APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday May 9, 2024 at 6:30 PM

Location
Home Office: 250 E. 1st Street, Suite 1500, Los Angeles CA 90012

Board Members:
Mr. Mekan Muhammedov, Chair
Ms. Sandra Covarrubias, Vice-Chair
Dr. Umit Yapanel
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mrs. Esra Eldem Tunc

Student Board Member:
Melissa De La Rosa Aparicio

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez, E. Eldem Tunc (remote), M. Muhammedov, S. Covarrubias, S. Dikbas (remote), U. Yapanel (remote)

Directors Absent

None

Directors who arrived after the meeting opened
S. Dikbas

Guests Present
J. Lara

I. Opening Items

A. Call the Meeting to Order

M. Muhammedov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday May 9, 2024 at 6:34 PM.

B. Pledge of Allegiance

Board, staff and guests conducted the pledge of allegiance lead by M. De La Rosa, Student Board Member.

C. Record Attendance and Guests

Refer to attendance information recorded above.

D. Approval of Agenda

S. Dikbas arrived at 6:40 PM.
D. Gonzalez made a motion to approve the amended agenda with the removal of Action Items: IVC, IVH and IVH.
S. Covarrubias seconded the motion.
Staff informed the Board and the public the removal of the items.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Gonzalez	Aye
E. Eldem Tunc	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye
U. Yapanel	Aye
S. Dikbas	Aye

E. Public Comments

P. Ontiveros, General Counsel and Director of Facilities, thanked the CEO & Superintendent for the work done in the various accomplishments Magnolia has received so far. G. Serce, Principal at MSA-San Diego, thanked the Board, leadership and MSA-2 for joining in recognizing MSA-San Diego and MSA-2 in receiving the California

Distinguished Schools award. I. Gavrilof, Principal at MSA-2, also thanked everyone that was there to celebrate the recognition. She also congratulated MSA-2 Boys Volleyball Team for becoming the Division Champions and they will be going to the State Championship. B. Olivares, Chief External Officer, commented that they received the certificate of recognition for the Community Engagement initiative work and thanked MSA-8 for being the pilot school. She added that MSA-1, 5, Santa Ana and San Diego will have committees in the upcoming school year for possibly receiving unrestricted funds for the community engagement work.

F. Announcements

A. Rubalcava, CEO & Superintendent, reported that this week Magnolia recognized Teacher Appreciation Week and expressed gratitude to all the teachers. He also recognized Principals Appreciation Week and thanked all Magnolia Principals. J. Hernandez, Director of Student Services, reported that next week a second Student Forum that will be lead by M. De La Rosa, Student Board Member, will take place and the discussions will be centered on the students input on the Educational Partners Survey.

G. Approval of Minutes from MPS Regular Board Meeting - April 11, 2024

S. Covarrubias made a motion to approve the minutes from Regular Board Meeting on 04-11-24.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
E. Eldem Tunc	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye
D. Gonzalez	Aye

II. Consent Items

A. Approval of Health & Safety Policy

S. Covarrubias made a motion to approve the updated MPS Health & Safety Policy.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Muhammedov	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
S. Dikbas	Aye
D. Gonzalez	Aye
E. Eldem Tunc	Aye

B. Approval of 2024-25 CTC Form CL-500 Declaration of Need (Emergency Permits)

S. Covarrubias made a motion to approve the Commission on Teaching Credential ("CTC") Form CL500 Declaration of Need for all MPS schools (MSA-1 through 8, Santa Ana, and San Diego) for the 2024-25 school year.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Dikbas	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
M. Muhammedov	Aye
E. Eldem Tunc	Aye

III. Information/Discussion Items

A. Review Progress of 2022-23 CEO Metrics: Strategic Plan Updates

A. Rubalcava, CEO & Superintendent, reported that on March 18, 2023, MPS brought forward to the Board MPS Strategic Plan and presented which goals from the 2023 CEO Metrics were most crucial as an organization. The Board received an update on November 2023. He reported that this update will inform the Board final updates before the creation of the 2024-25 CEO Metrics. Departments from the Home Office provided strategic updates which included: Academic, Accountability, Finance, Human Resources, Operations, Facilities, Outreach & Communications, and the CEO Departments. Teachers provided comments and questions which were addressed by staff. Board questions were also addressed by staff.

B. 2023-24 MPS Educational Partners Survey Results & Reflections and Public Feedback to Inform LCAP

D. Yilmaz, Chief Accountability Officer, presented high level information from the Educational Partners Survey. Survey data and input was collected from students, families/educational partners and staff. He reported that 98% of students participated, 85.9% of families participated, and 99.5% of staff participated. He went over approval ratings across all responses, recommendations and areas needed for improvement. J. Hernandez, Director of Student Services, reported on the glows and grows feedback collected from the students input. B. Olivares, Chief External Officer, reported on the glows and grows feedback collected from the families/educational partners. F. Del Carpio, Chief People Officer, reported on the glows and grows feedback collected from staff. M. Avsar, Principal at MSA-4, reported on his reflections from the feedback received for his school. Board questions were addressed by staff.

C.

Student Board Membership Update

J. Hernandez, Director of Student Services, updated the Board in regards to the Student Board Membership elections for the 2024-25 year. He presented a timeline of the process including school elections. High School students that were elected by their peers will present to the Board in June. School staff are supporting in the process. Board members questions were addressed by staff. M. De La Rosa, Student Board Member, reported on her plans to support the next Student Board Member.

D. Facilities Project Updates

P. Ontiveros, General Counsel & Director of Facilities, M. Sahin, Facilities Project Manager, and K. Jimenez, Assistant Facilities Project Manager, presented high level updates on various ongoing facilities projects across multiple school sites. Greg from Gateway spoke upon updates on the actions moving the project forward for the 7111 Winnetka Ave. (MSA-5) project. Board questions were addressed by staff. Public comment was made on the timeline which was addressed by staff.

IV. Action Items

A. Approval of MPS Summer Costa Rica Trip

E. Acar, Chief Academic Officer, and J. Hernandez, Director of Student Services, presented the MPS Summer Costa Rica Trip opportunity for students. E. Acar, reported that this will provide an opportunity to students to engage in the graduate profile under MPS Portrait of a Graduate under global citizenship. J. Hernandez, presented MPS core values which are excellence, innovation and connection. He added that these values is what drives this trip. He added that this in a non-programmatic trip and is not a field trip or part of the school year. Costs for the trip is still being discussed with MPS Home Office sponsoring in the means through fundraising. More logistics will be provided at the next board meeting. He reported that staff will be acting as chaperones. Board members provided feedback and questions were addressed by staff. A. Rubalcava, CEO & Superintendent, added that this will be brought back to the Board to address the feedback that they voiced.

S. Covarrubias made a motion to approve the idea concept of proceeding further with a organizationally non-programmatic sponsored trip to Costa Rica, including the development of advertisement strategies and continuation of due diligence. Additionally, for the Board to reserve the final approval of the trip for a subsequent Board Meeting, allowing for further discussion and consideration of details.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
U. Yapanel	Aye
S. Covarrubias	Aye

Roll Call

S. Dikbas	Aye
D. Gonzalez	Abstain
E. Eldem Tunc	Aye

B. Approval of Ad Hoc Committee for Facilities Related Projects

P. Ontiveros, General Counsel & Director of Facilities, reported that with the MSA-5 project there are tight timelines for the completion of the project which it was deemed crucial to develop an Ad Hoc Committee to take actions if something with a time sensitive nature needs to be approved. He added that the development of an Ad Hoc Committee will provide that flexibility to ensure the timeline of any such approvals that may come. He reported that as part of the facilities projects updates, he will apprise the Board of actions that the Ad Hoc Committee approves related to the MSA-5 project. The Board discussed and amended the existing motion for the Ad Hoc Committee to be consisting of three (3) board members rather than two (2).

D. Gonzalez made a motion to amend the existing motion and instead approve the establishment of an “Ad Hoc Committee” of the Magnolia Public Schools Board of Directors (the “Board”) to ensure timely approvals of time sensitive matters that could impact the timely delivery of the MSA-5 – 7111 Winnetka Construction Project (the “Project”). The Board hereby appoints the following three Board members to be members of the ad hoc committee: Diane Gonzalez, Sandra Covarrubias, and Mekan Muhammedov. Staff further recommend and moves that Ad Hoc Committee be established immediately and be operational from its appointment through the earlier of the Board’s resolution to terminate the Ad Hoc Committee or the end of the 2024-25 MPS fiscal year.

S. Covarrubias seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
E. Eldem Tunc	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye
U. Yapanel	Aye
S. Covarrubias	Aye

C. Approval of DLR Group Change Orders for Magnolia Science Academy-5 Project

This item was removed during the approval of agenda.

D. Approval of Change to the Zingo Contract

K. Jimenez, Assistant Facilities Project Manager, reported that the ask from the Board is to adjust the Zingo Construction existing contract from $50,000 to $90,000 in line with fiscal policy change. She added that the purpose is to be retroactive for 2023-24 academic year and in order to maintain school facilities. P. Ontiveros, General Counsel &

Director of Facilities, added that Zingo was selected to provide as needed maintenance services to the schools and the schools provided positive feedback with their services. He clarified that it will be $90,000 per school. Board Members questions were addressed by Finance and staff.
M. Muhammedov made a motion to amend the existing motion and instead approve the change to the contract of MPS preferred vendor, Zingo Construction, from the previously approved $50,000 to an increased the amount to $90,000, in conjunction with the MPS policy for contracting with vendors for services for fiscal year 2023-24.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
E. Eldem Tunc	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye
S. Dikbas	Aye
D. Gonzalez	Aye

E. Approval of Amended MPS Volunteer Enrichment Programs Policy

A. Rubalcava, CEO & Superintendent, reported that since the Board's approval of the MPS Volunteer Enrichment Programs Policy in April, he sought further guidance from P. Ontiveros, General Counsel & Director of Facilities. He proposed to include two (2) additional provisions: indemnification and insurance. Legal counsel provided further guidance and wording to the policy. P. Ontiveros, elaborated on the inclusion of the additional provisions on the policy.
D. Gonzalez made a motion to approve the amended MPS Volunteer Enrichment Programs Policy.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye
U. Yapanel	Aye
E. Eldem Tunc	Aye
D. Gonzalez	Aye

F. Approval of MPS Homeless Policy

J. Hernandez, Director of Student Services, reported that there are a few items in the policy that still requires legal guidance that prevents the Board from approving at this meeting. Though the item will not be approved opportunity of questions and comments from the public and board was opened.

D. Gonzalez made a motion to amend the existing motion and instead approve revisiting the MPS Students Experiencing Homelessness Education Policy at a future Board Meeting.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Dikbas	Aye
E. Eldem Tunc	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye
S. Covarrubias	Aye

G. Approval of Elegant Learning Solutions Inc. Volunteer Partnership with MPS

This item was removed during the approval of agenda.

H. Approval of Atom Books Inc. Volunteer Partnership with MPS

This item was removed during the approval of agenda.

V. Closed Session

A. Public Announcement of Closed Session

M. Muhammedov announced that the Board will be going into closed session to discuss public employee performance evaluation for title: CEO & Superintendent and would report out any actions that may be taken.

B. Public Employee Performance Evaluation (§ 54957) - Title: CEO & Superintendent

This item was discussed in Closed Session.

C. Report Out of Closed Session

J. Lara, Board Secretary, announced in Open Session at 12:51am that the Board will still be continuing the evaluation for the CEO & Superintendent and no actions were taken.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:51 AM.

Respectfully Submitted,
M. Muhammedov