APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday October 13, 2022 at 6:00 PM

Location
https://zoom.us/j/97856064990?pwd=MHhBZCtGT0xEMlZpNEZQZVJ3RDBPZz09

Meeting ID: 978 5606 4990 **Passcode:** 021250
One tap mobile: +16694449171,,97856064990# US
+16699009128,,97856064990# US (San Jose)

Board Members:
Mr. Mekan Muhammedov, Chair
Ms. Sandra Covarrubias, Vice-Chair
Dr. Umit Yapanel
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mr. Daniel Sheehan
Mrs. Esra Eldem Tunc

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez (remote), D. Sheehan (remote), E. Eldem Tunc (remote), M. Muhammedov (remote), S. Covarrubias (remote), U. Yapanel (remote)

Directors Absent
S. Dikbas

I. Opening Items

A. Call the Meeting to Order

M. Muhammedov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Oct 13, 2022 at 6:05 PM.

B. Record Attendance and Guests

Refer to attendance information recorded above.

C. Approval of Agenda

S. Covarrubias made a motion to approve the agenda as presented.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye
D. Sheehan	Aye
E. Eldem Tunc	Aye
S. Dikbas	Absent
M. Muhammedov	Aye

D. Public Comments

No public comments were made at this time.

E. Announcements from CEO & Superintendent and Board Members

Magnolia Public Schools Principals provided highlights that happened at their school sites since the last Board Meeting.

F. Approval of Minutes from MPS Regular Board Meeting - September 8, 2022

S. Covarrubias made a motion to approve the minutes from Regular Board Meeting on 09-08-22.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
E. Eldem Tunc	Aye

Roll Call

U. Yapanel	Aye
S. Dikbas	Absent
S. Covarrubias	Aye
D. Sheehan	Aye
D. Gonzalez	Aye

II. Information/Discussion Items

A. Review & Discussion of Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) Plan for Magnolia Science Academy 1 and Magnolia Science Academy 5

A.Callaham, Director of Special Education, provided an overview of the Comprehensive Coordinated Early Intervening Services Plans for Magnolia Science Academy 1 & 5. She highlighted the activities that happened during the phase of developing the CCIS plans that involved educational partners, school and home office staff, SERLPA Directors and other community members. MSA-1 and 5 will be submitting their plans to the CDE by November 1st.

B. Academic Updates

The Academic Department presented Academic Updates consisting of various special education updates, 2021-22 CAASPP Results for ELA, Math and Science, 2022-23 NWEA MAP Results, Instructional Programs and Support (home office staff visiting schools and observing classrooms), college programs update for dual enrollment, student attendance data and other academic program updates. E.Acar, Chief Academic Officer, introduced A.Milteer as the newest Expanded Learning Opportunities Program Coordinator and K.Zavala as the Special Programs Coordinator. Staff addressed questions raised from the Board regarding data and plans for improvement.

C. Enrollment Update

B.Lopez, Chief External Officer, presented enrollment data as of Census Day which fell on October 5, 2022. She went over the target enrollments for each school site for the 2022-23 school year. Census Day recorded 3,592 students enrolled in Magnolia Public Schools as a whole. She projected the enrollment counts up-to-date in comparison to the target enrollments. Some Principals gave a reflection on student enrollment, factors that impacted their enrollment and how they are addressing the takeaways that fall within their focus of control informed by data. Staff addressed questions raised by the Board regarding next steps.

III. Consent Items

A. Approval of Updated MPS Health and Safety Policy and Injury and Illness Prevention Program (“IIPP”) COVID-19 Addendum

S. Covarrubias made a motion to approve the updated MPS Health & Safety Policy alongside the Injury and Illness Prevention Program (“IIPP”) COVID-19 addendum.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
E. Eldem Tunc	Aye
S. Dikbas	Absent
D. Sheehan	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
D. Gonzalez	Aye

B. Approval of 2022-23 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell

S. Covarrubias made a motion to approve 2022-23 Compliance Monitoring and Certification of Board Compliance Review for Magnolia Science Academy-4, 6, 7, and Bell.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Absent
S. Covarrubias	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye
D. Sheehan	Aye
E. Eldem Tunc	Aye

C. Approval of 2022-23 Compliance Monitoring and Certification of Board Compliance Review for MSA-Santa Ana

M. Muhammedov made a motion to approve the 2022-23 Compliance Monitoring and Certification of Board Compliance Review for MSA-Santa Ana.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
D. Gonzalez	Aye
S. Dikbas	Absent
D. Sheehan	Aye
E. Eldem Tunc	Aye
M. Muhammedov	Aye
U. Yapanel	Aye

IV. Action Items

A. Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361/Government Code Section 54953

The Board reconsidered the circumstances of the State of Emergency related to COVID-19 in which meeting in person can directly impact the ability of the Board in addition to the all standing Board Committees (Finance, Audit/Facilities, Academic, Stakeholder and Development & Nominating/Governance Committees) and public to meet safely. As such, local officials are still continuing to recommend measures to promote social distancing. Staff addressed questions regarding starting in-person meetings in the near future.
D. Gonzalez made a motion to adopt the findings relating to the ability of the MPS Board and all MPS Committees to conduct meetings due to teleconference during the State of Emergency, in reference to AB 361/Government Code Section 54953.
D. Sheehan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sheehan	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
E. Eldem Tunc	Aye
S. Dikbas	Absent
S. Covarrubias	Aye
M. Muhammedov	Aye

B. Approval of CalHOPE School Site SEL Implementation Memorandum of Understanding & Commitment Statement Between Magnolia Science Academy-2 & Los Angeles County Office of Education

J.Hernandez, Director of Student Services, presented the collaboration between Magnolia Science Academy (MSA)-2 and Los Angeles County Office of Education. He highlighted that the collaboration and grant opportunity will develop leadership and infrastructures to support, sustain and integrate SEL and for the refinement of supporting students in the area of SEL and sharing promising practices with other schools across the organization. This grant will total $25,000 over a two-year period that would go into the school's general fund.
S. Covarrubias made a motion to approve the partnership with Los Angeles County Office of Education (LACOE) to develop leadership and infrastructures to support, sustain and integrate Social-Emotional Learning (SEL) across Magnolia Science Academy (MSA)- 2.
E. Eldem Tunc seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
E. Eldem Tunc	Aye

Roll Call

M. Muhammedov	Aye
S. Dikbas	Absent
D. Gonzalez	Aye
S. Covarrubias	Aye
D. Sheehan	Aye

C. Approval of Revised 2022-23 Employee Pay Raise Scale for Full-Time Teaching Positions & Non-Classroom Based Academic Positions & School Leaders

S.Acar, Chief Operations Officer, presented the recommended changes to the pay raise scale that was drafted by the Academic Department in collaboration with school site principals. These changes include; clarifying language added to one-time annual assignment for Admin Teaching in Class in the school leaders scale (Covering for an absent teacher is excluded); Saturday school one-time assignment has increased to $70 per hour from $50 per hour; Instructional coach annual assignment is added.
U. Yapanel made a motion to approve the revised 2022-23 Employee Pay Raise Scale for FullTime Teaching Positions & Non-Classroom Based Academic ("NCBA") Positions & School Leaders.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
D. Sheehan	Aye
D. Gonzalez	Aye
S. Dikbas	Absent
U. Yapanel	Aye
E. Eldem Tunc	Aye
M. Muhammedov	Aye

D. Approval of Magnolia Public Schools Special Programs Coordinator Position

E.Acar, Chief Academic Officer, presented the need to hire a Special Programs Coordinator to respond to the growing needs of better serving students with special needs as the number has grown across the organization. This also includes the special needs programs in place. He provided historical data of the percentage of MPS student with special needs spanning from 2016-17. The Coordinator will also serve to meet the demand of the increase of GATE students. The goal, as he mentioned, is to better serve the student population, families and staff and keep up with the need that is identified.
Staff clarified Board members questions.
U. Yapanel made a motion to approve the MPS Special Programs Coordinator Position retroactively starting October 3, 2022.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
S. Dikbas	Absent
E. Eldem Tunc	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
D. Sheehan	Aye

E. Approval of the Closing of the Purchase of 7111 Winnetka Ave, the Assignment of the Purchase and Sale Agreement to MPS Sherman Winnetka LLC, and the Signing of a Lease for 7111 Winnetka Ave

M.Muhammedov, Chair of the Audit & Facilities Committee shared the Committee's recommendation to move forward with the proposed motion. P.Ontiveros, General Counsel & Director of Facilities, went in depth with the current requested actions for the Board to take. The motion was amended after the Audit & Facilities Committee had moved to recommend their approval to the board. The amended motion was recorded.
M. Muhammedov made a motion to amend the existing motion and to approve the following actions: (1) the assignment by MPS to MPM Sherman Winnetka LLC (the “Winnetka Ave LLC”) of all its right, title and interest in and to that certain agreement for the purchase of the property located at 7111 Winnetka Ave in Winnetka (APNs: 2135-038-016 and 2135-038-016) (the “7111 Winnetka Ave Property”) including the right to take title to the Property and if required for the purchase by Winnetka Ave LLC of the 7111 Winnetka Ave Property or otherwise deemed necessary by MPS Staff the good faith deposit made by MPS; (2) the execution by the MPS CEO, CFO or their designees, of a lease agreement by and between MPS and Winnetka Ave LLC (the “7111 Winnetka Lease”) for the use and occupancy of the 7111 Winnetka Ave Property by Magnolia Science Academy—5 (“MSA—5”); (3) under the 7111 Winnetka Lease if required for the purchase by Winnetka Ave LLC of the 7111 Winnetka Ave Property or otherwise deemed necessary by MPS Staff, the payment by MPS to Winnetka Ave LLC of nonrefundable advanced rent in an amount not to exceed $350,000 consisting of the assignment of the good faith deposit made by MPS to escrow; (4) the execution by the MPS CEO, CFO or their designees, on behalf of Winnetka Ave LLC, as its sole manager of such documents and instruments as may be necessary in order for Winnetka Ave LLC to acquire the 7111 Winnetka Ave Property, including any loan documents; and (5) the execution by the MPS CEO and Superintendent, CFO, or their designees, of such documents and instruments as may be necessary to undertake and complete the foregoing actions.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Eldem Tunc	Aye
S. Dikbas	Absent
S. Covarrubias	Aye

Roll Call

U. Yapanel	Aye
D. Sheehan	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye

F. Approval of Updated Preferred Vendors' List

This item was approved for Board recommendation by the Audit & Facilities Committee. M.Muhammedov, Chair of the Committee shared the Committee's recommendation. M.Sahin, Project Manager, clarified that the mentioned vendors had work with Magnolia Public Schools previously in facilities matters. The preferred vendors list is to cover projects below $90,000. Staff addressed questions raised by the Board.
M. Muhammedov made a motion to approve the list of vendors to be added to the existing Preferred Vendors' list to provide various services to Magnolia Science Academy -1, 7, Santa Ana and San Diego.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Absent
M. Muhammedov	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
E. Eldem Tunc	Aye
S. Covarrubias	Aye
D. Sheehan	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:56 PM.

Respectfully Submitted,
M. Muhammedov