APPROVED

Liberty STEAM Charter

Minutes

LSC FOUNDING BOARD OF DIRECTORS DEVELOPMENT COMMITTEE

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

Date and Time
Thursday June 3, 2021 at 10:30 AM

Location
LSC Administrative Offices
117 North Main Street
Sumter, SC 29150

Google Map of Meeting Location

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

Committee Members Present
Cameron Chandler, Khalil Graham, Latasha Carter, Steve Creech

Committee Members Absent
Marion Newton

Ex Officio Members Present
Trevor Ivey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Latasha Carter called a meeting of the Development Committee Committee of Liberty STEAM Charter to order on Thursday Jun 3, 2021 at 10:30 AM.

C. Invocation

Steve Creech provided an invocation.

D. Pledge of Allegiance

Cammy Chandler led the committee in reciting the Pledge of Allegiance.

E. Reading of the Mission Statement

Steve Creech read aloud the mission statement.

F. Reading of the Vision Statement

Mrs. Chandler read aloud the vision statement.

G. Approve Agenda

Cameron Chandler made a motion to approve the agenda as presented.
Steve Creech seconded the motion.
The committee **VOTED** unanimously to approve the motion.

H. Approve Meeting Minutes

Steve Creech made a motion to approve the minutes from LSC FOUNDING BOARD OF DIRECTORS DEVELOPMENT COMMITTEE on 05-06-21.
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Development

A. Final Review of 90 Day Action Plan

During this portion of the agenda, Dr. Carter reviewed the development committee's 90-day action plan as outlined below.

1. Develop *LSC Development Committee Donor Kit* (Rebranded LSC Materials, LSC Video, Pitch Presentation)
2. Make 100 Touchpoints
3. Develop the 2021 LSC Capital Campaign
4. Develop a running list of prospective Development Committee members

B. Review of Progress to Goals

During this portion of the agenda, Dr. Carter reviewed the status of the committee's progress relative to its goals as outlined below.

1. Develop *LSC Development Committee Donor Kit* (promotional video, rebranded materials, and pitch deck is complete).
2. 100/100 touchpoints made
3. 2021 LSC Capital Campaign Materials completed
4. Shortlist of prospects for the additional members of the Development Committee as of now.

C. Review of Relevant Reports & Documents

During this portion of the agenda, the committee collectively reviewed the following relevant reports and documents:

1. Top 20 Sumter Employer Document to Vet Potential Key Stakeholders
2. Freedom Campaign Planning

III. Other Business

A. Agenda Items from Committee Members

Dr. Carter reiterated with the committee that LSC is a finalist for two national philanthropic charter school supporters - Charter School Growth Fund and the New Schools Venture Fund. The final interview has been completed with both philanthropic groups, and the team is awaiting for final feedback. Dr. Carter shared her excitement regarding LSC's prospect for both grants. Additional updates were shared as outlined below.

- In September, LSC will host a *Welcome to Liberty Campus Tour Event* (Freedom Campaign) for Sumter's Top 20 Employers

IV. Executive Session

A. Discussion of Contractual and Personnel Matters

Steve Creech made a motion to enter into executive session at 11:05 am for the purposes of discussion of contractual and personnel matters, and receipt of legal advice including related to a pending, threatening, or potential claim.
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.

V. Action Related to Executive Session

A. Action from Executive Session

Steve Creech made a motion to The committee returned from executive session at 11:16 am. No action was taken. .
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Next Steps

Committee members were tasked with following up on their initial touchpoints one final time before the summer break. A copy of the capital campaign booklet has been shared with the full board. ting packet. Mr. Creech agreed to share out as the committee's representative at the next full board meeting.

- Additional Next Steps
  - Finalize event date, and List of Sumter’s Top Employers to Solicit Financial Support
  - Finalize Event Logistics
  - Send Freedom Campaign Invitations

Dr. Carter also shared with the group that the committee will not meet during the month of July and will reconvene in August, a time in which the committee will set new goals for LSC's launch year.

B. Good of the Order

No comments were shared during this portion of the agenda.

C. Adjourn Meeting

Steve Creech made a motion to adjourn the meeting.
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:21 AM.

Respectfully Submitted,
Steve Creech