

APPROVED



Liberty STEAM Charter

Minutes

LSC BOARD OF DIRECTORS EXECUTIVE COMMITTEE

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

Date and Time

Friday April 29, 2022 at 8:00 AM

Location

LSC Administrative Offices
117 North Main Street
Sumter, SC 29150

[Google Map of Meeting Location](#)

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

Committee Members Present

Cameron Chandler, Dexter WJ Davis (remote), Greg Thompson (remote), Khalil Graham, Rodney Thompson (remote)

Committee Members Absent

None

Guests Present

Tyler Hamilton

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Cameron Chandler called a meeting of the Executive Committee Committee of Liberty STEAM Charter to order on Friday Apr 29, 2022 at 8:00 AM.

C. Invocation

Dexter Davis provided and invocation.

D. Pledge of Allegiance

Mrs. Chandler led the committee members in reciting the Pledge of Allegiance.

E. Reading of the Mission Statement

Dr. Rodney Thompson read aloud the mission statement.

F. Reading of the Vision Statement

Dr. Khalil Graham read aloud the vision statement.

G. Approve Agenda

Dexter WJ Davis made a motion to approve the agenda as presented by the staff.

Rodney Thompson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

H. Approve Minutes from the Previous Meeting

Greg Thompson made a motion to approve the minutes from LSC FOUNDING BOARD OF DIRECTORS EXECUTIVE COMMITTEE on 03-25-22.

Dexter WJ Davis seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Committee Updates

A. Committee Updates

- Summary of Key Points
 - Dr. Graham reviewed the roles and responsibilities with everyone on the committee.
 - The Executive committee has acted like a Governance committee in the last year. Recommendation for this board is a mini representation of the main Board and can speak to the Board and for the Board.
 - The Executive committee has decision-making power and uses it sparingly. Ensuring that communication is a priority with other committees.
 - LSC could add a facilities ad hoc task force within the Executive committee.
 - Possibly invite Ken Lee to some Executive committee meetings to discuss future facilities needs.
 - The secretary will meet with Tyler Hamilton and Trevor Ivey about the minutes to approve or adjust as needed.
 - Dave Loadholt and Gantt Williams will be able to speak to the financial health of the school under the Treasurer's umbrella.
 - If the chair is not available for a committee meeting, the vice-chair can take the lead. The vice-chair would have a huge voice if we don't have strong board members.
 - In July 2022, the goal is to complete a transition where the committees are running independently. Dr. Graham will continue to be a non-voting member and he will become an active participant and no longer facilitate.
 - Facilities task force overview: we need to forward plan. Budget planning: we must have a number of children who will be in the building. The better we know ahead of time for how much the school can hold, that will allow our budget to be more aligned. Community and brand awareness: the better and earlier we can do this, the better it is for our brand. It all has to be aligned with the original building, staff, and leadership.
 - The best option financially is Aldersgate and it looks nothing like School St. We need to plan strategically about how to communicate with our parents, tell our teams, and collaborate with church staff.
 - LSC needs to put together a one-page document as to what we need to propose to Jim McCain for Lincoln.
 - We need a firm answer about where we will put the school. Critical 3-week deadline.
 - Cammy thinks that West End Community Association would be very supportive of LSC.
 - Every leader is filling out a monthly document to discuss their priority for the quarter. Next year, teachers and operations staff will start filling theirs out.

- At mid-year, our Scholars are on track and on grade level in reading and math.
- Dr. Graham reviewed all of our Scholars' academic goals.
- Gantt has prioritized our financial systems and flows. Big things: Payroll. Accounts Payable. Budgeting. Forecasting.
- All p-card account codes have been updated through the month of March.
- We've spent more on Leadership Development, SPED, and Misc. We have saved on transportation.
- Our line of credit works as long as you pay it. It does not work like a credit card and must be paid down. It will be paid by the fiscal year. We have 100k that's outstanding. We need to re-underwrite it.
- Dr. Graham reviewed the salary schedules for SY 22-23.

III. Other Business

A. Agenda Items from Committee Members

There was no new business discussed.

IV. Executive Session

A. Purposes of a Discussion of Negotiations Incident to Proposed Contractual Agreements

Greg Thompson made a motion to enter into executive session for the purposes of Discussion of Negotiations Incident to Proposed Contractual Agreements at 9:00am. Dexter WJ Davis seconded the motion.

The committee **VOTED** unanimously to approve the motion.

V. Actions Related to Executive Session

A. Action from Discussion of Negotiations Incident to Proposed Contractual Agreements

Rodney Thompson made a motion to return from executive session at 9:15am. Cameron Chandler seconded the motion.

The committee **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Next Steps

- Final Action Items

- Dr. Graham, Chairman Thompson, and Jim McCain will schedule facilities meeting the week of 5/2. Dr. Graham will follow up with Dexter Davis and Jimmy after the Executive committee meeting.
- Dr. Graham to follow up with Dr. Trevor Ivey about a one-pager for Jim McCain.
- Board Recommendations
 - Chairman Thompson would like Dexter to take the lead on Lincoln (reach out to Jim McCain) which could be 2nd-8th grade. Need to have a proposal in hand. Clear membership on our board. We would need a lease structure that would allow LSC to be there long-term. Emphasizing to them the commitment we have to diversity and inclusion.

B. Good of the Order

No board directors commented during this time.

C. Adjourn Meeting

Dexter WJ Davis made a motion to adjourn the meeting at 9:29am.

Cameron Chandler seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
Tyler Hamilton