APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday June 8, 2023 at 6:30 PM

Location
Magnolia Science Academy -1: 18238 Sherman Way, Reseda, CA 91335

Board Members:
Mr. Mekan Muhammedov, Chair
Ms. Sandra Covarrubias, Vice-Chair
Dr. Umit Yapanel
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mr. Daniel Sheehan
Mrs. Esra Eldem Tunc

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez, D. Sheehan (remote), E. Eldem Tunc, M. Muhammedov, S. Covarrubias, S. Dikbas (remote), U. Yapanel (remote)

Directors Absent
None

Directors who arrived after the meeting opened

M. Muhammedov, S. Dikbas

Directors who left before the meeting adjourned
D. Sheehan

I. Opening Items

A. Call the Meeting to Order

S. Covarrubias called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jun 8, 2023 at 6:43 PM.

B. Pledge of Allegiance

Board, staff and guests conducted the pledge of allegiance.

C. Record Attendance and Guests

Refer to attendance information recorded above.

U. Yapanel joined from 275 Saratoga Ave., Santa Clara, CA 95050. S.Dikbas, joined from MSA-San Diego located at 6525 Estrella Ave, San Diego, CA 92120.

D. Approval of Agenda

S. Covarrubias made a motion to approve the agenda as presented.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Absent
S. Covarrubias	Aye
E. Eldem Tunc	Aye
D. Sheehan	Aye
D. Gonzalez	Aye
M. Muhammedov	Absent

E. Public Comments

Benjamin Juarez, Community School Coordinator at MSA-Santa Ana, expressed his excitement for the Community School Movement and to bring this knowledge back to the community as he attends a Conference in Philadelphia.

F. Approval of Minutes from MPS Regular Board Meeting - May 18, 2023

D. Gonzalez made a motion to approve the minutes from Regular Board Meeting on 05-18-23.

E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Absent
S. Covarrubias	Aye
D. Gonzalez	Aye
U. Yapanel	Aye
S. Dikbas	Absent
D. Sheehan	Aye
E. Eldem Tunc	Aye

II. Consent Items

A. Approval of Revised MPS Home Visit Policy

S. Covarrubias made a motion to approve the revised Magnolia Public Schools Home Visit Policy.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
E. Eldem Tunc	Aye
M. Muhammedov	Absent
D. Gonzalez	Aye
U. Yapanel	Aye
S. Dikbas	Absent
D. Sheehan	Aye

B. Approval of Updated MPS Health and Safety Policy

D. Gonzalez made a motion to approve the updated Magnolia Public Schools Health & Safety Policy.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Absent
S. Covarrubias	Aye
M. Muhammedov	Absent
U. Yapanel	Aye
D. Gonzalez	Aye
E. Eldem Tunc	Aye
D. Sheehan	Aye

III. Closed Session

A.

Public Announcement of Closed Session

J.Lara, Executive Assistant & Board Secretary, announced that the Board will be going into closed session to discuss Public Employee Performance Evaluation for the CEO & Superintendent & Employee Discipline/Dismissal/Release and that they would report out any actions that may be taken.
S. Dikbas arrived at 6:57 PM.

B. Public Employee Performance Evaluation (§ 54957) - Title: CEO & Superintendent

This item was discussed in Closed Session.
M. Muhammedov arrived at 7:40 PM.
D. Sheehan left at 7:59 PM.

C. Employee Discipline/Dismissal/Release

This item was discussed in Closed Session.

D. Report Out of Closed Session

M.Muhammedov announced in Open Session at 9:26pm that the Board discussed the performance evaluation for the CEO & Superintendent and directed staff to take further action. Board also discussed the employee discipline/dismissal/release and had directed staff to take necessary action.

IV. Student Board Member

A. Selection of Magnolia Public Schools Student Board Member

J.Hernandez, Director of Student Services, thanked all student board member candidates. Board also thanked the students and after deliberation the Board chose Melissa De La Rosa from MSA-5 as the newly elected Student Board Member for 2023-24.
S. Covarrubias made a motion to introduce Melissa De La Rosa as the Student Board Member.
M. Muhammedov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye
E. Eldem Tunc	Aye
S. Dikbas	Aye
D. Sheehan	Absent
D. Gonzalez	Aye

V. Information/Discussion Items

A. Public Hearing for Local Control and Accountability Plans (LCAP) for All MPS

Get more feedback from community members from school's LCAP. They have shared the draft LCAP to commmunity also posted on the website. Principals will present at the next meeting. Community members were given space to make comments or questions. Principals will be presenting at the next board meeting. Parent Advisory Council is are held 8x a year (students parents and staff). Every school has one.

B. Public Hearing for 2023-24 Budgets for All MPS

S.Budhraja, Chief Financial Officer, presented information about budgets and multi year projections for 2024-25 and 2025-26 fiscal year. Data came from the state and the Governor's May Revise. He went over revenues including the ending fund balance for all school sites and the Home Office. Enrollment projections were also reviewed and he discussed the challenges of enrollment to ADA. He explained that before the pandemic, enrollment to ADA was roughly 96%. Since coming back from the pandemic, enrollment to ADA dropped to 92-93%. ERC funding was broken down per school site. SB740 revenues was not included until it is received and MPS receives an award letter. A.Rubalcava, CEO & Superintendent, added the new positions that will be added through the awarding of grants received. Board Members questions were addressed by staff.

C. Enrollment Recruitment and Retention Action Plans

B.Lopez, Chief External Officer, presented the enrollment recruitment and retention action plans and information on the ongoing process in enrollment strategies. She went over the current status of enrollment to date, which in collaboration with the Accountability Department, is updated every week from SchoolMint and Infinite Campus data. There was an increase from the previous school year enrollment from 667 completed registrations to 880 completed registrations. She added that her department meets monthly with the school sites PACE coordinators to discuss strategies for over the summer to continue those communications with parents and to review enrollment both at their school sites and how enrollment looks line in surrounding schools. She touched on the digital marketing work that has been done in collaboration with Larson. Larson representatives spoke on how they connected over 1,000 families with an MPS school campus. Every campus has its own campaign landing pages in various platforms. Board Members questions were addressed by staff.

VI. Action Items

A. Approval of Self-Evaluation and Transition Plan for ADA Compliance for MSA-7

M.Sahin, Facilities Project Manager, spoke on the need to approve an ADA 504 transition plan for MSA-7 in response to a request from LAUSD. MPS had previously commissioned a self evaluation and transition plan for MSA-7 which was Board approved back on October 2018. Staff determined that following this request, it would update the

report in collaboration with CALI CASp who previously prepared the 2018 report. He added that the plan is a living document that will be updated when needed. The report allows MPS to understand the accessibility challenges at MSA-7 and to make such changes necessary to mitigate issues regarding accessibility compliance. Board members questions were addressed by staff.
M. Muhammedov made a motion to approve and adopt an ADA 504 Transition Plan for MSA-7.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sheehan	Absent
S. Dikbas	Aye
M. Muhammedov	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
S. Covarrubias	Abstain
E. Eldem Tunc	Aye

B. Review and Approval of Resolution for Reduction in Force at MSA-3, MSA-Santa Ana, and MSA-San Diego

S.Acar, Chief Operations Officer, summarized what S.Budhraja, Chief Financial Officer, presented during the budget presentation and highlighted that MSA-3, Santa Ana & San Diego still required further cost reductions.
M. Muhammedov made a motion to approve Resolution #20230608-01 for Reduction in Force at MSA-3, MSA-Santa Ana, and MSA-San Diego.
E. Eldem Tunc seconded the motion.
The motion did not carry.

Roll Call

S. Dikbas	Abstain
E. Eldem Tunc	Aye
U. Yapanel	No
M. Muhammedov	Aye
S. Covarrubias	Abstain
D. Gonzalez	Abstain
D. Sheehan	Absent

Board Members were provided information and background during Closed Session and requested staff to go back and look into other options with a possibility of a severance package for these staff members. A.Rubalcava, CEO & Superintendent, added that they will look into next steps and look at the schools fiscal stabilization plan and bring further information to the Board at the next June 22nd. Regular Board Meeting. The Board will table the item for this meeting.
D. Gonzalez made a motion to table the item until the June 22nd Regular Board Meeting.
U. Yapanel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
D. Sheehan	Absent
D. Gonzalez	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
M. Muhammedov	Aye
E. Eldem Tunc	Aye

C. Approval of Independent Study Policy & Master Agreement

W.Gray, Director of Educational Services, presented added language to the independent study program. The additions made was that assignments would now need to be submitted in five (5) days of the due date. It previously stated that the assignments were to be submitted when a student returns. If a student is on independent study for more than five (5) days MPS would want to get that work collected and mark their attendance correctly. Additional language was added to clarify a plan for the work and how it is going to be graded.

S. Covarrubias made a motion to approve the revised Independent Study Policy & Master Agreement for use by all Magnolia Public Schools campuses.

D. Gonzalez seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Eldem Tunc	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye
D. Sheehan	Absent
S. Dikbas	Aye
U. Yapanel	Aye
S. Covarrubias	Aye

D. Approval of Expansion of College Application Fee Policy

W.Gray, Director of Educational Services, explained that last year with Board approval MPS was able to enact the college application fee policy to support students to apply to college especially those who do not qualify for fee waivers, but do not have the funds to apply for college. Those who qualified for fee waivers fall under Free or Reduced Lunch. Last year the policy that was approved stated that students were able to apply to three (3) California State Universities (CSU) and University of California (UC) campuses. The program was successful in which MPS was able to pay for sixty (60) applications. Staff is requested to increase it to five (5) applications and it will not restrict it to just the CSU and UC school systems. College counselors proposed this and this work was in collaboration with the Finance & Academic Department. He noted that MPS can use the school credit

card to pay right away instead of waiting for reimbursements to further support students and families. Board Members questions were addressed.
S. Covarrubias made a motion to approve the expanded College Application Fee Policy for use by all Magnolia Public Schools campuses.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Dikbas	Aye
S. Covarrubias	Aye
D. Sheehan	Absent
E. Eldem Tunc	Aye
M. Muhammedov	Aye
U. Yapanel	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:01 PM.

Respectfully Submitted,
M. Muhammedov