



# Ethos Classical Charter School

## Minutes

### Board of Directors Monthly Meeting

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#### Date and Time

Wednesday January 15, 2020 at 6:30 PM

#### Location

Ethos Classical (2295 Springdale Circle SW, Atlanta, GA 30315)

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#### Directors Present

B. Hines, C. Ulrich Tarnoff, E. Raines, K. Graney, M. Moore, P. Moody

#### Directors Absent

J. Virostko, R. Johnson, T. Fick

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Moore called a meeting of the board of directors of Ethos Classical Charter School to order on Wednesday Jan 15, 2020 at 6:38 PM.

#### C. Approve Minutes

C. Ulrich Tarnoff made a motion to approve the minutes from Board of Directors Monthly Meeting on 12-18-19.

K. Graney seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Management Report**

### **A. Facilities**

#### 1. Phase II

- Update on meeting with CSDC on January 15, 2020
- Discussion of temporary modules during buildout and civil engineer submission for modulars on February 1 with approval by March 1
- Modular company to begin fabrication - buildings on premise in May
- On target for modulars fully ready by mid July, SG construction leading
- Projected to be under budget for next year based on current buildout plan
- Plumbing issues to be resolved with waterline repair through Phase II buildout, along with window replacements in building

#### 2. Maintenance Repairs

- Reported on repairs to waterline, pedestrian walkway, replacement landscaping and outlet installed

### **B. Finance**

#### CSP Audit - January 16, 2020

- Portion 1 - Review of documents submitted by Ethos
- Portion 2 - Onsite review by CSP team
- Bernard/Melissa to be on premise for review

#### EdTech

- Dan Cembrola, Ed Tec reporting
- Review of monthly position, energy forecast and lowering of energy cost allotted, cash balance increase through RedefinED grant, financial performance indicators, CSP updates
- Dan to check on enrollment variance guidelines for first year schools with SCSC
- SFA approval to serve food complete - GaDOE not able to approve reimbursements (\$100,000+), next step to loop in SCSC Executive Director to work with GaDOE for approval
- FY21 lease estimates for budget by February 2021

#### Grants & Fundraising

- \$7K raised on Giving Tuesday
- Fundraising consultant onboard - joining on February 19 to talk in person on individual giving
  - Individual giving planning event with Eleina

- Ed Chang meeting to develop giving leads
- Deposit \$200,000 grant from RedefinED

### **C. LEA**

Reported on SCSC Site monitoring visit - findings shared in February

### **D. Recruitment (Staff & Scholar)**

Staff Recruitment

- In progress, exceeding goal for lead first grade teacher, moving forward with interviews and final interviews for lead and associate teachers

Student Recruitment

- Currently at 118 students enrolled, active calling, gained 2 new students (K & 3), scheduling more tours for students
- 73 applications for SY21, beginning early learning center visits, 5 transition meetings scheduled, total of +23 applications since December, parents invited to join recruitment committee, working through church networks
- On target for recruitment for Kindergarten class
- 8% attrition, 5/10 withdrawals due to McKinney-Vento

### **E. Program (Operations & Academics)**

Operations

- DOH permit received
- Reported on calendar, staff and family handbook

Curriculum

- New semester - nothing to report yet

PBIS & Attendance

- Reported on suspensions and positivity, average daily attendance since start of new semester

## **III. Board Committee Reports**

### **A. Governance**

- Reported no meeting held in January

- SCSC training in Athens in February - board members to attend Eleina, Rodney, Kevin, and Chelsea confirmed
- Board giving at 8/9 - board to commit to giving by end of March

#### **B. Academic**

- Reported on no Academic meeting since December

#### **C. Finance**

- Reported on income statement and balance sheet provided by D. Cembrola, budget prepared for review by April for FY21, call from auditor - need to confirm date to review with ECL

### **IV. Other Business**

#### **A. MLK/Black History Month Celebrations**

- MLK Celebrations
- Living Wax Museum for Grade 3 - March 28
- T-shirts for staff
- Puppet matching for K
- Invites to external partners

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,  
C. Ulrich Tarnoff