



Feather River Charter School Board

Special Board Meeting

Date and Time

Thursday April 7, 2022 at 4:15 PM PDT

Location

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/4075258260>

Meeting ID: 407 525 8260

Passcode 546272

One tap mobile

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Meeting ID: 407 525 8260

Find your local number: <https://sequoiagrove-org.zoom.us/j/4075258260>

“Meeting held pursuant to Government Code 54953 and emergency findings previously adopted by the Board”

Agenda

I. Opening Items

- A. Establish Quorum/Record Attendance
- B. Call the Meeting to Order
- C. Approval of Agenda
- D. Public Comments on Non-Agenda Items

II. Operations

- A. Adoption of Resolution Approving Enrollment and Employment Assurances for Former Winship Community School Students and Employees
- B. Admissions and Enrollment Policy
- C. Enrollment Growth Projections 2022-2023

III. Closing Items

- A. Board Member Requests to Add Items to Future Board Meeting Agendas
- B. Announcement of Next Regular Scheduled Board Meeting
The Next Regular Scheduled Board Meeting is April 26, 2022 at 5:00 PM.
- C. Adjourn Meeting

Public Comment Rules for Non-Agenda Items:

Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on non-agenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on

items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items:

Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item.

Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Coversheet

Adoption of Resolution Approving Enrollment and Employment Assurances for Former Winship Community School Students and Employees

Section: II. Operations
Item: A. Adoption of Resolution Approving Enrollment and Employment Assurances for Former Winship Community School Students and Employees
Purpose:
Submitted by:
Related Material:
Feather River Board Resolution re Enrollment Employment Assurances (4894-8098-0507.v1).pdf

**RESOLUTION OF THE FEATHER RIVER CHARTER SCHOOL
BOARD OF DIRECTORS
(A California Non-Profit Public Benefit Corporation)**

A RESOLUTION approving of Enrollment and Employment Assurances for Former Winship Community School Students and Employees

WHEREAS, Feather River Charter School is a California public charter school operated as a nonprofit public benefit corporation under the direction and management of the Feather River Charter School Board of Directors (the “Board”), which is vested with the authority necessary to operate educational programs for the benefit of California school children;

WHEREAS, effective June 30, 2022, the Board of Directors of Winship Community School took action to voluntarily surrender its charter;

WHEREAS, to minimize the disruption to the education of Winship Community School students and due to the common academic and operational models of Feather River Charter School and Winship Community School, as previously approved by the chartering authority, Feather River Charter School seeks to amend its Admissions & Enrollment Policy effective for the 2022-23 school year only, expanding the definition of “currently enrolled” students to include all currently enrolled Winship Community School students;

WHEREAS, the Board also seeks to offer employment to current employees of Winship Community School for the 2022-23 school year;

NOW THEREFORE, IT IS RESOLVED by the Board of Directors that the Admissions & Enrollment Policy for the 2022-23 school year only will be amended to expand the definition of “currently enrolled” students to include all currently enrolled Winship Community School students;

FURTHER RESOLVED, that the Board of Directors will offer employment to current employees of Winship Community School for the 2022-23 school year after the closure of Winship Community School.

ADOPTED by the Board at a special meeting thereof on April 7, 2022.

* * *

I, Juina Carter, am the Secretary of the Feather River Charter School Board of Directors. I hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Feather River Charter School Board of Directors on April 7, 2022, and that this resolution has not been revoked.

Date: _____

**Juina Carter, Secretary
Feather River Charter School
Board of Directors**

4894-8098-0507, v. 1

Coversheet

Admissions and Enrollment Policy

Section: II. Operations
Item: B. Admissions and Enrollment Policy
Purpose:
Submitted by:
Related Material: DRAFT Admissions and Enrollment Policy v2- Feather River.pdf

BACKGROUND:

One-Time Change in Definition of “Currently Enrolled” For Purposes of Lottery Exemption.

Consistent with Feather River’s Admissions & Enrollment Policy approved by the District, the definition of “currently enrolled” students would be broadened for this enrollment period only to include the students of Winship.

As this is a policy change only and not a material revision of the charter and a public hearing is not required.



Admissions & Enrollment Policy

Feather River Charter School (“School”) is committed to providing quality education to all students who wish to attend in accordance with applicable law. Based on available resources, it may be necessary to limit admissions, and in that event a Public Random Drawing/Lottery will be held to determine admission.

The School will implement this policy in compliance with Education Code section 220. In addition, admission preferences will not limit enrollment access for pupils with disabilities, academically low achieving pupils, English learners, neglected or delinquent pupils, homeless pupils, or pupils who are economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, foster youth, or pupils based on nationality, race, ethnicity, or sexual orientation.

The purpose of the Feather River Charter School Governing Board approving the Admissions and Enrollment Policy is to accomplish the following:

1. Establish the procedures for admissions and enrollment in Feather River Charter School (“School”) in accordance with School’s charter petition and applicable law.
2. Establish the procedures under which Feather River Charter School (“School”) will conduct the School’s public random drawing/lottery in the event that applications for enrollment exceed the School’s capacity.

Application and Enrollment: The School is a nonclassroom-based charter school that operates solely as an independent study program. Admission to the School is open to any student who resides within the boundaries of Sutter County or an adjacent county. The School will accept all students who wish to attend, so long as it has the capacity to serve them in accordance with Education Code section 47605(e).

1. Determining Capacity: The School’s Board or Executive Director will annually determine the maximum enrollment by “grade level” (by specific grade level or encompassing all grade levels served) for each school year based on, among other factors, the annual budget, staffing, applicable legal requirements, and available resources prior to the start of the Open Enrollment Period. The Executive Director may update the School’s capacity throughout the year as needed to meet the needs of the School.
2. Open Enrollment Period and Application Deadline: The Board or Executive Director will set an Open Enrollment Period each year. Applications will be accepted during the publicly advertised Open Enrollment Period each year for enrollment for the following school year.

Current Families Required to Confirm Intent to Return: Families with currently enrolled students must submit a form/application to confirm their intent to return to the school next year and/or continue with their current teacher by the end of the Open Enrollment Period to remain enrolled in the School for the following school year. If an enrolled student fails to provide this

form/application, they will not have guaranteed admission for the following school year as a currently enrolled student. This means the student loses their spot and will have to submit another application if they are interested in enrolling in the School for the following school year.

3. **Determine if Lottery is Needed:** Applications will be accepted during a publicly advertised open enrollment period each year for enrollment in the following school year. Following the open enrollment lottery each year, applications shall be counted to determine whether the School has received more applications than capacity.

- If there are more spots available than applicants, the School will not conduct a lottery. The School will enroll all applicants and inform them they are enrolled.
- If the School received more applications than spaces available, the School will hold a public random drawing conducted in accordance with the procedures set forth in this Policy, the School's charter and applicable law to determine admission for the impacted grade level or levels, with the exception of existing students,¹ ² who are guaranteed admission in the following school year.

Lottery Procedures: If a Lottery is necessary, the School will conduct a Lottery during the spring semester before the academic year for which enrollment is sought.

1. **Enrolling Current Students:** Students currently enrolled in the school at the close of the Open Enrollment period¹ and who have completed the Intent to Return Form are exempt from the lottery and guaranteed admission.

Admission preferences in the case of a public random drawing shall be given to students in the following order:

1. Siblings of students admitted to or attending the School ²;
2. Students who are the children of teachers and staff of the School; and
3. Students who reside within the Winship-Robbins Elementary School District boundaries.

2. **Notice about Lottery**

Public notice of the Open Enrollment Period and public random drawing rules, deadlines, dates and times will be communicated in the enrollment applications and on the School's website. Public notice for the date and time of the public random drawing will also be posted once the application deadline has passed. The School will inform parents/guardians of all applicants and all interested parties of the rules to be followed during the public random drawing process via mail or email at least two weeks prior to the lottery date. This information will also be included in application forms. The School will provide sufficient notice to applicants if the School finds it necessary to change the Lottery date.

*******1 For the 22-23 School Year only, consistent with Feather River's Admission and Enrollment Policy, the definition of "currently enrolled" students would be broadened for this enrollment period only to include the students of Winship Community School.**

1 For the 2021-22 school year, students “currently enrolled in the School” include students who were served by a teacher employed by FRCS during the 2020-21 school year or employed by FRCS as of 2021-22 school year. Students “currently enrolled in the School” also refer to incoming ninth grade students who completed eighth grade at Winship Community School to provide students with the benefit of matriculating to a high school with a similar educational program. Students who are enrolled in the network of schools and who move during the course of an academic year into Sutter County or an adjacent county and wish to attend FRCS, shall be deemed “existing students.”

²“Sibling” is defined as an applicant (1) who has at least one biological or adoptive parent in common with an admitted pupil; or (2) who has been legally adopted by or placed under the legal guardianship of at least one biological or adoptive parent of an admitted pupil. Step-siblings are only considered siblings if they reside at the same address as the admitted pupil.

3. Lottery Preferences

There is no weighted priority assigned to most preference categories; rather, students will be drawn from pools beginning with all applicants who qualify for the first preference category, and shall continue with that preference category until all vacancies have been filled. If there are more students in a preference category than there are spaces available, a random drawing will be held from within that preference category until all available spaces are filled. If all students from the preference category have been selected and there are remaining spaces available, students from the second preference category will be drawn in the lottery, and the drawing shall continue until all spaces are filled and preference categories are exhausted in the order provided above. Students who reside in the District will be grouped with students who reside outside the District, and the former will be given a weighted priority in that drawing.

4. Lottery Procedures

Randomly Drawing Applicants: Admission spaces are pulled by the designated lottery official (appointed by the Executive Director). Unique identifiers will be assigned to each applicant. The conduct of the Lottery will be open to the public and families are encouraged, but not required, to attend.

Creation of Lottery Waitlist: Once the enrollment cap has been reached, all students who were not granted admission due to capacity shall be given the option to put their name on a waitlist according to their draw in the lottery. This waitlist will allow students the option of enrollment in the case of an opening during the current school year. In no circumstance will a waitlist carry over to the following school year.

Supporting Siblings: The Board recognizes that schools that serve families are more effective because of the enhanced ability for parents and children to align around a single, unified set of learning and behavioral objectives. If multiple children from the same family apply, the family will be assigned one number total, to ensure equity with other applicants. If the family number is pulled, all siblings will be admitted in furtherance of the School’s mission to effectively serve families.

5. Notifying Applicants After Lottery

The School will notify applicants who were successfully drawn from the Lottery to offer admission.

Following the Lottery, students who are offered admission at the School at the time of the Lottery will have 10 calendar days, or another deadline as may be set by the Executive Director, to complete the registration process. If the Executive Director establishes a different deadline, this deadline will be communicated to families when admission is offered after the Lottery. If a student fails to timely complete the registration process, the spot will be filled from the waitlists and student will be presumed to no longer have interest in enrolling with the School.

If a student is extended an offer of admission due to one of the preferences noted in this Policy and the School's charter, the School may request supporting documentation as part of the enrollment process. The School will conduct a verification of such documentation before finalizing the student's enrollment and may disqualify an applicant who submitted materially false information. After the Lottery process, and once an offer has been accepted by the family, additional information may be requested as part of the registration process in accordance with applicable law. The School shall not request a pupil's academic records or require the family to submit pupil's academic records before enrollment in accordance with Education Code section 47605(e).

Enrollment offers are valid only for the academic year for which the Lottery is conducted. There is no option to defer an offer of enrollment. Students accepting enrollment must generally complete required independent study agreements within seven (7) days of the beginning of the school year, unless otherwise advised by the School.

Waitlist Management: If a spot becomes available because an accepted student declines enrollment or fails to timely complete the enrollment process, a student leaves the School after the start of the academic year, or as spots become available, the School may notify families on the waitlist in the order they appear on the waitlist.

Students drawn from a waitlist will have 10 calendar days, or another deadline as may be set by the Executive Director, to complete the registration process. Applicants must complete the registration process by the deadline given by the School to confirm enrollment. If a student is offered a spot in writing twice and does not respond or does not complete the application in full, the student shall be removed from the waitlist.

Students who are not offered a spot for the academic school year for which the Lottery was held may remain on the waitlist for that academic year unless the parent or guardian requests that the student be removed from the waitlist earlier.

If there is no waitlist and there is capacity during the school year, School shall admit applicants in accordance with the School's charter petition and applicable law. If School did not conduct a Lottery because spots were available but gets oversubscribed during the school year, School should create a waitlist and add students to the waitlist on a first come, first served basis.

School waitlists shall not carry over from one year to the next. Students who have not been admitted will be required to submit a new enrollment application for the next school year and are required to participate in the Lottery if space is limited.

This Policy serves as a technical amendment to Element 8 of the School's charter petition effective for the 2020-21 school year.

Coversheet

Enrollment Growth Projections 2022-2023

Section: II. Operations
Item: C. Enrollment Growth Projections 2022-2023
Purpose:
Submitted by:
Related Material: Feather River Enrollment Growth Projection 22-23.pdf

2022-2023



**Enrollment Growth
Projection**



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