APPROVED

# Magnolia Public Schools

## Minutes

### Regular Board Meeting

**Date and Time**
Thursday July 8, 2021 at 6:00 PM

**Location**
https://zoom.us/j/98880640904?pwd=L2I1WGNoamRNRFQ2OHlWdFNhZld5QT09

**Meeting ID:** 988 8064 0904 **Passcode:** 494267
**One tap mobile:** +16699009128,,98880640904# US (San Jose)

Board Members:
Ms. Sandra Covarrubias, Chair
Dr. Umit Yapanel, Vice-Chair
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mr. Mekan Muhammedov

CEO & Superintendent:
Mr. Alfredo Rubalcava

**Directors Present**
D. Gonzalez (remote), M. Muhammedov (remote), S. Covarrubias (remote), S. Dikbas (remote), U. Yapanel (remote)

**Directors Absent**
*None*

**Directors who arrived after the meeting opened**
U. Yapanel

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## I. Opening Items

### A. Call the Meeting to Order

S. Covarrubias called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jul 8, 2021 at 6:04 PM.

### B. Record Attendance and Guests

Refer to attendance information stated above.

### C. Approval of Agenda

S. Covarrubias made a motion to approve the agenda as presented.
M. Muhammedov seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| M. Muhammedov | Aye |
| S. Covarrubias | Aye |
| S. Dikbas | Aye |
| D. Gonzalez | Aye |
| U. Yapanel | Absent |

### D. Public Comments

No public comment was given at this time.

### E. Announcements from CEO & Superintendent and Board Members

A.Rubalcava, MPS CEO & Superintendent, updated the Board Members on the MPS schools holding summer school session. He also announced that the Board will be updated on the 2021-22 Budget Act as more information comes. He also announced the passing of Chris Garcia, MPS employee at MSA-7. Words honoring his work ethic and his impact to his students was given and a moment of silence was held. The Board gave their condolences to the Garcia family and asked to be provided information to support his family.

### F. Approval of Minutes from MPS Regular Board Meeting - June 24, 2021

D. Gonzalez made a motion to approve the minutes from Regular Board Meeting on 06-24-21.
M. Muhammedov seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| U. Yapanel | Absent |
| M. Muhammedov | Aye |
| D. Gonzalez | Aye |
| S. Dikbas | Aye |
| S. Covarrubias | Aye |

## II. Closed Session

### A. Public Announcement Of Closed Session

S.Covarrubias, MPS Chair, announced that the Board will be going into Closed Session to discuss public employee performance evaluation (CEO) and public employment and would report out any actions taken.

### B. Public Employee Performance Evaluation (§ 54957) - Title: CEO & Superintendent

This item was discussed in Closed Session.
U. Yapanel arrived at 6:17 PM.

### C. Public Employment (§ 54957)

This item was discussed in Closed Session

### D. Report Out Of Closed Session

S.Covarrubias announced in Open Session at 8:19pm that the Board will further discuss in Open Session at the CEO Evaluation and Contract Renewal action item on the agenda.

## III. Consent Items

### A. Approval of MPS 2021-22 Student/Parent Handbook

D.Yilmaz, MPS Chief Accountability Officer, presented the Student/Parent Handbook. This is an annual item that requires review and approval. He discussed the minor changes and modifications on the Handbook based on feedback from stakeholders and was reviewed by legal counsel.
S. Dikbas made a motion to approve the MPS 2021-22 Student/Parent Handbook.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Covarrubias | Aye |
| M. Muhammedov | Aye |
| S. Dikbas | Aye |
| D. Gonzalez | Aye |
| U. Yapanel | Aye |

## IV. Action Items

### A. Approval of Updated MPS Health and Safety Policy and Injury and Illness Prevention Program (“IIPP”) COVID-19 Addendum

D.Hajmeirza, MPS Human Resources Director, provided updated information on the MPS Health & Safety Policy regarding COVID-19 testing. Legal counsel reviewed the policy. This will be brought to the Board again in August.
D. Gonzalez made a motion to approve the updated MPS Health & Safety Policy alongside the IIPP COVID-19 addendum.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| U. Yapanel | Aye |
| S. Dikbas | Aye |
| M. Muhammedov | Aye |
| D. Gonzalez | Aye |
| S. Covarrubias | Aye |

### B. Approval of Teacher Assignment Option: Ed Code 44258.3

D.Hajmeirza, MPS Human Resources Director, provided context regarding the teacher assignment option: Ed Code 44258.3. Traditionally, charter schools did not use Ed Code options, but with the credentialing rule changes and the current shortage of teachers, it has been advised by charter school authorizers to start using Ed Code options as an alternative to assigning teachers to subject areas without them having to earn another credential authorization. Teachers must already have a Preliminary or Clear credential and have completed a teacher preparation program including student teaching to be eligible for this education code. Staff addressed all Board Members questions.
S. Covarrubias made a motion to approve the teacher assignment option: Ed Code 44258.3.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| D. Gonzalez | Aye |
| M. Muhammedov | Aye |
| U. Yapanel | Aye |
| S. Dikbas | Aye |
| S. Covarrubias | Aye |

### C. Approval of Teacher Assignment Option: Ed Code 44258.7(c)(d)

D.Hajmeirza, MPS Human Resources Director, presented Ed Code 44258.7 (c)(d) which allows flexibility for teacher assignment-Elective Classes. She provided context of the specifications of the code and its parameters.

D. Gonzalez made a motion to approve the teacher assignment option: Ed Code 44258.7(c)(d).
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Dikbas | Aye |
| S. Covarrubias | Aye |
| D. Gonzalez | Aye |
| M. Muhammedov | Aye |
| U. Yapanel | Aye |

## D. Approval of CTC Form CL-500 Declaration of Need (Emergency Permits)

D.Hajmeirza, MPS Human Resources Directors, presented this item. Public schools within California must complete and submit to the CTC the CL-500 form which serves the purpose for schools to anticipate how many emergency permits they will need to cover teacher assignments for each school year. This is on an annual basis. MPS will fill out the form for each of three counties MPS serves (Santa Ana, Los Angeles and San Diego).
D. Gonzalez made a motion to approve the Commission on Teaching Credential ("CTC") Form CL-500 Declaration of Need.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Dikbas | Aye |
| D. Gonzalez | Aye |
| S. Covarrubias | Aye |
| M. Muhammedov | Aye |
| U. Yapanel | Aye |

## E. Adoption of CEO Comparable Compensation Survey

M.Muhammedov, MPS Board Member stated, " As to the next item regarding approval of the CEO/Superintendent’s employment contract, I am required by law to indicate, prior to any vote on the contract, that the CEO/Superintendent’s contract provides the following: 1. The contract is effective July 1, 2021 and provides an annual salary of **$236,500**. 2. Standard health benefits as are provided to certificated employees. I would also add that the annual salary is wholly in keeping with the compensation comparability study the Board has received. I am pleased to recommend approval of this contract and call for a vote on it."
M. Muhammedov made a motion to approve the compensation comparability study for the CEO & Superintendent position of Magnolia Public Schools.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| D. Gonzalez | Aye |

**Roll Call**

| | |
|---|---|
| S. Covarrubias | Aye |
| S. Dikbas | Aye |
| U. Yapanel | Aye |
| M. Muhammedov | Aye |

### F. Approval of CEO Metrics, Evaluation Measures, and Contract Renewal

M. Muhammedov, MPS Board Member, informed that the metrics would be taken for approval at the next regularly scheduled Board Meeting and will move forward with voting on the CEO contract for this meeting.
M. Muhammedov made a motion to approve the CEO & Superintendent contract effective July 1, 2021 and will approve the CEO Metrics at a later Board Meeting.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Covarrubias | Aye |
| S. Dikbas | Aye |
| D. Gonzalez | Aye |
| M. Muhammedov | Aye |
| U. Yapanel | Aye |

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:48 PM.

Respectfully Submitted,
S. Covarrubias