APPROVED

Liberty STEAM Charter

Minutes

FOUNDING BOARD OF DIRECTORS DEVELOPMENT COMMITTEE

AGENDA FOR REGULARLY SCHEDULED MONTHLY MEETING

Date and Time
Monday February 8, 2021 at 1:00 PM

Location
CCTC Advanced Manufacturing Training Center
Room A101
853 Broad Street
Sumter, SC 29150

Google Map of Meeting Location

This meeting is held in accordance with the Freedom of Information Act. A copy of the agenda has been made available to the local media & general public.

Mission: Liberty STEAM Charter (LSC) works to provide all students equal access to a world-class K-12 education in an academically rigorous & student-centered learning environment, creating graduates to be thoughtful & engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families & the community, Liberty STEAM Charter (LSC) will provide interdisciplinary, real-world, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of

leaders, employers, and employees who contribute to the economic well-being of their communities and families.

Committee Members Present
Cameron Chandler, Khalil Graham, Latasha Carter, Marion Newton, Steve Creech

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Latasha Carter called a meeting of the Development Committee Committee of Liberty STEAM Charter to order on Monday Feb 8, 2021 at 1:00 PM.

C. Invocation

Rev. Dr. Marion Newton provided an invocation.

D. Pledge of Allegiance

Steve Creech led the committee in reciting the pledge of allegiance.

E. Reading of the Mission Statement

Cammy Chandler read aloud the mission statement.

F. Reading of the Vision Statement

Dr. Carter read aloud the vision statement.

G. Approve Agenda

Steve Creech made a motion to approve the agenda as presented.
Cameron Chandler seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Development

A. Review of 90 Day Action Plan

During this portion of the agenda, Dr. Carter reviewed the committee's 90-day action plan:

- Review of 90-Day Action Plan
    - Establish a Solid Committee Foundation and Systems that Lead to Successful Outcomes
    - Create a Development Committee Donor Kit
        - Donor Kits are LSC Marketing Materials Used to Share with Future Stakeholder Groups
    - Make 100 Touchpoints with Potential LSC Partners (Individual and Corporate)
    - Develop a 2021 LSC Capital Campaign
    - Develop a Running List of Future Development Committee Prospects

B. Review of Progress to Goals

During this portion of the agenda, Dr. Carter reviewed the status of the committee's progress to goals:

- Finalize the LSC Development Committee Job Description
- Currently, Dr. Carter is working with Graphic Designers to Finalize the LSC Pitch Deck
- Senior leaders are collaboratively working with consultants to craft the promotional video.
- LSC Development Committee “Friend Raising” Training is tentatively scheduled for March 8th (following the board meeting)

C. Review of Relevant Reports & Documents

During this portion of the agenda, the committee reviewed the following documents:

- Potential LSC Donors/ Partners Google Document
- Potential Committee Member Google Document
- Draft version of the LSC Development Committee Job Description

The group will come to a consensus at the next meeting on additional committee members before extending invitations.

III. Other Business

A.

Agenda Items from Committee Members

No additional agenda items were brought forth for discussion by committee members.

IV. Executive Session

A. Executive Session

The committee did not enter into executive session.

V. Actions Related to Executive Session

A. Action Taken

No action was taken.

VI. Closing Items

A. Next Steps

Dr. Carter shared with the committee that the full donor kit will be ready (with marketing materials) by March 1. The committee also agreed to holding semi-monthy meetings in the future.

B. Good of the Order

No committee members commented.

C. Adjourn Meeting

Cameron Chandler made a motion to adjourn the meeting.
Marion Newton seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:46 PM.

Respectfully Submitted,
Latasha Carter