APPROVED

Liberty STEAM Charter

Minutes

LSC BOARD OF DIRECTORS DEVELOPMENT COMMITTEE

AGENDA OF REGULARLY SCHEDULED MONTHLY MEETING

Date and Time
Tuesday June 21, 2022 at 9:30 AM

Location
LSC Administrative Offices
117 North Main Street
Sumter, SC 29150

Google Map of Meeting Location

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

Committee Members Present
Dexter WJ Davis, Elayne Brunson (remote), Khalil Graham

Committee Members Absent
Ken Lee, Marion Newton

Ex Officio Members Present
Trevor Ivey

Guests Present
Tyler Hamilton

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dexter WJ Davis called a meeting of the Development Committee Committee of Liberty STEAM Charter to order on Tuesday Jun 21, 2022 at 9:30 AM.

C. Invocation

Elayne Brunson provided an invocation.

D. Pledge of Allegiance

Dr. Khalil Graham led the committee in reciting the Pledge of Allegiance.

E. Reading of the Mission Statement

Dexter Davis read aloud the mission statement.

F. Reading of the Vision Statement

Elayne Brunson read aloud the vision statement.

G. Approve Agenda

Dexter WJ Davis made a motion to approve the agenda as presented by the staff.
Elayne Brunson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

H. Approve Meeting Minutes

Elayne Brunson made a motion to approve the minutes from LSC BOARD OF DIRECTORS DEVELOPMENT COMMITTEE on 05-18-22.

Dexter WJ Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Development

A. Unfinished Business from Previous Meeting

There was no unfinished business from the previous meeting.

B. New Business

- Summary of Key Points
  - LSC has raised roughly $30,000 over the last year.
  - The fundraising goal is $100,000 for LSC for this school year.
  - LSC had many meetings with Pilgrims prior to them donating to us.
  - LSC has the metric for how many Pilgrims employees have children who are going to school.
  - Grants may become more specialized as we move forward and expand our campuses which is why having a grant writer is more important now.
  - The Development Committee could do a gala to raise money for LSC. Winter could be a good time to do so.
  - The school staff could be leveraged if we would do a Gala in order to raise more money. Table seats, raffles, etc.
  - If LSC can get grant writing and a meeting with Pilgrims by the next Development Committee meeting, it will be something to share at the board retreat on July 14th. These could be driver goals for the year to be reported out.
  - In Q1, Trevor can let Victoria know what grants to apply for then let her go on her own afterward and find the grants for us. She will have check-ins with Trevor to give updates on what she's found or not.
  - Federal grants come with a lot of paperwork, but with the line of credit, we will have cash.

III. Other Business

A. Agenda Items from Committee Members

There was no new business discussed.

IV. Executive Session

A. Discussion of Contractual and Personnel Matters

Dexter WJ Davis made a motion to enter into executive session for the purposes of Discussion of Contractual and Personnel Matters at 10:05am.
Elayne Brunson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

V. Action Related to Executive Session

A. Action from Executive Session

Elayne Brunson made a motion to return from executive session at 10:13am.
Dexter WJ Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Next Steps

- Final Action Items
  - Development committee agrees to move forward with Victoria Lamar with Securing Degrees about a grant writing service under a 6-month proposal. Trevor will follow up by close of business by 6/24.
  - Trevor to meet with Pilgrims and Williams Brice Edwards to give a year-end report.
  - Trevor to give Dexter Davis Prisma contact information.
  - Trevor to follow up with Steve to follow up with Continental.
  - Khalil sends the venture capital list to Trevor by close of business 6/23.
  - Trevor set up a new meeting with Keith Martin, plant manager, and Dexter Davis on 6/28.
  - Shake Foundation (Chick Fil A) is something that Dexter can take the lead on.

B. Good of the Order

No board members commented during this portion of the agenda.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:15 AM.

Respectfully Submitted,
Tyler Hamilton