APPROVED

Ethos Classical Charter School

Minutes

Board of Directors Monthly Meeting

Date and Time
Wednesday December 18, 2019 at 6:30 PM

Location
Ethos Classical (2295 Springdale Circle SW, Atlanta, GA 30315)

Directors Present
B. Hines, C. Ulrich Tarnoff (remote), E. Raines (remote), K. Graney, M. Moore, T. Fick

Directors Absent
J. Virostko, P. Moody, R. Johnson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Moore called a meeting of the board of directors of Ethos Classical Charter School to order on Wednesday Dec 18, 2019 at 6:37 PM.

C. Public Comment

D. Approve Minutes

K. Graney made a motion to approve the minutes from Board of Directors Monthly Meeting on 11-20-19.

B. Hines seconded the motion.
The board **VOTED** to approve the motion.

II. Management Report

A. Facilities

1. Phase II

- Reported that the contract with CSDC + SG signed
- Reported on the schedule for Phase II buildout

2. Maintenance

- Reported on repairs and improvements to be conducted over break; and emerging repair on waterline today

B. Finance

- Dan Cembrola, Ed Tec Reporting
- Reviewed monthly position, and improvements including cash flow with new fundraising, and reduction of uncategorized expense

C. Fundraising

- Raise $6.6k on Giving Tuesday; 61 unique donors
- Reported on new and confirmed grants since last meeting

D. Local Education Authority (LEA) Compliance

- Reported on status of LEA reporting requirements

E. Recruitment

- Current enrollment: 87 K, 30 3rd - lost 1 student in K since last meeting. Attrition at 7%, goal is to stay under 10%, so on track
- Reported on recruitment efforts for next year, including re-enrollment of existing families, and current applications (referrals, etc.); discussion on timing and plan for recruitment month by month.

F. Program

- Reported on progress with SFA
- Reported on an Emergency Medical Response for kindergartner with GM seizure
- Reported on work towards SY21 calendar and updates for Staff and Family Handbooks

- Academic Results from Step diagnostics; discussed progress to date
- Academic Results 3rd grade milestones benchmark; discussed results

III. Governance Report

A. Governance Committee

- Discussed training; will send out conference dates in board newsletter

B. Academic Committee

- Committee met on Friday last week; reviewed results with ECL and SKJ

C. Finance Committee

- Independent auditor that is recommended is C. Doug Irwin. Approved CPAs will be shared in March; expects to be on the list but we will hold off on selection until that is confirmed. Will ask him for a pre-visit in early 2020, which will not be an additional expense.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
K. Graney