APPROVED

Liberty STEAM Charter

Minutes

LSC BOARD OF DIRECTORS BOARD MEETING

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

Date and Time
Monday September 25, 2023 at 5:30 PM

Location
Liberty STEAM Charter School- Elementary Campus
1057 Broad Street
Sumter, SC 29150

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Directors Present
Cameron Chandler, Dexter WJ Davis, Elayne Brunson (remote), Greg Thompson, Heather Bass, Jenny Knopf, Kimberly Rauschenbach, Marion Newton, Rodney Thompson

Directors Absent
None

Ex Officio Members Present
Trevor Ivey

Guests Present

Tiffany Rhodes

I. Opening Items

A. Call the Meeting to Order

Greg Thompson called a meeting of the board of directors of Liberty STEAM Charter to order on Monday Sep 25, 2023 at 5:30 PM.

B. Invocation

Rev. Newton provided an invocation.

C. Pledge of Allegiance led by Scholars

The Elementary Lead Eagle Ambassadors led the Board Members in reciting the Pledge of Allegiance, and they performed the Star-Spangled Banner which they have been learning in Music class.

D. Chairman's Opening Remarks

Mr. Thompson welcomed the guests to the first board meeting of the 23-24 school year.

II. Reading of the Mission & Vision Statement

A. LSC Mission Statement

Ms. Rauschenbach read the LSC Mission Statement.

B. LSC Vision Statement

Mr. Davis read the LSC Vision Statement.

III. Approval of Consent Agenda

A. Today's Meeting Agenda

Kimberly Rauschenbach made a motion to approve the meeting agenda as presented by staff.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes from Previous Meeting (June 26, 2023)

Kimberly Rauschenbach made a motion to approve the minutes from LSC BOARD OF DIRECTORS BOARD MEETING on 06-26-23.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Minutes from Previous Meeting (July 31, 2023)

Kimberly Rauschenbach made a motion to approve the minutes from LSC BOARD OF DIRECTORS BOARD MEETING on 07-31-23.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Board Recognition

A. Staff Recognition

1. August Lead Teacher of the Month was presented by each Academy Director
    - EA- Robbie Dirk
    - PA- Jennica Greco
2. August Teaching Fellow of the Month was presented by the Academic Interventionists from each campus.
    - EA- Jordan Blanding
    - PA- Emeral Franklin
3. August Support Staff Member of the Month was presented by the MOD and the PA Academy Director.
    - EA- Kenneth Robinson
    - PA- Eunisha Sweeney

B. Community Partner Recognition

Dr. Ivey recognized all of the organizations that have given monetary donations, book bags, and school supplies, as well as services like haircuts and reading support from service dogs. The community really rallied around the opening of the Elementary Campus and came through for a number of training events that were held for staff members before the beginning of the year.

C. Other Board Recognition

During this time, Dr. Ivey and the Board recognized Emily Hatfield and Micah Vaughn with the Network Leadership Excellence Award.

V. Swearing In New Members

A. New Board Member Approved by Board Members at the July Retreat

Heather Bass, occupied by her husband and children, took an oath and was sworn in for a two-year term as the newest member of the LSC Board of Directors.

B. PTO Grade Representatives

Maria Newton-Ta'Bon, Mirrissa Bradford, and Kaleigh Pearson were sworn in by Board Member, Jenny Knopf to be the grade-level representatives for the 23-24 school year.

VI. Public Participation

A. Public Participation

There were no speakers signed up to participate in public participation.

VII. Executive Director's Report

A. Updates from the Executive Director

Dr. Ivey gave an update from his monthly Executive Director's report.

- Teaching and Learning is 71% complete with
- Talent is 50% complete
- Family & Community Engagement is 89% complete
- Communication & External Affairs is 100% complete
- Operations & Business Administrations is 80% complete
- Additional Considerations is 83% complete

Total on-track/complete 30/38 which is 79%.

VIII. Board Committee Updates

A. Executive Committee

Mr. Thompson gave an update from the Executive Committee regarding the following topics.

- Off-Site #2 visit that he briefly attended with the Senior Leadership team this past month
- An update about the EA 4th grade expansion
- A recent visit with the York Prep board members who toured both campuses earlier this month

B. Finance Committee

Dr. Thompson gave an update from the Finance Committee regarding the following topics

- The Site II renovations and timeline
- The 23-24 budget
- A brief overview of the current budget expenditures vs. revenue
- An update about the self-operative food services program that has launched this school year

C. Academic Excellence Committee

Ms. Knopf gave an update from the Academic Excellence Committee to include the following topics-

- 23-24 enrollment update- currently at 586/586. The Enrollment Policy was updated to say that all seats will continue to be filled up until the 135th day of school.
- An update on MTSS & the progress monitoring implementation
- She also motioned for two new policies to be put into place regarding a test security policy & procedures, as well as, updating the scholar enrollment policy.

Jenny Knopf made a motion to adopt the Test Security Policy & Procedures as presented by staff.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jenny Knopf made a motion to adopt the updated version of the Scholar Enrollment Policy as presented by staff.
Dexter WJ Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Development Committee

Mr. Davis gave an update from Development Committee to provide the Board Members with a current list of grants that have been submitted and ones that have been awarded and/or pending.

IX. Division Presentations

A. Network Rally Cry (August-December 2023)

Dr. Ivey and Mrs. Hardy gave an update on behalf of the leadership team to provide the new Rally Cry for the remaining months of the 2023 school year. After meeting for an offsite at the end of the 22-23 school year, the leadership team was tasked in creating a Rally Cry with a thematic goal and a realistic timeline. It was during this offsite that the Rally Cry "2 Campuses, 1 Brand" was launched. From this, three new values were named along with a plan to monitor our progress to goals including,

1. Scale up MTSS
2. Implement Progress Monitoring with Fidelity
3. Implement Collective Leadership
4. Leverage Operational Efficiency
5. Grow Financial Strength.

Each of these goals is being monitored at a weekly meeting, where the leadership team is coding each of them red, yellow, or green with clearly listed metrics to hold ourselves accountable.

B. Current State of Academic Achievement Data & Intervention Pyramid

The Academy Directors gave an update on academic achievements at their respective campuses from the fall MAP data and also introduced the intervention pyramid. The intervention pyramid includes three tiers of support that every scholar will receive at LSC. Every teacher has identified the "bubble children" and they hope with a little extra support, these children will be able to move to a lower tier of support so that all scholars are receiving the support that they need individually as well as collectively in the classroom.

X. Executive Session

A. Purposes of Discussion of Personnel Matters

Cameron Chandler made a motion to enter into Executive Session for the Discussion of Personnel Matters.
Dexter WJ Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Purposes of Discussion of Negotiations Incident to Proposed Contractual Arrangements

Cameron Chandler made a motion to enter into Executive Session to also Discuss Negotiations Incident to Proposed Contractual Arrangements.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Action Items

A. Return from Executive Session

Greg Thompson made a motion to Return from Executive Session.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Item (s) Related to Discussion of Personnel Matters

Cameron Chandler made a motion to Approve the Executive Director's Personnel Report.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.
Kimberly Rauschenbach made a motion to Approve Executive Director's Board of Track Evaluation.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.
Cameron Chandler made a motion to Suspended the 4K Pre-School Expansion for the 24-25 School Year Indefinitely.
Dexter WJ Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Chairman's Closing Remarks

Mr. Thompson thanked the Board Members for their time.

B. Good of the Order

There was nothing discussed during this portion of the meeting.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Greg Thompson