 via *Lotterease*, the electronic platform being utilized to collect enrollment applications and to facilitate the actual lottery event. Please note that applications received between November 30 and the time in which the lottery is conducted are also included in this pool of applications.

B. Administration of the Lottery

Dr. Ivey welcomed South Carolina Public Charter School District Superintendent Chris Neeley to administer the lottery.

Dr. Ivey shared that the online platform Lotterease randomly selected 150 new seats for the Kindergarten class. The number of seats is in accordance with the board-approved enrollment. As the lottery was conducted, all applicant students were listed as either "selected" or "waitlisted" via their applicant ID on the *Lotterease* website. The results of the lottery are considered unofficial until school officials independently complete verification.

C. Next Steps

Dr. Ivey reviewed the next steps:

1. Selected vs. Waitlisted
2. Accepting & Declining Enrollment Offer
3. Verification Process
4. Enrollease & Submitting Enrollment Information
5. Lottery for Additional Seats

V. Executive Director's Report

A. ED's Monthly Updates

Dr. Ivey's monthly report included;
STEAM Charter is currently performing at 87% on track, with 38 of 46 indicators meeting or exceeding expectations across all domains. Teaching & Learning remains a major strength, with 100% of indicators on track, including full completion of curriculum modules, check-ins, leader huddles, interventions, progress monitoring, MTSS, and all academic cycles.

Talent is 75% on track, highlighted by fully staffed 25–26 vacancies, strong culture metrics (90% Great Place to Work and 90% feedback participation), full HR compliance, and strong coaching and observation cycles. Areas needing attention include further developing AED/Finance/HR capacity and improving GET completion above 78%.

Family & Community Engagement is 85% on track, with enrollment targets met, high satisfaction (90%), strong attendance (95%), and robust engagement programs. Off-track items include completing required family engagement hours and the Pupils in Poverty report, which may impact funding.

Communications & External Affairs is 80% on track, with $1.5M raised, strong grant submissions, solid board management, and active leadership initiatives; the primary gap is year-to-date external funding at $467K.

Administration is 57% on track, with the FY26 budget, reimbursements, financial goals, facilities operations, JA expansion, and food service initiatives on track, while breakfast participation, LINQ implementation, and IDEA submission delays remain areas to improve. All Additional Considerations are 100% on track, supported by strengthened scholar culture, increased PD, expanded family engagement, full special education compliance, and strong participation in programs such as Dads on Duty, Pro Dads, and PTO.

December priorities include stabilizing facilities, launching 26–27 hiring, preparing for SPARK and Cognia, defining success measures, and reinforcing EA interventions. Key challenges include expansion-campus facility needs, leader and staff sustainability, and overall leadership capacity.

Board input is specifically requested on facilities, succession planning, and the Best Practices Task Force (uniforms, grading, Code of Conduct, and calendar), along with continued board presence in schools, support of leadership expectations, engagement with the ED Academic Task Force, reinforcement of the 6th Grade Roadmap, and Focus Five support to anchor the spring rally cry.

VI. Board Committee Updates

A. Executive Committee

Cameron Chandler reported that the executive committee received committee updates as well as the monthly Academy update from Ms. Harris who noted the progress toward goals, wins, challenges and building leadership capacity in others.

B. Governance Committee

Cameron Chandler reported that the Governance Committee completed its final review of the proposed amendment to the LSC Bylaws regarding community representation on

board committees. This amendment, first introduced at the October Board meeting, requires community representatives to meet the same minimum qualifications as board members. Page 9, Section 8.01

The South Carolina Public Charter School District has deemed this a nonmaterial change. Therefore, once approved by LSC, it will not require PCSD approval but will be presented as an informational item at their Board of Trustees meeting.

Cameron Chandler made a motion to approve the amended bylaws as presented. Tajma (LaShea) Davis seconded, and the motion passed unanimously.

C. Finance Committee

Rodney Thompson reported that the finance committee reviewed several key items related to fiscal health and ongoing financial planning. He was pleased to share LSC is in good financial standing and with the transition to a new three-year line of credit, 1057 Broad Street will expand to eighth grade in the coming years.

1. Monthly Financial Report and new Dashboard, which included (Attached):

    • FY26 year-to-date revenue vs. expenditures
    • Balance and cash position
    • Individual and corporate donations
    • Analysis of food services cash flow

3. Update on FY26 Federal Reimbursements
4. Update on Current Line of Credit - First Citizens Bank
5. Facilities Supervisor 30-60-90 Day Plan
6. Tile Project - Expansion Program

Dr. Thompson reported that several classrooms at the Primary Academy have been identified as needing flooring repairs. The Finance Committee recommends installing tile in six of the fourteen identified classrooms over the Christmas holiday, with the remaining rooms to be scheduled at a later date. The Finance Committee further recommends allocating $91,000 from the Capital Expansion Program to support this project as an allowable capital improvement.

Dr. Thompson made a motion that the board approve the flooring repair project at the Primary Academy, including the installation of tile in six of the fourteen identified classrooms over the Christmas holiday, and authorize the allocation of $91,000 from the Capital Expansion program to fund this work as an allowable capital improvement. Marion Newton seconded, and the motion passed unanimously.

D. Academic Excellence Committee

Jenny Knopf reported that the Academic Committee received presentations on Refining our Approach to Science Instruction, Current State of the Achievement Gap at LSC; Updates to Pursuit of Cognia.

The committee reviewed three items for board consideration, and Dr. Ivey shared survey results including parent input and support regarding these requests for action.

1. Uniform Philosophy Acceptance
2. 2026-2027 School Calendar Proposed Amendments
3. 2027-2028 Proposed School Calendar

Jenny Knopf made a motion that the board approve the academic consent agenda consisting of acceptance of the Uniform Philosophy and approval of the 2026-2027 School Calendar Proposed Amendments and the 2027-2028 Proposed School Calendar. Shafara Douglas seconded, and the motion passed unanimously.

E. Development Committee

Tajma (LaShea) Davis reported that the Development Committee received the monthly Family and Engagement update and reviewed grants and fund raising initiatives to date totaling nearly $500k. Dr. Ivey is incorporating LIFT (Leaders in Industry Forward Thinking) with PATH by personally visiting each of our PATH partners. PATH Pitch Day was a huge success, and a PATH Appreciation Luncheon and Next Steps Session is scheduled for December 11.

VII. Executive Session

A. Purposes of Discussion of Negotiations Incident to Proposed Property Contractual Agreements, Proposed Contractual Agreements, and/or Discussion of Personnel Matters

Marion Newton made a motion that the board enter into executive session for the purposes of discussions of Negotiations Incident to Proposed Property Contractual Agreements, Proposed Contractual Agreements, and/or Personnel Matters. Kimberly Rauschenbach seconded, and the motion passed unanimously.

*Upon consensus, the board returned to open session.

VIII. Action Items

A. Any Action Related to Executive Session Item(s)

There was none.

B. Monthly Personnel Report

Marion Newton made a motion that the board approve the monthly personnel report. Kimberly Rauschenbach seconded, and the motion passed unanimously.

IX. New Business

A. Directors' Suggested Agenda Items for Future Presentation

Directors were reminded to provide suggested items for future presentations to Dr. Ivey.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Amy Hansen

Documents used during the meeting

- 20251201 ED's Summary (1).pdf
- Board Mtg. January 2025 ED Updates.docx (1).pdf
- Executive November exec board presentation (1).pdf
- Governance_Executive_Board ByLaws Amendment -Community Committee Appointees (1).pdf
- Board Mtg October Board Dashboard 25.26.xlsx - Dashboard Table (1).pdf
- Finance November Report Out (1).pdf
- Finance LSCS Maintenance.docx (2).pdf
- Board Mtg 20251201 Uniform_Calendar Responses.pdf
- Academic LSC_2026-27_Academic_Calendar (2).pdf
- Academic LSC 2027-28 Academic Calendar (1) (1).pdf
- Board Mtg. LSC Uniform 1 Pager (Updated 11.17.25).docx.pdf
- Board Mtg. LSC Academy Uniforms (1).pdf
- NEW Giving Tree Flyer (3) (4).pdf