APPROVED

Magnolia Public Schools

Minutes

Nominating/Governance Committee Meeting

Date and Time
Thursday March 17, 2022 at 8:00 PM

Location
https://zoom.us/j/98382187391?pwd=Ly9ZYmpmdzZYQ2RjK1YxWmxnQmVyZz09

Meeting ID: 983 8218 7391 **Passcode:** 914164
One tap mobile: +16699009128,,98382187391# US (San Jose)

Nominating/Governance Committee Members:
Dr. Umit Yapanel, Chair
Ms. Sandra Covarrubias
Dr. Salih Dikbas (alternate)

CEO and Superintendent:
Mr. Alfredo Rubalcava

Committee Members Present
S. Covarrubias (remote), U. Yapanel (remote)

Committee Members Absent
None

I. Opening Items

A.

Call the Meeting to Order

U. Yapanel called a meeting of the Nominating/Governance Committee of Magnolia Public Schools to order on Thursday Mar 17, 2022 at 8:02 PM.

B. Record Attendance and Guests

Refer to attendance information recorded above.

C. Approval of Agenda

U. Yapanel made a motion to approve the agenda as presented.
S. Covarrubias seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Covarrubias	Aye

D. Public Comments

No public comments were made at this time.

E. Announcements from CEO & Superintendent and Committee Members

No announcements were made from the CEO & Superintendent and Committee Members.

F. Approval of Minutes from MPS Nominating/Governance Committee Meeting - February 8, 2022

S. Covarrubias made a motion to approve the minutes from Nominating/Governance Committee Meeting on 02-08-22.
U. Yapanel seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Covarrubias	Aye

II. Recommended Action Items

A. Approval of Magnolia Public Schools 2022-23 Board of Directors Handbook

A.Rubalcava, CEO & Superintendent, added that the creation of the first MPS Board of Directors Handbook was in fruition back in 2019. Due to the pandemic, priorities for all staff shifted and the execution for the Handbook came to a halt. With staff role changes in addition to a new Executive Assistant & Board Secretary, it was picked up again to fully execute. J.Lara, Executive Assistant & Board Secretary, described what the MPS Board of Directors Handbook contained following recommendations that was brought forth from

the Committee since the last discussion in November 2021. Along with changes from the Board approved and amended MPS Bylaws. The document is "livable" and would be revisited on a yearly basis or when the Committee deems to be appropriate to revisit for immediate changes. The Handbook contains information of the organization including history, staff bios, board member bios, MPS Committee's information, roles and expectations of Board Members, recruitment and sample Board documents such as agendas and calendar of meetings. Committee Members remarked their appreciation to get this fully executed.
S. Covarrubias made a motion to recommend approval to the Board of Directors to adopt the 2022-23 Board of Directors Handbook.
U. Yapanel seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Covarrubias	Aye
U. Yapanel	Aye

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,
U. Yapanel