

APPROVED



## Magnolia Public Schools

### Minutes

#### Ad Hoc Committee Meeting

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##### **Date and Time**

Wednesday July 6, 2022 at 5:30 PM

##### **Location**

<https://zoom.us/j/97030254933pwd=Q2R4SHRzeE5Qc0E5dWttcVBuQXBmQT09>

**Meeting ID:** 970 3025 4933      **Passcode:** 782509

**One tap mobile:** +16699009128,,97030254933# US (San Jose)

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##### Ad Hoc Committee Members:

Mr. Mekan Muhammedov

Ms. Diane Gonzalez

Mr. Daniel Sheehan

##### CEO & Superintendent:

Mr. Alfredo Rubalcava

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##### **Committee Members Present**

D. Gonzalez (remote), D. Sheehan (remote), M. Muhammedov (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

##### **A.**

### **Call the Meeting to Order**

M. Muhammedov called a meeting of the Ad-Hoc Committee of Magnolia Public Schools to order on Wednesday Jul 6, 2022 at 5:32 PM.

### **B. Record Attendance and Guests**

Refer to attendance information recorded above.

### **C. Approval of Agenda**

D. Gonzalez made a motion to approve the agenda as presented.

D. Sheehan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Sheehan        Aye

D. Gonzalez      Aye

M. Muhammedov   Aye

### **D. Public Comments**

No public comments were made at this time.

## **II. Action Items**

### **A. Approval of Vendor and Contract for Painting at Magnolia Science Academy-1**

P. Ontiveros, General Counsel & Director of Facilities, reported that the committee was formed in order to approve projects between Board Meetings which the Board of Directors had approved. This item was regarding the painting for inside of the buildings at MSA-1. Staff presented three (3) proposals. Four (4) proposals were received but due to it not being on the report for view and was an excess of \$200,000, the fourth would not be considered. Zingo Construction, JFP and Trifecta are three (3) proposals received from the RFP process. P. Ontiveros reported that Zingo Construction have done facilities related projects at various other Magnolia schools. He reported that Trifecta included a much more comprehensive and detailed proposal and they visited the school site. He reported that JFP caused concern as there is possibly missing scope of work from their proposal. The review was in collaboration with B. Plonka, MSA-1 Principal, M. Sahin, Project Manager, and the Finance Department. Trifecta proposal comes with a five (5) year warranty. He reported that the recommendation is to approve the Trifecta contract for \$129,550 and maintaining a reserve of \$20,450 for a total project cost of \$150,000. He reported that this would be paid by MSA-1 reserves and will not have a material negative impact on the school's reserve. Committee Members questions were addressed by staff. M. Muhammedov made a motion to approve (1) the selection of Trifecta as the vendor to provide painting services at the Magnolia Science Academy 1 campuses located at 18220 and 18238 Sherman Way (the "Project"), (2) the expenditure of up to One Hundred

Fifty Thousand Dollars (\$150,000.00) on the Project, including contingency, and (3) the execution of a contract for the Project that Staff may negotiate with such vendor.

D. Gonzalez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Gonzalez        Aye

M. Muhammedov   Aye

D. Sheehan        Aye

**B. Approval of Vendor and Contract for Replacement and Maintenance of Playground Surfaces at Magnolia Science Academy-Santa Ana**

P. Ontiveros, General Counsel & Director of Facilities, reported that the surface of the principal play area has deteriorated and this became a liability issue of a child were to hurt themselves on that surface. To ensure the safety of the children the school and staff acted to address the issue. Staff spoke to several vendors and identified Spectra Turf as the option to remove and replace the play surface and for maintenance. He reported that Magnolia has not maintained the current play surface which gave reason to the rapid deterioration. He added that Magnolia moving forward will ensure that the surfaces are adequately maintained. Committee Members questions were addressed by staff.

M. Muhammedov made a motion to approve (1) the selection of Spectra Turf as the vendor (a) to remove and replace the play surface at the northwest corner of the campus, and (b) to provide maintenance services for the kindergarten play surface located immediately adjacent to the school building on the northeast corner of the campus at the Magnolia Science Academy Santa Ana campus located at 2840 West 1st Street (the "Project"), (2) the expenditure of up to Forty Thousand Dollars (\$40,000.00) on the Project, and (3) the execution of a contract for the Project that Staff may negotiate with such vendor.

D. Sheehan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Sheehan        Aye

M. Muhammedov   Aye

D. Gonzalez        Aye

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

M. Muhammedov