APPROVED

Liberty STEAM Charter

Minutes

LSC BOARD OF DIRECTORS BOARD MEETING

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

Date and Time
Monday March 27, 2023 at 5:30 PM

Location
Liberty STEAM Charter School
15 School Street
Sumter, SC 29150

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Directors Present
Cameron Chandler, Dexter WJ Davis, Elayne Brunson, Greg Thompson, Jenny Knopf, Kimberly Rauschenbach, Marion Newton, Michael Curtis, Rodney Thompson

Directors Absent
None

Ex Officio Members Present
Trevor Ivey

Guests Present

Tiffany Rhodes

I. Opening Items

A. Call the Meeting to Order

Greg Thompson called a meeting of the board of directors of Liberty STEAM Charter to order on Monday Mar 27, 2023 at 5:30 PM.

B. Invocation

Rev. Newton provided an invocation.

C. Pledge of Allegiance led by Scholars

A group of scholars led the committee in reciting the Pledge of Allegiance

D. Chairman's Opening Remarks

Mr. Thompson welcomed all members of the audience to the meeting.

II. Reading of the Mission & Vision Statement

A. LSC Mission Statement

Ms. Knopf read aloud the Mission Statement.

B. LSC Vision Statement

Mr. Davis read aloud the Vision Statement.

III. Approval of Consent Agenda

A. Today's Meeting Agenda

Kimberly Rauschenbach made a motion to approve the agenda as presented by the staff.
Cameron Chandler seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes from Previous Meeting (January 30, 2023)

Kimberly Rauschenbach made a motion to approve the minutes from LSC BOARD OF DIRECTORS BOARD MEETING on 01-30-23.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Second Annual Board of Directors Appointment & Election Certification

A.

Reading of the Election Results

- Dr. Ivey read the results from the 23-24 school year.
- There was over 75% percent participation from staff and family members.
- The two seats were awarded to Director Cammy Chandler and Director Elayne Brunson, both of which have previously served on the Board of Directors.

B. Recommendation From Executive Committee Regarding Appointed Seats

- Ms. Cameron Chandler spoke on behalf of the Executive Committee regarding the appointed seats. The committee recommended Dr. Rodney Thompson and Mr. Michael Curtis for the appointed seats, serving until March 2025.

Cameron Chandler made a motion to appoint Dr. Rodney Thompson and Mr. Michael Curtis for the appointed seats, serving until March 2025.
Dexter WJ Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Swearing In Of New Board Members

- Mr. Curtis gave a brief introduction about himself and his experience.
- During this time, Mr. Chris Neeley, SCPCSD Superintendent swore in Mr. Curtis.
- Next, Mr. Neely spoke about his visit to Liberty as well as Site II. He spoke highly of his visit including the teachers, and our scholars.

V. Board Recognition

A. Staff Recognition

- During this time, Mr. Thompson and Dr. Ivey recognized the lead teacher, teaching fellow, and support staff members of the month from February and March.

B. Community Partner Recognition

- During this time, Mr. Thompson and Dr. Ivey recognized our Community Partners.
  - EMS Chemie of North America for Million Word Challenge Support
  - First Presbyterian Church for backpacks filled with supplies and food for scholars
  - Emmanuel United Methodist Church for holiday donations
  - Jones Buick, Jones Chevrolet, and LA Leasing for their monetary donation to support TOY and SOY.

VI. Public Participation

A. Public Participation

There were no speakers during this time.

VII. Executive Director's Report

A. Updates from the Interim Executive Director

- During this portion of the meeting, Dr. Ivey reported that 35/38 of his monthly goals are on-track and/or completed for the month of March, putting him at 92%.

VIII. Academy Highlights

A. Academy Highlights

- Ms. Tanya Peckham gave updates from the Instructional Leadership Team for the months of February and March.
  - All monthly priorities have been met.
  - Big Workstream Highlights to include robotics squad, cheer camp, March Read-a-thon and Million Word Challenge 750,000 word update.
  - SINGLE GREATEST CHALLENGE: Finalize talent rosters for 23-24 year!
- Ms. LaQuanya Chambers gave updates from the OPS Team.
  - All monthly priorities have been met with an exception to ADA.
  - Big Workstream Highlights to include Books & Bingo, Books & Breakfast, Step Team and 100% on DHEC Inspection.
  - SINGLE GREATEST CHALLENGE: Field Trip Transportation
- Ms. Shereza Middleton gave updates from the Culture Support Team.
  - 11/14 of their monthly priorities have been met.
  - Big Workstream Highlights to include the Eagle token store, SEL small groups, and a culture reset.
- Ms. Nicky Pack gave updates from the SPED Team.
  - All monthly priorities were mentioned to include a staffing update for the 23-24 school year.
  - Big Workstream Highlights to include attendance at the SC Council for Exceptional Children Conference and all Epicenter submissions being completed.
  - SINGLE GREATEST CHALLENGE: Hiring of Speech Language Pathologist

IX. Board Committee Updates

A. Executive Committee

1. Mr. Thompson provided a brief update on Site II.
2. Mr. Thompson updated the other committee members on the Strategic Planning Partnership.
3. Mr. Thompson and Ms. Chandler briefly spoke on the Scholar Grievance Policy.

4. Mr. Thompson mentioned the Executive Director Succession Plan.

Greg Thompson made a motion to approve the Strategic Planning Partnership as presented.
Kimberly Rauschenbach seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Finance Committee

1. Ms. Rauschenbach provided an update on the security fence and the plan moving forward to re-zone some of the fencings to better suit the school and their safety plan now that we have an SRO on campus.
2. Dr. Thompson gave an update on the current finances and cash flow for the remaining SY as well and looking ahead.
3. Ms. Rauschenbach mentioned the possibility of a public finance meeting in the month of April so that we can be transparent with others about the funds that we receive.
4. Mr. Thompson thanked the Network team for all of their efforts to close out the financials for the month of February in eight days.

C. Academic Excellence Committee

- Ms. Knopf spoke on the presentation that was done on the MAP testing scores as well as the EL task force.
- Ms. Knopf gave a brief overview of recent Possip ratings.
- Ms. Knopf brought the rest of the board members up to date on the newest retention and acceleration policy. She was able to describe the "grading" scale and give an understanding of what it will look like moving forward for the 23-24 school year with the assistance of Dr. Ivey. There are multiple steps to the retention plan for next year to keep parents involved and up to date throughout the year.
- Dr. Ivey then shared the retention bonus that will be presented to all full-time staff members. This was approved by the Finance Committee with the understanding that all staff members must sign a work agreement for the 23-24 school year as well as a promissory note.

Cameron Chandler made a motion to approve the Scholar Grievance Policy as presented.
Jenny Knopf seconded the motion.
The board **VOTED** unanimously to approve the motion.
Cameron Chandler made a motion to approve the Updated Leave Policy for SY 23-24 as presented.
Jenny Knopf seconded the motion.
The board **VOTED** unanimously to approve the motion.

Dexter WJ Davis made a motion to approve the Gifted & Talented Programming Policy for SY 23-24.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Development Committee

- Mr. Davis gave an update on all current grants that have been submitted and received to date with the hard work completed by Dr. Ivey.
- Mr. Davis and the other committee members spoke about partnering with the South Sumter community.
- Dr. Newton would like the Board Members to come together to support other non-profits in the community to support the neighborhoods that our scholars come from, whether that be financially or with our time, it shows the support to others that they have shown to us at Liberty.
- Mr. Davis spoke briefly on the Invitational Tour that is happening on April 4th.

E. Governance Committee

- Ms. Chandler spoke briefly on the special called meeting earlier in the month to vet the newest board members.
- Ms. Chandler also made note of the new board members that have taken seat at the meeting.

X. Executive Session

A. Purposes of Discussion of Personnel Matters

Dexter WJ Davis made a motion to enter into executive session for the Purposes of Discussion of Personnel Matters at 6:42.
Rodney Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Purposes of Discussion of Scholar Discipline Matter

Greg Thompson made a motion to enter into executive session for the Purposes of Discussion of Scholar Discipline Matter at 6:42.
Dexter WJ Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Action Items

A. Return from Executive Session

Cameron Chandler made a motion to return from executive session for the Purposes of Discussion of Personnel Matters at 7:23.
Jenny Knopf seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Item (s) Related to Discussion of Personnel Matters

Cameron Chandler made a motion to return from executive session for the Purposes of Discussion of Scholar Discipline Matter at 7:23.
Dexter WJ Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.
Cameron Chandler made a motion to deny the grievance set forth for Scholar A.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.
Cameron Chandler made a motion to approve the Personnel Report as presented.
Kimberly Rauschenbach seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Chairman's Closing Remarks

- Mr. Thompson thanked the board members for their time.

B. Good of the Order

There was no discussion during this time.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Tiffany Rhodes