

APPROVED



Magnolia Public Schools

Minutes

Audit/Facilities Committee Meeting

Date and Time

Thursday October 12, 2023 at 6:00 PM

Location

Home Office: 250 E. 1st Street, Suite 1500, Los Angeles, CA 90012

Audit/Facilities Committee Members:

Mr. Mekan Muhammedov, Chair

Ms. Diane Gonzalez

Dr. Salih Dikbas (alternate)

CEO and Superintendent:

Mr. Alfredo Rubalcava

Committee Members Present

D. Gonzalez (remote), M. Muhammedov

Committee Members Absent

None

Guests Present

J. Lara

I. Opening Items

A.

Call the Meeting to Order

M. Muhammedov called a meeting of the Audit/Facilities Committee of Magnolia Public Schools to order on Thursday Oct 12, 2023 at 6:08 PM.

B. Record Attendance and Guests

Refer to attendance information recorded above.

D. Gonzalez joined at the location at 5113 Babette Ave, Los Angeles, CA.

C. Approval of Agenda

D. Gonzalez made a motion to approve the amended agenda with the removal of Action Item II A: Approval of Construction Manager for MSA-5 CSFP Project at 7111 Winnetka Ave.

M. Muhammedov seconded the motion.

P. Ontiveros, General Counsel & Director of Facilities, had informed the Committee that staff is undergoing its due diligence for the selection of the Construction Manager and more time is needed.

The committee **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez Aye

M. Muhammedov Aye

D. Public Comments

No public comments were made at this time.

II. Recommended Action Items

A. Approval of Construction Manager for MSA-5 CSFP Project at 7111 Winnetka Ave.

Item was removed during the Approval of Agenda.

B. Approval of Written Determinations and Findings for MSA-5 CSFP Project at 7111 Winnetka Ave.

P. Ontiveros, General Counsel & Director of Facilities, presented that this approval is a requirement from the California Department of Education. Multiple other approvals and studies are also required which to this date have been completed. He summarized the determinations and no issue was found that would prevent MPS from moving forward with the site.

M. Muhammedov made a motion to approve the resolutions attached as Exhibit A for purposes of securing funding of an advanced preliminary apportionment for site acquisition funds for the campus project at 7111 Winnetka Ave (the "Property") for Magnolia Science Academy-5 ("MSA-5"). Furthermore, for the Committee to move and recommend that the Board adopts the same.

D. Gonzalez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Muhammedov Aye

D. Gonzalez Aye

C. Approval of General Contractor for MSA-1 Tenant Improvement Project at 18242 Sherman Way (JAM Building)

P. Ontiveros, General Counsel & Director of Facilities, presented that the property adjacent to the MSA-1 Middle School will move forward with the improvement work. He added that some improvements are needed to use the property and to change the certificate of occupancy to allow for educational use. He added that an architect was acquired to develop a set of plans which were approved. He went over the RFP process in selecting a general contractor and the formation of a selection committee to interview the candidates. The school has sufficient reserves for this project with no material impact. Board Members questions were addressed by staff.

M. Muhammedov made a motion to approve the selection of EPI Construction Inc. ("EPI") as the general contractor for MSA-1's tenant improvement project at 18242 Sherman Way (the "Project") for a total fee of \$1,839,853.56, inclusive of the approximately 4% contractor's contingency (\$67,486.60) and a 4% general contractor fee (\$67,486.60) and further approve that MPS Staff be authorized to negotiate and sign a professional services contract for said services in such form as MPS Staff may deem appropriate and in the best interests of MPS. Furthermore, for the Committee to move and recommend that the Board adopt the same.

D. Gonzalez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez Aye

M. Muhammedov Aye

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,

M. Muhammedov