APPROVED

Liberty STEAM Charter

Minutes

LSC BOARD OF DIRECTORS BOARD MEETING

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

Date and Time
Monday October 28, 2024 at 5:30 PM

Location
LSCEA
1057 Broad Street
Sumter, SC 29150

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Directors Present
(Tajma) LaShea Davis (remote), Cameron Chandler, Elayne Brunson, Heather Bass, Jenny Knopf, Kimberly Rauschenbach, Marion Newton, Rodney Thompson

Directors Absent
Greg Thompson

Ex Officio Members Present
Trevor Ivey

Guests Present

Gifford Shaw, Tiffany Rhodes

I. Opening Items

A. Call the Meeting to Order

Cameron Chandler called a meeting of the board of directors of Liberty STEAM Charter to order on Monday Oct 28, 2024 at 5:30 PM.

B. Invocation

Dr. Trevor Ivey provided an Invocation.

C. Pledge of Allegiance led by Scholars

The Eagle Ambassadors led the Board and audience in reciting the Pledge of Allegiance. They also performed the Liberty Motto.

D. Vice-Chairwoman's Opening Remarks

Ms. Chandler welcomed all in attendance and thanked the Board Members for their time.

II. Reading of the Mission & Vision Statement

A. LSC Mission Statement

Ms. Rauschenbach read aloud the LSC Mission Statement.

B. LSC Vision Statement

Ms. Bass read aloud the LSC Vision Statement.

III. Approval of Consent Agenda

A. Today's Meeting Agenda

Kimberly Rauschenbach made a motion to approve the agenda as presented by staff.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes from Previous Meeting (September 30, 2024)

Kimberly Rauschenbach made a motion to approve the minutes from LSC BOARD OF DIRECTORS BOARD MEETING on 09-30-24.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Board Recognition

A. Staff Recognition

During this time, Mrs. Harris and Mr. Montgomery recognized staff members from their respective campuses' and shared a word about each individual.

V. Scholar Showcase

A. Scholar Performances

Ms. Jones and her Performance Art scholars performed a short skit that they have been working hard on.

VI. Public Participation

A. Public Participation

There was no one signed up from public participation during this meeting.

VII. Executive Director's Report

A. Updates from the Executive Director

Dr. Ivey provided an update for the Month of October. Currently, 39 of his 42 tasks are complete or on track to be complete by the end of the month.

Accomplishments include launching LDP-Tier 1-3, ADA, and meal participation met their respective goals, YASS Pitch, and launching Dads on Duty.

November priorities include all things Development (including YASS, Children's Trust Fund, and CSGF) and launching the hiring cycle for the 25-26 school year.

The greatest Concern includes the lottery timeline, only 30 days left to reach a very important goal.

VIII. Division Presentations

A. Campus Leader Highlights

Each leadership team gave a quick rapid fire update regarding quarter 1 and looking ahead to quarter 2.

Mr. Montgomery- Primary Academy Director
3 Priorities for the Next Quarter

- Classroom observations with academic feedback, Continue with High Positive Morale, and Support HMH and Culture

2 Big Wins from the 1st Quarter

- Staff and Scholar School Morale & Low number of discipline referrals

Ms. Smiling- Instructional Coach
3 Priorities for the Next Quarter

- Continue to implement coaching schedule for targeted feedback, Pushing the MWC initiative, and Support HMH implementation on Teacherpreneur off weeks

2 Big Wins from the 1st Quarter

- Classroom observations/feedback, and Tutoring up and running earlier than last year

Ms. Middleton- PA Academic counselor
3 Priorities for the Next Quarter

- Tier 1 & 2 SEL classroom Instruction & small group, PBIS: SOAR Store Grand Opening, and CCC: shirt, coat day, grade level activities

2 Big Wins from the 1st Quarter

- Teacher Culture Reset & Mastering SEL Data PLCs, and Scholar, staff, and family POSSIP satisfaction

Ms. Sweeney- PA OPS Leader Fellow
3 Priorities for the Next Quarter

- Dads on Duty, Monthly emergency drills, and Operations support daily

2 Big Wins from the 1st Quarter

- STEAM Day & Track it forward

Ms. Dinkins- Food Services Manager
3 Priorities for the Next Quarter

- Continue Staff Check Ins-Align w/ staff needs, Continue Collaboration w/ SSD, and Be prepared for State Department Onsite Visit

2 Big Wins from the 1st Quarter

- Meal Participation Met/National School Lunch Week-Pirate Day & 100%-A DHEC rating

Mrs. Harris- EA Academy Director
3 Priorities for the Next Quarter

- Actively involved in classrooms/small group instruction, scholar and staff culture support, and Intentional, data-driven feedback

2 Big Wins from the 1st Quarter

- Possip satisfaction & After-School Opportunities

Ms. Hatfield- EA Instructional Coach
3 Priorities for the Next Quarter

- CoGAT/IOWA, Teacher support (lesson feedback, grade level PLCs, check-ins), Strengthening Tier 1 instruction-Peer observation challenge, and Push MWC

2 Big Wins from the 1st Quarter

- Consistent classroom observations and feedback, Several new initiatives up and running (HMH, AMIRA, Math pacing guide, homework club)

Mr. Vaughn- EA Academic Counselor
3 Priorities for the Next Quarter

- Plan to Add on Clubs/1st Soar Store to Cultures Initiatives, Classroom Counseling Sessions (3rd & 4th Grades)/Classroom Observations, and Coat days

2 Big Wins from the 1st Quarter

- Culture Initiatives on Track & Great POSSIP Results and Plans of Actions In Place

Ms. Anderson- EA OPS Leader Fellow

3 Priorities for the Next Quarter

- Safety & Security -Drills, Awards Day Operations, and supporting Dads Initiative

2 Big Wins from the 1st Quarter

- EA Operations in Good Standing as a whole and Ops Request Satisfaction

Ms. Carlisle- Teacherpreneuer

3 Priorities for the Next Quarter:

- Continue to support teachers through PLCs, Creating resources, co-teaching, and modeling reading and writing blocks, Build enthusiasm for and increase use of Amira on both campuses and at home, and Monitor data and use that data to drive classroom instruction

2 Big Wins from the 1st Quarter

- Increased rigor in classroom instruction and shared Vision can be seen from one class to the next

Ms. Chambers- FACE Director

3 Priorities for the Next Quarter

- PEACE Academy - Parent Empowerment and Collective Engagement, Hopes & Dreams Sessions, and Recruitment & Enrollment

2 Big Wins from the 1st Quarter

- 22 Families attended PEACE Academy and 90% of Parents have started volunteer hours

B. Hopes & Dreams Listening Tour

Ms. Chambers, the FACE Director shared her work from the past 60 days to include the Hopes & Dreams Listening Tour. With 36 listening tours being completed, 97% of the parents are requesting homework strategies and 100% of school leaders requesting home to school communication strategies. She is using this data to plan her P.E.A.C.E Academy session topics.

26 families attended session I and session II has been scheduled. The focus of session II will be HMH & Eureka strategies.

C. 2nd Annual STEAM Workforce Development Day

Ms. Bass gave an update on STEAM Workforce Development Day that included 32 community partners. The projects completed that day will be shown during the Capstone Presentations in November. We currently have 9 classrooms that have been sponsored by one of these community partners.

D. Saturday School Updates

Ms. Lim and Ms. Miller provided an update on Saturday School including all of the enrichment activities to include sewing, MMA, puzzle, car care, chess, basketball, and cheerleading. They have requested the help from the board members to recruit community partners.

IX. Board Committee Updates

A. Executive Committee

- Dr. Thompson gave an update on the facilities expansion. He touched base on different space ideas, costs, and construction
- Dr. Ivey and Mr. Thompson will attend a meeting in Denver with CSGF regarding findings from their recent investigations.

B. Governance Committee

Ms. Chandler gave an update from the Governance Committee on the Revised Scholar Enrollment Policy. The Board will take this topic to Executive Session and come back with a decision regarding the policy.

C. Finance Committee

- Mr. Shaw provided an update on the September close out including the expenses vs revenue, food services, and the construction LOC.
- The Finance Team is still waiting on the updated funding from the state that includes this years per pupil count.
- The finance team recently did a line item close out, where they went line item to line item with the current budget to make note of any overages or funding opportunities still available.
- Dr. Thompson gave an update on the findings from the FY 24 audit, the audit came back with no findings.

D. Academic Excellence Committee

Ms. Knopf shared information from the Academic Committee. A majority of their time was spent performing the talent review for the current 24-25 school year with the academy directors as well as Ms. Pack, the special populations coordinator.

E. Development Committee

Ms. Bass provided an update from development including current grant opportunities that the committee is working on, the community classmate naming opportunities, and lastly, the Liberty Donor Giving Wall.

X. Executive Session

A. Purposes of Discussion of Personnel Matters

Marion Newton made a motion to Enter into Executive Session at 6:54 p.m. for the Purposes of Discussion of Personnel Matters.
Kimberly Rauschenbach seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Purposes of Discussion of Negotiations Incident to Proposed Contractual Arrangements

Marion Newton made a motion to Enter into Executive Session at 6:54 p.m. for the Purposes of Discussion of Negotiations Incident to Proposed Contractual Arrangements.
Kimberly Rauschenbach seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Action Items

A. Return from Executive Session

Elayne Brunson made a motion to Return from Executive Session at 7:26 p.m.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Item (s) Related to Discussion of Personnel Matters

Heather Bass made a motion to Approve the Executive Director's Monthly Personnel Report as presented.
Kimberly Rauschenbach seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Item (s) Related to Purposes of Discussion of Negotiations Incident to Proposed Contractual Arrangements

Heather Bass made a motion to Approve the Revised Scholar Enrollment Policy as presented.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Chairman's Closing Remarks

Ms. Chandler thanked everyone for their time and commitment to the meeting.

B. Good of the Order

None at this time.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
Tiffany Rhodes