APPROVED

# Liberty STEAM Charter

# Minutes

## LSC BOARD OF DIRECTORS BOARD MEETING

AGENDA FOR A SPECIAL-CALLED MEETING TO CONDUCT THE ANNUAL FALL ENROLLMENT LOTTERY

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**Date and Time**
Monday December 5, 2022 at 6:00 PM

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***This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.***

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**Directors Present**
Cameron Chandler, Dexter WJ Davis (remote), Elayne Brunson, Greg Thompson, Jenny Knopf, Ken Lee, Kimberly Rauschenbach, Marion Newton, Rodney Thompson

**Directors Absent**
*None*

**Ex Officio Members Present**
Trevor Ivey

**Guests Present**
Chris Neeley, Dixie DuRant, Kevin Mason, Tiffany Rhodes

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**I. Opening Items**

### A. Call the Meeting to Order

Greg Thompson called a meeting of the board of directors of Liberty STEAM Charter to order on Monday Dec 5, 2022 at 6:00 PM.

### B. Invocation

Rev. Newton provided an invocation.

### C. Pledge of Allegiance

Elayne Brunson led the committee in reciting the Pledge of Allegiance.

### D. Chairman's Opening Remarks

Mr. Thompson provided an opening statement regarding the lottery. He shared with the group about the size of classes next year. He made promises to continue to partner with the community and bring change to the Sumter Community by expanding and growing. He then thanked the members for attending the meeting.

## II. Reading of the Mission & Vision Statement

### A. LSC Mission Statement

Cameron Chandler read aloud the mission statement.

### B. LSC Vision Statement

Ken Lee read aloud the vision statement.

## III. Approval of Today's Meeting Agenda

### A. Approval of the Today's Board Meeting Agenda

Kimberly Rauschenbach made a motion to approve the agenda as presented by staff.
Jenny Knopf seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Board Committee Action Items

### A. Elementary Academy Guaranteed Maximum Price (Early Package for Electrical & Mechanical)

Cameron Chandler made a motion to authorize the Executive Committee to approve the early site package for EMP.
Marion Newton seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B.

**Funding Options for Elementary Academy**

Cameron Chandler made a motion to give authorization to the Executive Committee to negotiate funding options for the Elementary Academy.
Kimberly Rauschenbach seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Interim Executive Director's Monthly Personnel Report

Cameron Chandler made a motion to approved the Interim Executive Director's Monthly Personnel Report.
Ken Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. Fall Enrollment Lottery

### A. Remarks from the Board Chairman

Dr. Ivey read the following to the audience and those watching online.

The sole purpose of today's special called meeting of the LSC Board of Directors is to conduct the fall enrollment lottery to select the scholars from qualifying lottery applicants for the 2022-23 school year at Liberty STEAM Charter.

LSC has received the required minimum number of lottery applications for its 2023-24 classes (kindergarten, first grade, & second grade). Pursuant to the SC Charter Schools Act of 1996 (59-40-10), a public lottery is required in order to determine the selected students for both founding grade levels. For next year, we will be filling all 150 new seats in the Kindergarten class, 40 new first grade seats, 37 new second grade seats, & 43 new third grade seats. The number of seats are in accordance with the board approved enrollment expansion that takes effect in the 2023-24 school year.

Representatives from the local media, city government, county government, and the legislative delegation have been invited to observe the lottery proceedings in person. Today's special called meeting of the Founding Board of Directors will be live-streamed via the school's official Facebook page with the option for parents whose scholar (s) is enrolled in the lottery to observe via the Zoom platform as well. To be considered in the initial lottery, applications must be received on or before 11:59 pm November 30 via *Lotterease*, the electronic platform being utilized to collect enrollment applications and to facilitate the actual lottery event. Please note that applications received between November 30 and the time in which the lottery is conducted are also included in this pool of applications.

### B. Overview of the Lottery Procedures

- During this time, Ms. Hardy, Ms. Uoy, and Ms. Rhodes introduced themselves.

- During this time, Ms. Uoy gave data points about the probability of each grade getting accepted as well as all of the zip codes that applied for the lottery.
    - 211 Kindergarten apps with a 71% chance of being selected.
    - 98 First Grade apps with a 41% chance of being selected.
    - 86 Second Grade apps with a 42% chance of being selected.
    - 57 Third Grade apps with a 75% chance of being selected.
- Ms. Rhodes invited each of the PTO board members and their scholars to conduct the lottery. Each PTO member was responsible for clicking the button on the website with the direction of Ms. Uoy and Ms. Rhodes. There are multiple clicks involved in this process because each lottery is validated and then ran.
- During the time of validation, Ms. Rhodes asked each of the founding scholars about their favorite LSC things. They listed things from the mascot to the school lunches.

### C. Administration of the Lottery

During this time, the online platform Lotterease will randomly select 150 new seats in the Kindergarten class, 40 new first-grade seats, 37 new second-grade seats, & 43 new third-grade seats. The number of seats are in accordance with the board-approved enrollment expansion that takes effect in the 2023-24 school year. As the lottery is being conducted, all applicant students will be listed as either "selected" or "waitlisted" via their applicant ID on the *Lotterease* website. The results of the lottery are considered unofficial until school officials independently complete verification.

### D. Next Steps

1. Selected vs. Waitlisted
2. Accepting & Declining Enrollment Offer
3. Verification Process
4. Enrollease & Submitting Enrollment Information
5. Lottery for Additional Seats

- Ms. Uoy and Ms. Hardy provided the audience with information regarding deadlines and documentation requirements.
- Each scholar has 5 business days to confirm their spot before being moved to the bottom of the waitlist and 10 business days to submit all documentation.

## VI. Closing Items

### A. Good of the Order

- Once the lottery was completed. Ms. Rhodes pulled the parent section of LotterEase up on the screen to show the audience that the lottery had been completed.

- Dr. Ivey closed the meeting by sharing that the enrollment team attended over 50 recruitment events.
- Dr. Ivey gave Mr. Neeley an opportunity to share with the audience some closing remarks.
- Next, Mr. Mason congratulated the incoming new families. He spoke on the commitments that the Board and staff members have contributed to the school and community.
- Mr. Thompson thanked the staff members and current and former board members for their hard work and saying "yes" to the idea of Liberty STEAM Charter.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
Tiffany Rhodes