APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday July 13, 2023 at 7:00 PM

Location
Home Office: 250 E. 1st Street, Suite 1500, Los Angeles, CA 90012

Board Members:
Mr. Mekan Muhammedov, Chair
Ms. Sandra Covarrubias, Vice-Chair
Dr. Umit Yapanel
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mr. Daniel Sheehan
Mrs. Esra Eldem Tunc

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez, E. Eldem Tunc, M. Muhammedov, S. Covarrubias, S. Dikbas (remote), U. Yapanel (remote)

Directors Absent
D. Sheehan

Directors who arrived after the meeting opened

S. Dikbas

I. Opening Items

A. Call the Meeting to Order

M. Muhammedov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jul 13, 2023 at 7:13 PM.

B. Pledge of Allegiance

Board, staff and guests conducted the pledge of allegiance.

C. Record Attendance and Guests

Refer to attendance information recorded above.

U. Yapanel joined from 275 Saratoga Ave., Santa Clara, CA 95050.

D. Approval of Agenda

D. Gonzalez made a motion to approve the agenda as presented.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
D. Sheehan	Absent
U. Yapanel	Aye
M. Muhammedov	Aye
S. Dikbas	Absent
D. Gonzalez	Aye
E. Eldem Tunc	Aye

E. Public Comments

S. Dikbas arrived at 7:15 PM.
A.Rubalcava, CEO & Superintendent, shared that MSA school campuses had strong summer school programs occurring which are set to end as first day of school is approaching. He also shared that MPS was notified that all MSA High Schools received Early College High School grant which each school is set to receive $250,000. This will ensure that the expansion of college programs to students continues. S.Covarrubias, Board Vice-Chair, shared to the community that she has been diagnosed with cancer. Staff and board members expressed sentiments of support for her. She announced she will be taking a step back on some duties, though will remain active as a Board Member and Vice-Chair as it is her passion to serve MPS students and families until there are any changes to her condition.

F. Approval of Minutes from MPS Regular Board Meeting - June 22, 2023

S. Covarrubias made a motion to approve the minutes from Regular Board Meeting on 06-22-23.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
M. Muhammedov	Aye
D. Sheehan	Absent
U. Yapanel	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
E. Eldem Tunc	Aye

II. Consent Items

A. Approval of MPS 2023-24 Student/Parent Handbook

U. Yapanel made a motion to approve the MPS 2023-24 Student/Parent Handbook.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
E. Eldem Tunc	Aye
S. Dikbas	Aye
D. Sheehan	Absent
D. Gonzalez	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye

B. Approval of ASES Agreement Renewal with YMCA & MSA-San Diego

S. Dikbas made a motion to grant approval to Alfredo Rubalcava, CEO and Superintendent of Magnolia Public Schools (MPS) to sign the Memorandum of Agreement (MOA) for MSA – San Diego Afterschool ASES Program with YMCA of San Diego County (YMCA) and the MOA with San Diego County Office of Education (SDCOE).
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
E. Eldem Tunc	Aye
D. Sheehan	Absent
S. Covarrubias	Aye

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
D. Gonzalez	Aye

III. Action Items

A. Approval of MPS Teaching Assignments per EdCode (“EC”) 44258.3

S.Acar, Chief Operations Officer, presented that EdCode 44258.3 allows for local education agencies to grant teachers with a preliminary or clear credential to teach subject matters outside of their credential subject area by submitting a petition with supporting documentation demonstrating competency. K.Geiger from MSA-1 is a teacher listed for Board approval.
U. Yapanel made a motion to approve the listed academic teaching assignments for the listed teacher(s) per EC 44258.3.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sheehan	Absent
D. Gonzalez	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
E. Eldem Tunc	Aye
U. Yapanel	Aye
M. Muhammedov	Aye

B. Approval of Renewal of Food Service Agreement Between MPS & Schools in Action as the School Food Authority

S.Acar, Chief Operations Officer, stated that the last Schools In Action (SIA) contract was last presented and approved by the Board in 2017. What is being presented is an updated agreement. MPS must provide certain meals throughout the school day and in summer schools on sites which run summer school. Either MPS would have to be their own School Food Authority (SFA) or work with a third-party company approved by the state to run these programs. He stated that MPS decided to collaborate with SIA to ensure MPS is 100% compliant with the best options of meals for the students. He presented the cost of SIA expenses per school site. Board Members questions were addressed by staff. An ask was made to look at the cost difference between MSA-4 and MSA-6.
M. Muhammedov made a motion to approve the renewal contract between Magnolia Public Schools and School in Action as the School Food Authority (SFA) as MPS' Child Nutrition Program Sponsor under the Child Nutrition Programs.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
S. Covarrubias	Aye
D. Sheehan	Absent
E. Eldem Tunc	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye

C. Approval of Contract for Asbestos & Lead Based Abatement and Demolition Contractor for 18242 Sherman Way Reseda, CA 91335

Presented at the Audit & Facilities Committee meeting which they recommended their approval. M.Muhammedov, Chair & Chair of the Committee, reported out of the Committee's discussion. He mentioned the legal ramifications that staff addressed, and asked for staff to go back and finalize a deadline of completion so that the project moves accordingly.
M. Muhammedov made a motion to approve the award of a contract for (1) asbestos and lead based paint abatement and (2) site demolition for the Magnolia Science Academy—1 (“MSA-1”) project at 18242 Sherman Way (together, the “Project”) to Quality Environmental for a total fee of $106,388.70 ($96,717.00 contract price and 10% or $9,671.70) and further approve that MPS Staff be authorized to negotiate and sign a professional services contract for said services in such form as MPS Staff may deem appropriate and in the best interests of MPS.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
E. Eldem Tunc	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
D. Sheehan	Absent
M. Muhammedov	Aye
S. Dikbas	Aye

D. Approval of Use of Omnia for Procurement for Magnolia Science Academy--5 Charter School Facility Program

Item was tabled during the Audit & Facilities Committee Meeting due to time. No recommended approval was made by the Committee. M.Muhammedov, Board Chair & Chair of the Audit & Facilities Committee, reported some of the questions made during the Committee meeting which included costs and why the company is needed for the MSA-5 project. P.Ontiveros, General Counsel & Director of Facilities, presented that in order to stick with the desired schedule of completion and mitigating the fact that supply chain was impacted during the height of the pandemic, it was recommended to MPS by

Construction Manager, Erickson Hall, who have cooperated with MPS Architect of Records, DLR, for the best interest of MPS, there is a need to procure equipment that will be needed for the project so that the equipment will be able to arrive when it is expected to be needed. The ask is to bid for the services and Omnia will not be bidding out for MPS. Board Members questions was addressed by staff.
M. Muhammedov made a motion to approve the resolutions attached as Exhibit A for purposes of using Omnia Partners to procure certain materials for the construction of the new campus at 7111 Winnetka Ave (the “Project”) for Magnolia Science Academy—5 (“MSA-5”).
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Eldem Tunc	Aye
M. Muhammedov	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
D. Sheehan	Absent
S. Dikbas	Aye
D. Gonzalez	Aye

E. Approval of Tao Rossini, APC, as Legal Vendor

P.Ontiveros, General Counsel & Director of Facilities, proposed approving Tao Rossini as an approved legal vendor specifically for the MSA-5 project. He added that public contracting and public bidding requirements can be very complex and having a law firm with experience in this area would be highly beneficial for a project of this scale and to ensure that this project is successful. Board Members questions were addressed and it was decided by the Board to amend the existing motion stated on the report.
M. Muhammedov made a motion to amend the existing motion and instead to approve the law firm of Tao Rossini, APC, as a vendor to provide services to MPS and its schools as the need may arise with such fees not to exceed $50,000 without the prior written consent of MPS staff & Board and with the scope of work that shall be clearly defined to the satisfaction of MPS staff & Board.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
E. Eldem Tunc	Aye
U. Yapanel	Aye
M. Muhammedov	Aye
S. Dikbas	Aye
D. Sheehan	Absent
D. Gonzalez	Aye

F.

Approval of AdHoc Committee to Evaluate and Approve Discrete Facilities Projects

P.Ontiveros, General Counsel & Director of Facilities, presented that rather than call a special board meeting or wait until the next regularly scheduled board meeting recommendation was made to approve an AdHoc Committee with the power to approve such procurement for the MSA-5 project to ensure MPS delivery date for the project. The AdHoc Committee will consist of Mekan Muhammedov, Diane Gonzalez and Esra Eldem-Tunc.
S. Covarrubias made a motion to approve the appointment of an ad hoc committee of the MPS Board of Directors (the “MPS Board”) to review and approve certain actions, commitments and and expenditures related to the Magnolia Science Academy-5 Charter School Facility (“CSFP”) project 7111 Winnetka Ave, including but not limited to the approval of expenditures related to the procurement of long lead items, with such committee to exist until the first board meeting in September 2023 subject to any such extension that the MPS Board may approved.
E. Eldem Tunc seconded the motion.
AdHoc Committee members will consist of Mekan Muhammedov, Diane Gonzalez and Esra Eldem-Tunc.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
S. Dikbas	Aye
U. Yapanel	Aye
D. Sheehan	Absent
E. Eldem Tunc	Aye
S. Covarrubias	Aye
D. Gonzalez	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 PM.

Respectfully Submitted,
M. Muhammedov