APPROVED

Magnolia Public Schools

Minutes

Board Meeting

Date and Time
Thursday July 21, 2016 at 6:00 PM

Location
Teleconference Dial: 1.844.572.5683 Code: 1948435

AGENDA
Regular Meeting of the MPS Board of Directors

MPS Board Members:
Dr. Umit Yapanel, President
Ms. Noel Russell- Unterburger, Treasurer
Dr. Saken Sherkhanov, Secretary
Dr. Salih Dikbas
Dr. Ali Korkmaz
Dr. Remzi Oten
Mr. Serdar Orazov
Ms. Diane Gonzalez
Mr. Nguyen Huynh

CEO & Superintendent:
Dr. Caprice Young

Notice of Closed Session Agenda Items

Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.

VI A. Conference with Legal Counsel—Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case

VI B. Conference with Real Property Negotiators
Property: 6725 Kester Ave Van Nuys, CA
Agency negotiator: Frank Gonzalez
Negotiating parties: Marcus and Millichap
Under negotiation: price and terms of payment

VI B. Conference with Real Property Negotiators
Property: 6901 Lennox Ave. Van Nuys CA
Agency negotiator: Frank Gonzalez
Negotiating parties: Mid Valley Boys and Girls Club
Under negotiation: price and terms of payment

Directors Present

Directors Absent
None

I. Opening Items

A. Record Attendance and Guests

The meeting was conducted on two separate dates, for specific attendance please refer to individual votes on action items. On July 21st, 2016 the following board members were absent, U. Yapanel and S. Sherkhanov. On July 26th when the meeting reconvened, the following board members were absent; R. Oten and S. Sherkhanov.

B. Call the Meeting to Order

N. Russell-Unterburger called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jul 21, 2016 at 6:07 PM.
The meeting was recessed on July 21, 2016 at 7:30 pm and reconvened July 26, 2016 at 6:00 pm. Time and date of reconvening was announced to the public during the call on July 21st as well as posted on the MPS website.

C. Flag Salute

The Flag salute was led by MPS staff.

D.

Approval of the Agenda

N. Unterburger made a motion to approve the agenda as presented. D. Gonzalez seconded. The motion was passed unanimously.

E. Public Comment

There were no public comments.

F. Oral Communications

No oral communications to report.

G. Approve Minutes of Annual Regular Board Meeting- June 06, 2016

N. Russell-Unterburger made a motion to approve minutes from the Board Meeting on 06-06-16 Board Meeting on 06-06-16.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approve Minutes of Special Board Meeting- June 13, 2016

N. Russell-Unterburger made a motion to approve minutes from the Special Board Meeting on 06-13-16 Board Meeting on 06-13-16.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve Minutes of Special Board Meeting- June 28, 2016

N. Russell-Unterburger made a motion to approve minutes from Special Board Meeting on 06-28-16 Board Meeting on 06-28-16.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Approval of Changes in Credit Card Usage Policy

This item was approved under consent agenda.
N. Huynh made a motion to approve the changes in the credit card usage policy.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of New Student Policies

This item was approved under consent agenda.
N. Huynh made a motion to approve the new student policies.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of 2016-17 Student/Parent Handbook

This item was approved under consent agenda.
N. Huynh made a motion to approve the 2016-17 Student/Parent Handbook.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of 2016-17 Employee Handbook

This item was approved under consent agenda.
N. Huynh made a motion to approve the 2016-17 employee handbook.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of Routine Services Contracts for 2016-17 over $25,000

This item was approved under consent agenda.
N. Huynh made a motion to approve routine services contracts over $25,000 for 2016-17.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approval of Updated English Learner Plan

This item was approved under consent agenda.
N. Huynh made a motion to approve the updated english learner master plan.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approval of McGraw-Hill Curriculum Purchase for Supplemental Materials

This item was approved under consent agenda.
N. Huynh made a motion to approve the McGraw Hill curriculum purchase for supplemental material.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Other Action Items

A. Reconsideration of Home Office 2016-17 Budget

The 2016-17 MPS Home Office budget was presented to the Board again as action had been postponed during the last Board meeting. U. Yapanel, MPS board president, requested an update from the MPS Finance Committee in regards to what was discussed during the Finance Committee Meeting in regards to the presented budget. S. Orazov, finance committee member, explained the concerns he had with the presented budget. C. Young, Chief Executive Officer, explained the need and the reasoning for the salary increases for home office staff. She explained that due to all the extra requests

that outside agencies have requested from MPS , home office staff have been working on much more assignments than they would have under their regular duties. N. Unterburger, board member, added that these increases would not be repeated year after year and should be looked at as a long term increase. She requested that MPS staff create measurable objectives for c team members and present those back to her and any board member who would like more detail. S. Dikbas, board member, suggested that MPS create a bonus system to give to home office staff rather than an increase in salary. He explained that the bonus would be best applied as it would allow staff to be compensated for their hard work and temporary extra duties. Per N. Unterburger, C. Young explained the possible effects of not approving the budget as presented. The board directed staff to revised the presented budget without changing the reserve numbers. No actions were taken, MPS home office continues to operate under the 2015-16 approved budget. This item was tabled for further discussion during the next board meeting.
D. Gonzalez left.

B. Approval of Revised CMO Cost Allocation Table and Reserve for Economic Uncertainties

This item was tabled for discussion at the August MPS Board Meeting.

C. Resolution Authorizing Submission of Renewal Charter Petitions for Magnolia Science Academies 1,2,&3

K. Hourigan, Chief Operations Officer, explained that Magnolia Science Academy 1-3 were up for renewal. She explained the routine item of obtaining signed resolutions and what stepped would follow. K. Hourigan addressed all questions.
U. Yapanel made a motion to approve the resolution that authorizes submission of renewal charter petitions for Magnolia Science Academy-1, Magnolia Science Academy-2, and Magnolia Science Academy-3.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Absent
N. Huynh	Aye
A. Korkmaz	Aye
S. Orazov	Aye
S. Dikbas	Aye
R. Oten	Absent
S. Sherkhanov	Absent
U. Yapanel	Aye
N. Russell-Unterburger	Aye

D. Approval of Updated MPS Conflict of Interest Code and Policy

K. Hourigan, Chief Operations Officer, explained the changes that were made to the conflict of interest code. All questions were addressed.

S. Dikbas made a motion to approve.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
D. Gonzalez	Absent
S. Dikbas	Aye
R. Oten	Absent
N. Huynh	Aye
S. Orazov	Aye
U. Yapanel	Aye
A. Korkmaz	Aye
N. Russell-Unterburger	Aye

E. Approval of RFP for Substitute Teacher Companies

K. Hourigan, Chief Operations Officer, explained the RFP process for the substitute contracts. She addressed all questions.
U. Yapanel made a motion to approve the recommended substitute teacher companies for the 2016-17. The companies included, The Education Team, Appleton, 21st Century Staffing, Teachers on Reserve.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
N. Huynh	Aye
S. Orazov	Absent
N. Russell-Unterburger	Aye
S. Dikbas	Aye
U. Yapanel	Aye
D. Gonzalez	Absent
A. Korkmaz	Aye
R. Oten	Absent

S. Orazov left.

IV. Facilities Related Approvals

A. Approval of MSA Santa Ana RFP Furniture Bid Award

K. Hourigan, Chief Operations Officer, explained the RFP conducted for MSA Santa Ana Furniture purchase. She explained the evaluation process. All questions were addressed.
U. Yapanel made a motion to authorize the CEO or a designee to award contract(s) for furniture and equipment to Hertz Furniture for MSA Santa Ana.
N. Huynh seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Russell-Unterburger	Aye
A. Korkmaz	Aye
S. Dikbas	Aye
S. Sherkhanov	Absent
D. Gonzalez	Absent
U. Yapanel	Aye
N. Huynh	Aye
S. Orazov	Absent
R. Oten	Absent

B. Approval MSA 7 RFP Architecture and Engineering Contract Award, Expansion

K. Hourigan, Chief Operations Officer, presented the MSA 7 Architecture and Engineering RFP item to the Board. She went over the bidding process and explained the details of the contract. All questions were addressed.
U. Yapanel made a motion to authorize the CEO or a designee to award the contract for architecture and engineering services to Franco Architects Inc.
S. Dikbas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Huynh	Aye
U. Yapanel	Aye
D. Gonzalez	Absent
N. Russell-Unterburger	Aye
A. Korkmaz	Aye
S. Sherkhanov	Absent
S. Dikbas	Aye
S. Orazov	Absent
R. Oten	Absent

V. Information Items

A. MSA Santa Clara Closure Procedure Update

Written report was provided, there was no further discussion.

B. 2016-17 Teacher Hiring and Retention

Written report was provided, there was no further discussion.

C. Financial Update- May 2016

Written report was provided, there was no further discussion.

VI. Closed Session

A. Litigation Update: Implementation of LAUSD Settlement Agreement

This item was discussed, no actions were taken.

B. Conference with Real Property Negotiators: Two Cases

This item was not discussed, it was tabled for discussion during the next board meeting.

C. Communications Regarding Potential Litigation (Amsterdam and Associates) Report 1

This item was not discussed, it was tabled for discussion during the next board meeting.

D. Communications Regarding Potential Litigation (Amsterdam and Associates) Report 2

This item was not discussed, it was tabled for discussion during the next board meeting.

E. Public Employment Performance Evaluation: Chief Executive Officer and Superintendent

This item was not discussed, it was tabled for discussion during the next board meeting.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
U. Yapanel