APPROVED

# Liberty STEAM Charter

# Minutes

## LSC BOARD OF DIRECTORS ACADEMIC COMMITTEE

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

**Date and Time**
Thursday March 21, 2024 at 3:15 PM

**Location**
LSC Administrative Offices
117 North Main Street
Sumter, SC 29150

***This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.***

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

**Committee Members Present**

Cameron Chandler, Heather Bass, Jenny Knopf, Trevor Ivey

**Committee Members Absent**
*None*

**Guests Present**
Tiffany Rhodes (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Jenny Knopf called a meeting of the Academic Committee Committee of Liberty STEAM Charter to order on Thursday Mar 21, 2024 at 3:15 PM.

### C. Invocation

Ms. Chandler provided an invocation.

### D. Reading of the Mission Statement

Ms. Chandler read aloud the Mission Statement.

### E. Reading of the Vision Statement

Dr. Ivey read aloud the Vision Statement.

### F. Pledge of Allegiance

Ms. Knopf recited the Pledge of Allegiance.

### G. Approve Today's Meeting Agenda

Jenny Knopf made a motion to approve the agenda as presented by staff.
Heather Bass seconded the motion.
The committee **VOTED** unanimously to approve the motion.

### H. Approve Previous Meeting Minutes

Cameron Chandler made a motion to approve the minutes from LSC BOARD OF DIRECTORS ACADEMIC COMMITTEE on 02-22-24.
Jenny Knopf seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A.

**Review of Old Business**

The Academic Committee reviewed Old Business and action steps from last meeting.

### B. Review of New Business

- Dr. Ivey shared the current ADA and enrollment updates with the committee members.
  - The committee discussed the current enrollment numbers with no current vacancies. They also discussed persistence.
- Dr. Ivey gave an update on the hiring that has taken place for the 24-25 SY.
  - Including all staff members that plan to leave or retire and any transfers or lateral requests.
- The Academic Committee reviewed a second reading of the 24-25 SY budget.
- Ms. Bass shared the details of the STEAM Workforce Development Day.
- Dr. Ivey shared summer PRIDE numbers for scholars and staffing
- They discussed test prep readiness for SC READY.
- The committee members were brought up to speed on the climate survey progress for staff/scholars/parent stakeholder groups. This survey counts for 10% of our final report card grade.
- The committee members were informed of the current ptg on work agreements. We are currently waiting on less than 10 staff members to sign their work agreements for the 24-25 SY.
- Dr. Ivey brough the committee members up to speed on Bill 5245 and the next steps regarding that bill.
- They also discussed the Board Director Election Certification.

## III. Other Business

### A. Updates from Other Board Members

Ms. Bass provided an update on STEAM Workforce Development Day.

## IV. Executive Session

### A. Discussion of Contractual and Personnel Matters

Jenny Knopf made a motion to Enter into Executive Session for the discussion of Contractual and Personnel Matters.
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.

### B. Purposes of Discussion for Negotiations Incident to Proposed Contractual Arrangements,

Cameron Chandler made a motion to to enter into an Executive Session for Purposes of Discussion for Negotiations Incident to Proposed Contractual Arrangements.

Heather Bass seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## V. Action Related to Executive Session

### A. Action from Executive Session

Cameron Chandler made a motion to return from Executive Session.
Jenny Knopf seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Next Steps

Action Steps

- In response to the new SSD employee salary scale, the Executive Director recommends approving an increase in the threshold for employee performance bonuses between 3-5%.

Board Recommendations

- The Academic Committee gave second approval of the revised organizational chart.
- There is a recommendation to the board to approve the following committee changes.
    1. Rev. Newton will join the Academic Committee.
    2. Mrs. Bass will join the Finance Committee and Mrs. Chandler will come off the Finance Committee.
    3. Mrs. Davis comes from the Finance Committee and will sit on the Development and Executive Committee.

### B. Good of the Order

Dr. Ivey reminded the committee members of the Board Meeting on Monday at 5:30.

### C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:15 PM.

Respectfully Submitted,
Jenny Knopf