

DRAFT



# Ethos Classical Charter School

## Minutes

### Monthly Finance Committee Meeting

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#### Date and Time

Tuesday February 20, 2024 at 5:00 PM

#### Location

Danielle Mack is inviting you to a scheduled Zoom meeting.

Topic: Finance Committee Meeting NEW UPDATE Time:

This is a recurring meeting

Meet anytime Join Zoom Meeting <https://us02web.zoom.us/j/82747136682> Meeting ID: 827 4713

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### **Committee Members Present**

B. Hines (remote), D. Mack (remote), M. Moore (remote), P. Laub (remote)

### **Committee Members Absent**

J. Boyd

### **Guests Present**

Cameron Quick (remote), Parrish Amos (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

M. Moore called a meeting of the Finance Committee of Ethos Classical Charter School to order on Tuesday Feb 20, 2024 at 5:06 PM.

## **II. Facilities**

### **A. Building & Facilities Report**

C. Quick reports that the building is coming along! We are at the point where the expenses wind down (\$3m in hard costs), and we occupy the building in the near future. We overcame the elevator inspection delay.

D. Mack and B. Hines report progress on ready to move in; everything is looking great.

C. Quick and B. Hines reported on progress with real estate negotiations.

D. Mack reports modular removal begins March 4th, so payments should be ending, as well as getting the invoice for removal. Will Scott will be lined up to remove on March 11.

## **III. Finance**

### **A. Monthly Credit Card Review**

M. Moore reviewed the December check register and had minor clarifying questions for staff.

### **B. Financial Update**

D. Mack reported that D. Mack, B. Hines, and P. Laub met yesterday on the financial report; feedback shared; staff will focus on some internal improvements, including onboarding Mr. Amos. Planning on improvements to be ready for the February report.

D. Mack, B. Hines discussed the upcoming budget development process.

#### **IV. Audit**

##### **A. Audit Report and Planning**

B. Hines reported that we will get the list of auditors to select from in March.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:51 PM.

Respectfully Submitted,  
M. Moore