

APPROVED



## Magnolia Public Schools

### Minutes

#### Audit/Facilities Committee Meeting

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**Date and Time**

Monday August 9, 2021 at 6:00 PM

**Location**

<https://zoom.us/j/94443950326?pwd=MGUxempJanhOcDIwcXVLaVIPUHFUT09>

**Meeting ID:** 944 4395 0326      **Passcode:** 124752

**One tap mobile:** +16699009128,,94443950326# US (San Jose)

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**Audit/Facilities Committee Members**

Mr. Mekan Muhammedov, Chair

Ms. Diane Gonzalez

Dr. Umit Yapanel (alternate)

**CEO and Superintendent**

Mr. Alfredo Rubalcava

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**Committee Members Present**

D. Gonzalez (remote), M. Muhammedov (remote)

**Committee Members Absent**

*None*

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**I. Opening Items****A.**

### **Call the Meeting to Order**

M. Muhammedov called a meeting of the Audit/Facilities Committee of Magnolia Public Schools to order on Monday Aug 9, 2021 at 6:04 PM.

### **B. Record Attendance and Guests**

Refer to attendance information reported above.

### **C. Approval of Agenda**

D. Gonzalez made a motion to approve the agenda as presented.

M. Muhammedov seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Gonzalez       Aye

M. Muhammedov   Aye

### **D. Public Comments**

No public comments were made at this time.

### **E. Announcements from CEO & Superintendent and Committee Members**

A. Rubalcava, CEO & Superintendent, welcomed everyone to the meeting and expressed the hard work going towards reopening MPS schools for the first day of instruction. MSA-1 through 8 are reopening August 11th, MSA-Santa Ana is reopening August 16th and MSA-San Diego is reopening on August 30th.

## **II. Facility Committee- Recommended Action Items**

### **A. Approval of MSA-1 Mobile Modular Design Contract**

P. Ontiveros, General Counsel & Director of Facilities, presented to the Committee the design contract for their recommended approval to the full Board of Directors. This will allow staff to move forward with the mobile modular for the design of the modular restroom that is part of the Middle School parking lot site improvement project. Next steps after full approval is submitting plans for permit approval and all other related necessities. John Buck, Board approved financial consultant, will assist with securing financing for this budget. Staff addressed all questions made by the Committee Members.

M. Muhammedov made a motion to recommend approval for the selection of Mobile Modular for the design of the modular restroom that is a part of the Magnolia Science Academy—1 (“MSA-1”) middle school parking lot site improvement project (the “Project”) and the related design contract for \$34,500 with a 20% contingency of \$6,900 for a total fee of \$41,400, attached as Exhibit A, with such changes as MPS Staff may deem advisable or in the best interests of MPS and moves that the Board of Directors of MPS approve the same.

D. Gonzalez seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Gonzalez        Aye

M. Muhammedov   Aye

**B. Approval of MSA-1 Shade Structure Design Contract**

P.Ontiveros, General Counsel & Director of Facilities, presented this as a partner piece of the overall site improvement project for the Middle School at Magnolia Science Academy-1. Processes that were taken were explained which included a request for proposals which were published on the MBS website. Staff addressed all questions made by the Committee Members.

D. Gonzalez made a motion to recommend approval of the selection of M Bar C Construction for the design and construction of the shade structure that is a part of the Magnolia Science Academy—1 (“MSA-1”) middle school parking lot site improvement project (the “Project”) for up to \$400,000 (with design costs not to exceed \$25,000) and the execution of the agreement attached as Exhibit A, with such changes as MPS Staff may deem advisable or in the best interests of MPS and moves that the Board of Directors of MPS approve the same.

M. Muhammedov seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Gonzalez        Aye

M. Muhammedov   Aye

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,

M. Muhammedov