APPROVED

# Liberty STEAM Charter

# Minutes

## FOUNDING BOARD OF DIRECTORS EXECUTIVE COMMITTEE

AGENDA FOR REGULARLY SCHEDULED MONTHLY MEETING

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**Date and Time**
Friday March 5, 2021 at 11:00 AM

**Location**
LSC Administrative Offices
117 North Main Street
Sumter, SC 29150

Google Map of Meeting Location

***This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.***

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

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**Committee Members Present**
Dexter WJ Davis (remote), Greg Thompson (remote), Khalil Graham (remote), Kimberly Rauschenbach (remote)

**Committee Members Absent**
Ben Griffith, Jr.

**Ex Officio Members Present**
Trevor Ivey

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Greg Thompson called a meeting of the Executive Committee Committee of Liberty STEAM Charter to order on Friday Mar 5, 2021 at 11:00 AM.

### C. Invocation

An invocation was provided by Dexter Davis.

### D. Pledge of Allegiance

Kimberly Rauschenbach led the committee in reciting the Pledge of Allegiance.

### E. Reading of the Mission Statement

Mr. Thompson read aloud the mission statement.

### F. Reading of the Vision Statement

Mr. Davis read aloud the vision statement.

### G. Approve Agenda

Dexter WJ Davis made a motion to approve the agenda as presented.
Kimberly Rauschenbach seconded the motion.
The committee **VOTED** unanimously to approve the motion.

### H. Approve Previous Meeting Minutes

Kimberly Rauschenbach made a motion to approve the minutes from FOUNDING BOARD OF DIRECTORS EXECUTIVE COMMITTEE on 02-05-21.
Dexter WJ Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## II. Executive Committee

### A. Review of 90 Day Action Plan

Dr. Graham provided a general update to the committee on overall progress in year zero with respect to the following areas:

1. Teaching and Learning (on track)
2. Operations (on track)
3. Community Engagement (on track)
4. Fundraising (not on track)
5. Strategic Planning (on track)

Each committee member was provided a copy of the executive director's one-page monthly update regarding detailed progress to goals that will be also shared at the upcoming full board meeting.

### B. Review of Progress to Goals

During this time, the board engaged in a discussion around the following recruitment priority areas below regarding strategy and tactics:

1. Teacher recruitment (11/21 teachers hired to date with 14 in the selection process)
2. Scholar recruitment (100% fully enrolled with 192/192 and 239/384 applications)
3. Donor recruitment ($393,500K committed)

A discussion was also facilitated regarding next steps with the development plan as well as the first draft of the year one budget.

### C. Review of Relevant Reports & Documents

During this time, the committee reviewed a presentation from Dr. Graham regarding reflections from his participation in LSC's first *Learning Week*. He explained to the committee that this week, all senior leaders engaged in activities to better equip them with the knowledge and skills relevant to their workstreams while the offices were closed.

## III. Other Business

### A. Agenda Items from Committee Members

There were no agenda items brought to the table for discussion from committee members.

## IV. Executive Session

### A.

**Discussion of Contractual and Personnel Matters, and Receipt of Legal Advice Including Related to a Pending, Threatening, or Potential Claim**

Greg Thompson made a motion to enter into executive session for the purposes of a discussion of contractual and personnel matters, and receipt of legal advice including related to a pending, threatening, or potential claim.
Kimberly Rauschenbach seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## V. Action Related to Executive Session

### A. Action from Executive Session

Kimberly Rauschenbach made a motion to return from executive session at 11:55 am.
Greg Thompson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Next Steps

Dr. Graham shared his next steps with the committee centered ar around ongoing refinement of recruitment strategies, the preparation of the year zero budget (draft will be shared with the full committee by March 15), and donor engagement.

### B. Good of the Order

No member of the committee commented.

### C. Adjourn Meeting

Greg Thompson made a motion to adjourn the meeting at 11:59 am.
Dexter WJ Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,
Khalil Graham