APPROVED

# Liberty STEAM Charter

# Minutes

## LSC FOUNDING BOARD OF DIRECTORS DEVELOPMENT COMMITTEE

NOTIFICATION OF REGULARLY SCHEDULED MONTHLY MEETING

**Date and Time**
Thursday May 6, 2021 at 10:30 AM

**Location**
LSC Administrative Offices
117 North Main Street
Sumter, SC 29150

Google Map of Meeting Location

***This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.***

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

**Committee Members Present**
Cameron Chandler, Khalil Graham, Latasha Carter, Marion Newton, Steve Creech

**Committee Members Absent**
*None*

**Ex Officio Members Present**
Trevor Ivey

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Latasha Carter called a meeting of the Development Committee Committee of Liberty STEAM Charter to order on Thursday May 6, 2021 at 10:30 AM.

### C. Invocation

Marion Newton provided an invocation.

### D. Pledge of Allegiance

Cammy Chandler led the committee in reciting the Pledge of Allegiance.

### E. Reading of the Mission Statement

Steve Creech read aloud the mission statement.

### F. Reading of the Vision Statement

Mr. Newton read aloud the vision statement.

### G. Approve Agenda

Cameron Chandler made a motion to approve the agenda as presented.
Steve Creech seconded the motion.
The committee **VOTED** to approve the motion.

### H. Approve Meeting Minutes

Cameron Chandler made a motion to approve the minutes from LSC FOUNDING BOARD OF DIRECTORS DEVELOPMENT COMMITTEE on 04-08-21.
Marion Newton seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## II. Development

### A. Review of 90 Day Action Plan

During this portion of the agenda, Dr. Carter reviewed the development committee's 90-day action plan as outlined below.

1. Develop *LSC Development Committee Donor Kit* (Rebranded LSC Materials, LSC Video, Pitch Presentation)
2. Make 100 Touchpoints
3. Develop the 2021 LSC Capital Campaign
4. Develop a running list of prospective Development Committee members

### B. Review of Progress to Goals

During this portion of the agenda, Dr. Carter reviewed the status of the committee's progress relative to its goals as outlined below.

1. Develop *LSC Development Committee Donor Kit* (promotional video, rebranded materials, and pitch deck is complete).
2. 100/100 touchpoints made
3. 2021 LSC Capital Campaign Materials completed
4. Shortlist of prospects for the additional members of the Development Committee as of now.

### C. Review of Relevant Reports & Documents

During this portion of the agenda, the committee collectively reviewed the following relevant reports and documents:

1. Finalized Version of the LSC Capital Campaign
2. Finalized Version of the Development Pitch Deck & Presentation
3. Finalized Version of the LSC Promotional Video

Committee members shared feedback with Dr. Carter and updates on their touchpoints. Mr. Creech asked that the committee challenge the board to connect with two members each of the Sumter Industrial Association to gauge their support of LSC.

## III. Other Business

### A. Agenda Items from Committee Members

Dr. Carter shared with the committee that LSC is a finalist for two national groups - Charter School Growth Fund and the New Schools Venture Fund. The final interview has been completed for the Charter School Growth Fund, and the team is awaiting feedback to be received by the second week of May. The team will participate in the final interview

for New Schools Venture Fund on May 12 with a final decision on our status being shared by mid-June. Dr. Carter shared her excitement regarding LSC's prospect for both grants.

## IV. Executive Session

### A. Discussion of Contractual and Personnel Matters

Cameron Chandler made a motion to enter into executive session at 11:10 am for the purposes of discussion of contractual and personnel matters, and receipt of legal advice including related to a pending, threatening, or potential claim.
Marion Newton seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## V. Action Related to Executive Session

### A. Action from Executive Session

Steve Creech made a motion to The committee returned from executive session at 11:15 am. No action was taken. .
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Next Steps

Committee members were tasked with following up on their initial touchpoints. Now that all committee materials have been finalized, Dr. Carter will share access with the full board. A copy of the capital campaign booklet will be included in the full board's meeting packet. Mr. Creech agreed to share out as the committee's representative at the next full board meeting.

### B. Good of the Order

No comments were shared during this portion of the agenda.

### C. Adjourn Meeting

Marion Newton made a motion to adjourn the meeting.
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:30 AM.

Respectfully Submitted,
Latasha Carter