APPROVED

Ethos Classical Charter School

Minutes

Board of Directors Monthly Meeting

Date and Time
Wednesday January 15, 2020 at 6:30 PM

Location
Ethos Classical (2295 Springdale Circle SW, Atlanta, GA 30315)

Directors Present
B. Hines, C. Ulrich Tarnoff, E. Raines, K. Graney, M. Moore, P. Moody

Directors Absent
J. Virostko, R. Johnson, T. Fick

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Moore called a meeting of the board of directors of Ethos Classical Charter School to order on Wednesday Jan 15, 2020 at 6:38 PM.

C. Approve Minutes

C. Ulrich Tarnoff made a motion to approve the minutes from Board of Directors Monthly Meeting on 12-18-19.
K. Graney seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Management Report

A. Facilities

1. Phase II

- Update on meeting with CSDC on January 15, 2020
- Discussion of temporary modules during buildout and civil engineer submission for modulars on February 1 with approval by March 1
- Modular company to begin fabrication - buildings on premise in May
- On target for modulars fully ready by mid July, SG construction leading
- Projected to be under budget for next year based on current buildout plan
- Plumbing issues to be resolved with waterline repair through Phase II buildout, along with window replacements in building

2. Maintenance Repairs

- Reported on repairs to waterline, pedestrian walkway, replacement landscaping and outlet installed

B. Finance

CSP Audit - January 16, 2020

- Portion 1 - Review of documents submitted by Ethos
- Portion 2 - Onsite review by CSP team
- Bernard/Melissa to be on premise for review

EdTech

- Dan Cembrola, Ed Tec reporting
- Review of monthly position, energy forecast and lowering of energy cost allotted, cash balance increase through RedefinED grant, financial performance indicators, CSP updates
- Dan to check on enrollment variance guidelines for first year schools with SCSC
- SFA approval to serve food complete - GaDOE not able to approve reimbursements ($100,000+), next step to loop in SCSC Executive Director to work with GaDOE for approval
- FY21 lease estimates for budget by February 2021

Grants & Fundraising

- $7K raised on Giving Tuesday
- Fundraising consultant onboard - joining on February 19 to talk in person on individual giving
    - Individual giving planning event with Eleina

    - Ed Chang meeting to develop giving leads
- Deposit $200,000 grant from RedefinED

C. LEA

Reported on SCSC Site monitoring visit - findings shared in February

D. Recruitment (Staff & Scholar)

Staff Recruitment

- In progress, exceeding goal for lead first grade teacher, moving forward with interviews and final interviews for lead and associate teachers

Student Recruitment

- Currently at 118 students enrolled, active calling, gained 2 new students (K & 3), scheduling more tours for students
- 73 applications for SY21, beginning early learning center visits, 5 transition meetings scheduled, total of +23 applications since December, parents invited to join recruitment committee, working through church networks
- On target for recruitment for Kindergarten class
- 8% attrition, 5/10 withdrawals due to McKinney-Vento

E. Program (Operations & Academics)

Operations

- DOH permit received
- Reported on calendar, staff and family handbook

Curriculum

- New semester - nothing to report yet

PBIS & Attendance

- Reported on suspensions and positivity, average daily attendance since start of new semester

III. Board Committee Reports

A. Governance

- Reported no meeting held in January

- SCSC training in Athens in February - board members to attend Eleina, Rodney, Kevin, and Chelsea confirmed
- Board giving at 8/9 - board to commit to giving by end of March

B. Academic

- Reported on no Academic meeting since December

C. Finance

- Reported on income statement and balance sheet provided by D. Cembrola, budget prepared for review by April for FY21, call from auditor - need to confirm date to review with ECL

IV. Other Business

A. MLK/Black History Month Celebrations

- MLK Celebrations
- Living Wax Museum for Grade 3 - March 28
- T-shirts for staff
- Puppet matching for K
- Invites to external partners

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
C. Ulrich Tarnoff