APPROVED

Magnolia Public Schools

Minutes

Board Meeting

Date and Time
Tuesday June 28, 2016 at 4:00 PM

Location
Teleconference Dial: 1.844.572.5683 Code: 1948435

AGENDA
Special Meeting of the MPS Board of Directors

MPS Board Members:
Dr. Umit Yapanel, President
Ms. Noel Russell- Unterburger, Treasurer
Dr. Saken Sherkhanov, Secretary
Dr. Salih Dikbas
Dr. Ali Korkmaz
Dr. Remzi Oten
Mr. Serdar Orazov
Ms. Diane Gonzalez
Mr. Nguyen Huynh

CEO & Superintendent:
Dr. Caprice Young

Directors Present
A. Korkmaz (remote), N. Huynh (remote), N. Russell-Unterburger (remote), R. Oten (remote), S. Dikbas (remote), S. Orazov (remote), U. Yapanel (remote)

Directors Absent
D. Gonzalez, S. Sherkhanov

Directors who arrived after the meeting opened
R. Oten

Directors who left before the meeting adjourned
S. Orazov

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

U. Yapanel called a meeting of the board of directors of Magnolia Public Schools to order on Tuesday Jun 28, 2016 at 4:06 PM.

C. Flag Salute

The Flag salute was led by home office staff.

D. Approval of the Agenda

The agenda was approved as presented.

E. Public Comment

MSA Santa Clara (MSA SC) parent Ms. Tasneem Qureshi presented her comments to the Board. She stated that school academics at MSA SC are great and it is unfortunate that the school is closing. The Board listened to her comments.

F. Oral Communications

Nothing to report.

II. Action Items

A. Approval of 2016-17 Annual Budgets for Magnolia Public Schools item

O. Diaz, Chief Financial Officer, explained that the discussion of the budget item was a continuation from a previous discussion of the budget by the Board. He explained that this board report included the items requested by the Board at the previous meeting including but not limited to information on direct and indirect costs and, home office to school allocated salaries. O. Diaz mentioned that the MSA SC budget was not part of the presented budget because the deficit of this school will be recorded in the 2016-17

financials since the school would officially close on the 2016-17 fiscal year, which was the action recommended by the MPS Finance Committee. C. Young, Chief Executive Officer reported to the Board the changes that have been made from the presented budget compared to the 2015-16 budget. The Board discussed fund raising possibilities for the upcoming year and they informed staff they would like to see more funds being raised through grants and fundraising in the upcoming years.
S. Orazov made a motion to approved the 2016-17 school budgets as presented and approved the home office budget forecasts for 2016-17 based on 2015-16 approved budget and will revisit the 2016-17 home office budget at the the next Board meeting where changes and suggestions from the Board will be incorporated.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
U. Yapanel	Aye
N. Russell-Unterburger	Aye
D. Gonzalez	Absent
N. Huynh	Aye
A. Korkmaz	Aye
S. Orazov	Aye
S. Dikbas	Absent
R. Oten	Absent

B. Approval of Revised CMO Cost Allocation Table and Reserve for Economic Uncertainties

O. Diaz, Chief Financial Officer, explained the CMO allocation model. He explained the fee structure and the role of the Average Daily Attendance (ADA) on the amounts charged. He also went over the three different allocation options in detail as well as the benchmarks and methodologies. The Board requested for CMO fees to be known to school administrators and for those fees to be stable and without changes. After a lengthy discussion of the CMO fee, the Board decided to table the item until the next Board meeting.

C. Recommendation of Closure of Magnolia Science Academy- Santa Clara

This item was previously discussed in the previous Special Board Meeting. C.Young, Chief Executive Officer,explained to the Board the plan that MPS staff is creating to prevent similar situations to reoccur. Regional Director of MSA Santa Clara (MSA SC), S. Acar, talked about the action plan he created for this school and he explained the challenges faced while trying to implement this plan. It was explained that some of the staff was kept to insure that MSA SC delivered the Magnolia Public Schools academic program as stated in its mission and charter. The Finance Committee members told the full Board that during the finance committee meeting, the committee members had decided not to close the school until the 2016-17 school to address the deficit in the

2016-17 year, based on this recommendation, the schools would close effective July 1, 2016. C. Young, Chief Executive Officer, explained that MPS Staff will work with Santa Clara Unified to make sure the proper school closure procedures are in place. All questions were addressed by MPS Staff.
U. Yapanel made a motion to approve the board report as presented and the resolution and direct the staff to take the necessary steps to close the MSA Santa Clara school appropriately on July 1st, 2016.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Korkmaz	Aye
S. Dikbas	Absent
D. Gonzalez	Absent
S. Sherkhanov	Absent
R. Oten	Abstain
S. Orazov	Aye
N. Russell-Unterburger	Aye
N. Huynh	Aye
U. Yapanel	No

R. Oten arrived.

D. Approval of due diligence for potential Van Nuys facility

Chief Financial Officer, F. Gonzalez, explained the possible site and explained the details of its locations, size and potential. He explained that MPS staff would like the board to approve the CEO to move forward with making the due diligence for this facility and he explained that more detailed information of this site would be presented to the MPS Facility Committee. He explained the possibilities of using the site for the current MPS academies. S. Acar, Northern Regional Director, explained the benefits of obtaining a site before having a charter. All questions were addressed.
U. Yapanel made a motion to approve to approve the CEO to move forward with the due diligence required to acquire this site.
N. Russell-Unterburger seconded the motion.
The motion did not carry.

Roll Call

S. Sherkhanov	Absent
R. Oten	Aye
N. Huynh	Aye
A. Korkmaz	Aye
N. Russell-Unterburger	Aye
S. Dikbas	Aye
D. Gonzalez	Absent
S. Orazov	Absent
U. Yapanel	Aye

S. Orazov left.

E. Award of contract of RFP for MSA8 Chromebooks

R. Monoshev, Director of Instructional Technology explained the RFP process that took place for the potential purchase of Chromebooks for MSA 8. He explained that if any other Chromebook purchase was needed by another school he would use the same approved RFP for the purchases made from July 1st, 2016 – June 30th, 2017 . He addressed all questions.
A. Korkmaz made a motion to award the MSA 8 Chromebook purchase.
S. Dikbas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Absent
S. Orazov	Absent
A. Korkmaz	Aye
N. Huynh	Aye
S. Dikbas	Aye
S. Sherkhanov	Absent
U. Yapanel	Aye
N. Russell-Unterburger	Absent
R. Oten	Aye

F. Award of contract of RFP for MSA2 Copy machine lease

R. Monoshev, Director of Instructional Technology, explained the RFP process for the potential purchase of MSA 2 copy machine lease and he explained that should there be any need of other schools to need a copy machine then the same approved RFP document would be used. He explained the evaluation metric and recommendations. R. Monoshev addressed all questions.
A. Korkmaz made a motion to award RFP for the contract for the MSA 2 copy machine.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Absent
R. Oten	Aye
N. Huynh	Aye
S. Orazov	Aye
S. Dikbas	Aye
N. Russell-Unterburger	Aye
A. Korkmaz	Aye
U. Yapanel	Aye
S. Sherkhanov	Absent

G. Award of contract of RFP for MSA-SA Interactive Displays for classrooms

R. Monoshev, Director of Instructional Technology, explained the function of interactive display boards and how they would support the academic needs of MSA SA. He explained there were 3 different models reviewed and evaluated by a committee consisting of the principal, teachers and the regional director of the school. He explained the warranty and costs. R. Monoshev addressed all questions.
U. Yapanel made a motion to awards the contract for 65 in and 70 in with a cap of 60,000 for the total expense of the purchase of the interactive display boards for MSA Santa Ana.
A. Korkmaz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
R. Oten	Aye
A. Korkmaz	Aye
D. Gonzalez	Absent
S. Orazov	Absent
S. Sherkhanov	Absent
N. Russell-Unterburger	Aye
N. Huynh	Aye
S. Dikbas	Aye

H. Award of contract of RFP for facility improvements for MSA 1

F. Gonzalez, Chief Growth Officer, explained that the review committee of this facility recommended the company Blackwell. MPS has not worked with them before but other CMOs have and F. Gonzalez has had good experiences with them. F. Gonzalez addressed all Board questions.
U. Yapanel made a motion to approve to give the bid to Blackwell Construction.
S. Dikbas seconded the motion.
The motion did not carry.

Roll Call

S. Sherkhanov	Absent
A. Korkmaz	Aye
N. Russell-Unterburger	Aye
N. Huynh	Aye
R. Oten	Aye
S. Orazov	Absent
S. Dikbas	Aye
D. Gonzalez	Absent
U. Yapanel	Aye

I. Award of contract of RFP for food vendor services for MSA 1,3,4,6 and 7

K. Hourigan, Chief Operations Officer, explained the RFP process of obtaining a food vendor and explained the reasons for choosing the recommended company. K. Hourigan addressed all questions.
S. Dikbas made a motion to approve Better4You meal program to provide meal services at Magnolia Science Academies 1,3,4,6 and 7 for the 2016-2017 school year.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Orazov	Absent
S. Sherkhanov	Absent
N. Huynh	Aye
D. Gonzalez	Absent
A. Korkmaz	Aye
N. Russell-Unterburger	Aye
S. Dikbas	Aye
R. Oten	Aye
U. Yapanel	Aye

III. Information Item

A. Borrower Certificate of Insurance Compliance

O. Diaz, Chief Financial Officer, explained that California School Finance Authority requires MSA 1 to maintain an insurance against loss or damage to any structure constituting any part of its facility. He explained what the insurance cover and he addressed all questions. This was an information item, no actions were taken.

B. Action plan for MSA-SC student records

K. Hourigan, Chief Operations Officer, explained the action plan that will take place to close the school appropriately and how parents will be informed and supported. All questions from the Board were addressed.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
U. Yapanel