APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday June 23, 2022 at 6:00 PM

Location
https://zoom.us/j/97856064990?pwd=MHhBZCtGT0xEMlZpNEZQZVJ3RDBPZz09

Meeting ID: 978 5606 4990 **Passcode:** 021250
One tap mobile: +16699009128,,97856064990# US (San Jose)

Board Members:
Ms. Sandra Covarrubias, Chair
Dr. Umit Yapanel, Vice-Chair
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mr. Mekan Muhammedov
Mr. Daniel Sheehan
Mrs. Esra Eldem Tunc

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez (remote), D. Sheehan (remote), E. Eldem Tunc (remote), M. Muhammedov (remote), S. Covarrubias (remote), U. Yapanel (remote)

Directors Absent

S. Dikbas

Directors who left before the meeting adjourned
S. Covarrubias

I. Opening Items

A. Call the Meeting to Order

S. Covarrubias called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jun 23, 2022 at 6:04 PM.

B. Record Attendance and Guests

Refer to attendance information recorded above.

C. Approval of Agenda

D. Gonzalez made a motion to approve the amended agenda with the removal of Action Item V J.
S. Covarrubias seconded the motion.
P.Ontiveros, General Counsel & Director of Facilities, provided context to the removal of Action Item V J.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
E. Eldem Tunc	Aye
S. Dikbas	Absent
M. Muhammedov	Abstain
S. Covarrubias	Aye
D. Sheehan	Aye
U. Yapanel	Aye

D. Public Comments

No public comments were made at this time.

E. Announcements from CEO & Superintendent and Board Members

A.Rubalcava, CEO & Superintendent, announced that the school year has officially ended and congratulated all the students who graduated and thanked school leadership, teachers, administrators and custodians for their work in ensuring that the schools continue to succeed. He thanked the Board Members who engaged with the educational partners at the graduations and culminations. He also welcomed D.Sheehan and E.Tunc to their first Board Meeting as official MPS Board Members. U.Yapanel, Vice-Chair, also welcomed the newest Board Members.

II. Closed Session

A. Public Announcement of Closed Session

S.Covarrubias announced that the Board will be going into closed session to discuss public employee performance evaluation for the CEO & Superintendent.

B. Public Employee Performance Evaluation (§ 54957) - Title: CEO & Superintendent

This item was discussed in Closed Session.
S. Covarrubias left at 6:48 PM.

C. Report Out of Closed Session

M.Muahmmedov, announced in Open Session at 8:33pm that the Board discussed and reached a conclusion regarding the evaluation of the CEO & Superintendent and will present in Open Session during the approval item on the agenda.

III. Consent Items

A. 2022-23 Certification of Signatures Form

D. Gonzalez made a motion to approve the 2022-23 Certification of Signatures Form for Charter School Funds Distribution Authorization. Signatures will be effective July 1, 2022 through June 30, 2023. Signatories will include the CEO & Superintendent, Chief Financial Officer, Chief Operations Officer and MPS Board Members.
M. Muhammedov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sheehan	Aye
S. Dikbas	Absent
U. Yapanel	Aye
M. Muhammedov	Aye
D. Gonzalez	Aye
S. Covarrubias	Absent
E. Eldem Tunc	Aye

B. Approval of 2022-23 MPS Board Meeting Calendar & Committee Meeting Calendar

M. Muhammedov made a motion to approve the calendar for 2022-23 Regular MPS Board Meetings and Regular MPS Board Committee Meetings.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Absent
E. Eldem Tunc	Aye

Roll Call

S. Covarrubias	Absent
M. Muhammedov	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
D. Sheehan	Aye

C. Approval of MPS 2022-23 Student/Parent Handbook

D. Gonzalez made a motion to approve the MPS 2022-23 Student/Parent Handbook.
M. Muhammedov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Covarrubias	Absent
E. Eldem Tunc	Aye
D. Sheehan	Aye
U. Yapanel	Aye
S. Dikbas	Absent
M. Muhammedov	Aye

IV. Information/Discussion Items

A. Community Schools Planning Update

B.Lopez, Chief External Officer, introduced Iris Zuniga and Karina Favela-Barreras from Amanecer Consulting to provide updates regarding the work in community schools planning.
MPS partnered with Amanecer Consulting to support in the application process for the California Community Schools Partnership Program- Planning Grant. They assisted in identifying areas of strengths and needs that would align Magnolia closer to the community schools model. MSA-1,3 and 7 worked directly with Amanecer over the course of the application process. Iris and Karina presented the process of preparing for the grant and their scope of work. They provided an overview of the focus group findings and recommended logic model influenced by MPS Portrait of a Graduate, Community School Four Pillar and Community Input. They also discussed next steps.

B. Academic Updates

E.Acar, Chief Academic Officer, highlighted end of year Academic updates. Those included highlights of the graduation and promotion events held throughout the schools. W.Gray, College & Career Readiness Program and Teachers on Special Assignment Coordinator, went over the college acceptances statistics and scholarships received. He also went over the support given to non-college bound students. E.Acar, also went over the summer school information for this year which will focus on areas of learning enrichment and acceleration, credit recovery, bridge programs, social-emotional and

mental health and prioritizing groups such as homeless, foster youth, SPED and English Learners. T.Lewin, Director of Math Programs, went over the NEWA MAP percentage data of students meeting growth targets and IXL data. J.Hernandez, Director of Student Services, went over the continued use and development of positive behavioral interventions and supports. E.Acar, provided information regarding service improvements and priorities for 2022-23. Board Members questions were addressed by staff.

C. Progress on Meeting Local Performance Indicators on the CA School Dashboard

D.Yilamz, Chief Accountability Officer, presented the local indicators. The state provided tools for self reflection and the schools reporting is highlighted in their reports. He provided detailed context of all seven priorities. In the Fall, the principals will submit their reflections and narratives onto the California dashboard and will become public.
D.Garner, Principal at MSA-2, went over their schools indicators.

V. Action Items

A. Appointment of 2022-23 MPS Board Officers

Currently S.Covarrubias serves as the Board Chair, U.Yapanel serves as the Vice-Chair and J.Lara serves as the Board Secretary. U.Yapanel, Vice-Chair and MPS Nominating/Governance Committee Chair, provided context regarding the recommendations of appointment of officers for the 2022-23 year.
U. Yapanel made a motion to appoint Mekan Muhammedov to serve as the MPS Board Chair, Sandra Covarrubias as the MPS Vice-Chair and Jennifer Lara as MPS Board Secretary beginning June 24, 2022.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Absent
M. Muhammedov	Aye
E. Eldem Tunc	Aye
S. Dikbas	Absent
D. Sheehan	Aye
U. Yapanel	Aye
D. Gonzalez	Aye

B. Approval of the Local Control and Accountability Plans (LCAP) for All MPS

D. Yilmaz, Chief Accountability Officer, went over the LCAP plans which were created by each school site to address their school-wide goals, annual measurable outcomes and specific actions aligned to the eight state priorities. The development of each schools LCAP was in collaboration from their educational partners and community. G.Serce, Principal at MSA-San Diego went over his LCAP plans in depth. All schools LCAP plans were presented and included. Public Hearing for these plans occurred at the June 16th Regular Board Meeting. Board Members questions were addressed

M. Muhammedov made a motion to approve the local control accountability plans (LCAPs) for all MPS.
D. Sheehan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Absent
U. Yapanel	Aye
D. Gonzalez	Aye
D. Sheehan	Aye
S. Dikbas	Absent
M. Muhammedov	Aye
E. Eldem Tunc	Aye

C. Approval of the 2022-23 Adopted Budgets for all MPS Sites & Home Office Management Fee Policy

This item was previously presented at the MPS Finance Committee Meeting. The Committee abstained from voting on this item for their recommendation to the full Board and instead motioned to have the full Board review for discussion and approval.
S.Budhraja, Chief Financial Officer, detailed the MPS budget given the information from the California Governor's May revise. He went over the budget for MERF along with each school sites budget. Also presented was the CMO fee policy. Board Members questions were addressed by staff.
M. Muhammedov made a motion to approve the 2022-23 Adopted Budget and approve the Home Office Management Fee Policy for the 2022-23 fiscal year.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
U. Yapanel	Aye
S. Covarrubias	Absent
E. Eldem Tunc	Aye
S. Dikbas	Absent
M. Muhammedov	Aye
D. Sheehan	Aye

D. Approval of the 2023-23 MPS Master List of Contracts for the 2022-23 Fiscal Year

This item was presented previously at the MPS Finance Committee Meeting with their recommended approval. S.Budhraja, Chief Financial Officer, went over the background on approving ongoing contracts that exceed bid threshold guidelines. Those guidelines are noted in the MPS Financial Policies which include contracts that exceed $90,000 to include vendors that have maintained agreements with MPS annually or over the years. The annual contracts have been incorporated into the adopted budget for the 2022-23 year.

M. Muhammedov made a motion to approve Annual Contracts for the 2022-2023 Fiscal Year.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Absent
M. Muhammedov	Aye
D. Gonzalez	Aye
S. Dikbas	Absent
E. Eldem Tunc	Aye
U. Yapanel	Aye
D. Sheehan	Aye

E. Approval of the Education Protection Act (EPA) Resolution for the 2022-23 School Year

S.Budhraja, Chief Financial Officer, went over EPA resolution as a component of LCFF funding. He provided historical background of what the education protection act is intended to do. He added that in accordance to California Education Code, it is a requirement to adopt a resolution annually as part of receipt for Local Control Formula Funding. He provided a breakdown by each school site.
D. Gonzalez made a motion to approve the Resolution for the Education Protection Act (EPA) for the 2022-2023 year.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Covarrubias	Absent
U. Yapanel	Aye
S. Dikbas	Absent
E. Eldem Tunc	Aye
D. Sheehan	Aye
M. Muhammedov	Aye

F. Approval of Expanded Learning Opportunities Program (ELO-P) Plans for MSA-1, 2, 3, 4, 5, 6, 7,8 ,Santa Ana and San Diego

A verbal correction was made that MSA-4 is not included in this approval. E.Acar, Chief Academic Officer, presented the expanded learning opportunities program (ELO-P) plans. It provides funding for afterschool and summer school enrichment programs for kindergarten through sixth grade. The MPS ELOP Task Force team lead the efforts and created plans on how to utilize the new funds. He discussed the feedback received by students, staff and parents. He also discussed general recommendations made from the MPS Academic team and the need for a possible ELOP Coordinator/Director. Board members questions were addressed by staff.

U. Yapanel made a motion to approve the the Expanded Learning Opportunities Program (ELO-P) Plans for MSA-1, 2, 3, 5, 6, 7, 8, Santa Ana and San Diego.
D. Sheehan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Absent
S. Dikbas	Absent
U. Yapanel	Aye
M. Muhammedov	Aye
D. Gonzalez	Aye
D. Sheehan	Aye
E. Eldem Tunc	Aye

G. Approval of Updated MPS Health and Safety Policy and Injury and Illness Prevention Program ("IIPP") COVID-19 Addendum

D.Hajmeirza, Director of Human Resources, presented the updated Health and Safety Policy and IIPP Addendum which reflects recent guidelines from CDC, CDPH and other county public health officials. Updates included COVID-19 testing and reporting, exposure management policy and the use of face coverings.
D. Gonzalez made a motion to approve the updated MPS Health & Safety Policy alongside the Injury Illness Prevention Program COVID-19 addendum.
D. Sheehan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sheehan	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye
S. Dikbas	Absent
E. Eldem Tunc	Aye
S. Covarrubias	Absent

H. Approval of AdHoc Committee to Evaluate and Approve Discrete Facilities Projects for MSA-1, MSA-Santa Ana & MSA-San Diego

This item was brought to the MPS Audit/Facilities Committee Meeting with their recommended approval. P.Ontiveros, General Counsel & Director of Facilities, mentioned that MPS has multiple capital projects in the works. Instead of calling for multiple Special Board Meetings, it was proposed to have the Board appoint an Ad Hoc Committee to approve of these projects. No members were recommended at the Committee Meeting, the Board will designate some members. Board Members discussed and will appoint the MPS Audit/Facilities Committee Board Members: M.Muhammedov & D.Gonzalez to the Ad Hoc Committee in addition to D.Sheehan.

U. Yapanel made a motion to amend the existing motion and to approve the appointment of an ad hoc committee consisting of M.Muhammedov, D.Gonzalez and D.Sheehan to review and approve capital improvement projects immediately after the appointment of an ad hoc committee through the MPS Board's first regular meeting in August 2022.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
D. Gonzalez	Aye
U. Yapanel	Aye
E. Eldem Tunc	Aye
S. Dikbas	Absent
S. Covarrubias	Absent
D. Sheehan	Aye

I. Approval of CLI Capital as a Lender to Magnolia Educational & Research Foundation (MERF)

This item was brought to the MPS Audit/Facilities Committee Meeting with their recommended approval. M.Muhammedov, Board Member & MPS Audit/Facilities Chair, reported out of the committee's discussion. He added that CLI Capital will be acting on behalf of MERF for funding purposes and for the current projects that require funding such as the 7111 Winnetka Ave. project. P.Ontiveros, General Counsel & Director of Facilities, added that MPS is not obligated to use them for any particular transaction. Each transaction would be evaluated and weighed on a case by case basis.
M. Muhammedov made a motion to approve CLI Capital ("CLI") as a lender to MPS and its affiliates for such projects and purposes as MPS's CEO and Superintendent, CFO, and other C-Team staff members may deem necessary and appropriate and in the best interests of MPS and its affiliates.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Dikbas	Absent
E. Eldem Tunc	Aye
U. Yapanel	Aye
M. Muhammedov	Aye
D. Sheehan	Aye
S. Covarrubias	Absent

J. Election of Board Members to Magnolia Properties Management, Inc

This item was removed during the approval of agenda.

K. Approval of CEO Comparable Compensation Data

As to the next item regarding approval of the CEO/Superintendent's employment contract, it is a requirement by law to indicate, prior to any vote on the contract, that the CEO/Superintendent's contract provides the following: 1. The contract is effective July 1, 2022 and provides an annual salary of $248,500. 2. Standard health benefits as are provided to certificated employees. Also adding that the annual salary is wholly in keeping with the compensation comparability study the Board has received.
M. Muhammedov made a motion to approve the compensation comparability study for the CEO & Superintendent position of Magnolia Public Schools.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
S. Covarrubias	Absent
D. Sheehan	Aye
E. Eldem Tunc	Aye
D. Gonzalez	Aye
S. Dikbas	Absent
U. Yapanel	Aye

L. Approval of CEO Metrics, Evaluation Measures, and Contract Renewal

M.Muhammedov, Board Member, discussed similarly what was previously mentioned in the item before this. The CEO Metrics will go for Board approval at a later Regular Board Meeting for further discussions.
D. Gonzalez made a motion to approve the CEO & Superintendent's contract effective July 1, 2022 and will approve the 2022-23 CEO Metrics at a later Regular Board Meeting.
D. Sheehan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Absent
U. Yapanel	Aye
D. Gonzalez	Aye
S. Covarrubias	Absent
D. Sheehan	Aye
M. Muhammedov	Aye
E. Eldem Tunc	Aye

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 PM.

Respectfully Submitted,

M. Muhammedov