APPROVED

Magnolia Public Schools

Minutes

Board Meeting

Regular Board Meeting

Date and Time
Thursday December 10, 2020 at 6:00 PM

Location
https://zoom.us/j/92941683037?pwd=QzZpd21JenFyL1FFKzFZMDZxVkhkZz09
Meeting ID: 929 4168 3037
Passcode: 681379
One tap mobile
+16699009128,,92941683037# US

Board Members:
Mr. Haim Beliak, Chair
Dr. Umit Yapanel, Vice-Chair
Dr. Salih Dikbas
Ms. Diane Gonzalez
Ms. Sandra Covarrubias
Mr. Mekan Muhammedov

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez, H. Beliak, M. Muhammedov, S. Covarrubias, S. Dikbas, U. Yapanel

Directors Absent
None

Directors who arrived after the meeting opened
S. Dikbas

I. Opening Items

A. Call the Meeting to Order

H. Beliak called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Dec 10, 2020 at 6:43 PM.

B. Record Attendance and Guests

Refer to attendance information reported above.

C. Approval of Agenda

H. Beliak made a motion to approve the agenda with the removal of Action Items: III F, III G, and III H.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye
H. Beliak	Aye
U. Yapanel	Aye
S. Dikbas	Absent

D. Public Comments

M. Rowell, Assistant Principal at MSA-Santa Ana, spoke about the school being highlighted in The Los Angeles Times for their event in partnership with Orange County Soccer Club. G. Serce, Principal at MSA-San Diego, recognized S. Dikbas, MPS Board Member, for his donation to the school which was matched by his organization. Fund were for the purpose of supporting MPS families and students amidst hardships of the the ongoing pandemic. The Big Give Campaign allowed MSA-San Diego to purchase Chromebooks for their students and exceeded their goal. Mrs. Candido, President of MSA-Santa Ana's Parent-Teacher Fellowship (PTF)-who was assisted in translation by Ms. Baltazar, MSA-Santa Ana ASES after school Coordinator and Discipline Coordinator-shared information about their Together We Thrive Campaign and asked for support from the community and the MPS board. The purpose of the funds are to renovate areas of recreation for the students.

S. Dikbas arrived.

E. Announcements from MPS CEO & Superintendent

J. Wade, Assistant Executive Office Manager, gave Covid-19 health and safety updates which included the most recent case count in the counties. She highlighted the regional stay at home order and the Los Angeles County Department of Public Health updated K-12 re-opening protocols. MPS school sites that are open in small cohort capacity are MSA-1, 2, 6, 7, Santa Ana and San Diego. Co-located sites are still awaiting guidance from LAUSD. A. Rubalcava, MPS CEO & Superintendent, gave updates from LAUSD. Based on the ongoing surge of cases, MPS decided collectively to continue with distance learning to January 31st and will revaluate on January 12th. There is no in-person activities in school sites out of precaution for students and staff. R. Beliak, MPS Board Chair, asked if MPS has been approached for vaccinations for staff and/or students which A.Rubalcava answered no as of now. S.Covarrubias, MPS Board Member, asked what are the policies and procedures to visit a school site to which J. Wade answered it is with appointment only with a symptom screening being conducted by a CNA or trained school staff member as well as other implementations that schools have done including but not limited to; sticker/markings, barriers, and school area limitations.

F. Approval of Minutes from Regular MPS Board Meeting- November 12th, 2020

S. Covarrubias made a motion to approve the minutes from Regular Board Meeting on 11-12-20.
M. Muhammedov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
D. Gonzalez	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
H. Beliak	Aye
M. Muhammedov	Aye

II. Consent Agenda

A. Approval of the MOU addendum between the State Board of Education (SBE) and MSA-Santa Ana

D. Yilmaz, MPS Chief Accountability Officer, informed the Board of an added addendum to the MOU from the State Board of Education due to SB126. This addendum including items that will need to be made public on the MPS website as well as approved by the MPS Board. These additions which include the approval of Bylaws and the Brown Act have already been followed by MPS prior to the addendum.
S. Dikbas made a motion to approve the MOU addendum between the State Board of Education (SBE) and MSA-Santa Ana.

U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
M. Muhammedov	Aye
H. Beliak	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye

B. Approval of Additional Extension for Independent Contractor - Noflin Enterprises

P. Ontiveros, MPS General Counsel and Director of Facilities, presented the proposed extension of the Noflin Enterprises contract for an additional three months. Currently C.Brimmer, from Noflin Enterprises is assisting in facility related school projects. S. Covarrubias, MPS Board Member, thanked the efforts made by Mrs. Brimmer.
H. Beliak made a motion to approve an amendment to the Independent Contractor Agreement by and between MPS and Noflin Enterprises for up to three (3) months, commencing December 18, 2020 and expiring on or about March 18, 2021 according to the terms and conditions set forth in this report and any attached exhibits, with such changes as MPS Staff may deem appropriate.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
H. Beliak	Aye
S. Dikbas	Aye
S. Covarrubias	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye

III. Action Items

A. Approval of the Californians Dedicated to Education Foundation - CA Bridging the Digital Divide Fund

I. Soto, MPS Director of Development & Communications, presented the grant given to MSA-1 for purchasing 300 Chromebooks. I. Soto recognized J. Lopez, IT Manager at MSA-1 who worked in leading the grant application efforts. J. Lopez explained that this grant will help MSA-1 be better equipped in equatable learning through technology and to close the gap of digital accessibility. U. Yapanel, MPS Board Vice-Chair, asked if this grant was available for all schools to which I. Soto said that the team only applied for MSA-1. U. Yapanel recommended that MPS should take advantage of all the opportunities for grants presented to close the digital divide for all MPS schools. G.

Serce, Principal at MSA-San Diego, added that his school tried to apply but there were certain requirements that they did not meet.
H. Beliak made a motion to approve and accept the receipt of the Californians Dedicated to Education Foundation-CA Bridging the Digital Divide Grant for MSA-1 in the amount of $80,700.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Muhammedov	Aye
S. Dikbas	Aye
S. Covarrubias	Aye
D. Gonzalez	Aye
U. Yapanel	Aye
H. Beliak	Aye

B. Approval of the School Plan for Student Achievement (SPSA) for all MPS

D. Yilmaz, MPS Chief Accountability Officer, described how four MPS school sites received Title 1,2,3 and 4 funds and how they are using federal funds to supplement the core programs at the school sites. Z. Ocel, Principal at MSA-3, and J. Hernandez, Principal at MSA-Bell presented their SPSA overview and process for their schools. J. Hernandez is working to develop a format to help his stakeholders understand the school plan for MSA-Bell and for them to engage. U. Yapanel, MPS Board Vice-Chair, was curious on how this intervention is working virtually, J. Hernandez explained though it does not compare with in-person they are seeing success in their Saturday schools sessions to which Z. Ocel agreed.
D. Gonzalez made a motion to approve the School Plan for Student Achievement (SPSA) for all MPS.
S. Dikbas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
M. Muhammedov	Aye
H. Beliak	Aye
D. Gonzalez	Aye

C. Approval of the 2020-21 Local Control Funding Formula (LCFF) Budget Overview for Parents for all MPS

S. Orazov, MPS Chief Financial Officer, presented the yearly LCFF budget overview for all MPS schools. The report will be in conjunction with the Interim Budget Report for all MPS. This is provided to parents to promote transparency and understanding of school budgets. This includes the projected revenues, the revenue sources, state funds, local

funds, federal funds, budgeted expenditures all broken down in detail. This information will be posted on the MPS website and will be provided to the authorizing agencies for all MPS schools.
H. Beliak made a motion to approve the Local Control Funding Formula (LCFF) Budget Overview for Parents for all MPS.
S. Dikbas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Covarrubias	Aye
D. Gonzalez	Aye
H. Beliak	Aye
U. Yapanel	Aye
S. Dikbas	Aye
M. Muhammedov	Aye

D. Approval of the 2020-21 First Interim Budget Report for all MPS

S. Orazov, MPS Chief Financial Officer, updated the Board on the Interim Budget Report for all MPS. MSA-1,5,6, Santa Ana and San Diego projected some growth in the June budget and added up additional students on the funding base and consolidated additional revenue for 2021. He also presented the cash flow for each school. There was no change in terms of the funding base across the board. As for expenditures, compared to the August revision that was taken to the Board, there was not a huge difference. As part of the CARES Act schools received one time restricted funding (Coronavirus Relief Fund). Some of those funds went to technology purposes to provide distance learning. MPS is complying with all the restrictions when it comes to reporting those restricted funds.
M. Muhammedov made a motion to approve the 2020-21 revised current year budget and submit the same as First Interim Reports for fiscal year 2020-21.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Beliak	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
D. Gonzalez	Aye
M. Muhammedov	Aye

E. Approval of the 2020-21 Compliance Monitoring and Certification of Board Compliance Review for MSA-Santa Ana

D. Yilmaz, MPS Chief Accountability Officer, presented the State Board of Education Compliance Monitoring review for the board to certify MSA-Santa Ana's compliance of their requirements which range from teacher credentials to Brown Act training. All requirements were already being followed and MPS Home Office frequently monitors.

Once approved, R. Beliak, MPS Board Chair, will sign the certification of MSA-Santa Ana's compliance on behalf of the board at the end of the meeting.
H. Beliak made a motion to approve the 2020-21 Compliance Monitoring and Certification of Board Compliance Review for MSA-Santa Ana.
S. Dikbas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Covarrubias	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
S. Dikbas	Aye
M. Muhammedov	Aye
H. Beliak	Aye

F. Election of Board Members to Magnolia Properties Management, Inc. (MPM)

Item was tabled.

G. Approval of Revised MPS Finance Board Committee Structure

Item was tabled.

H. Approval of Updates to Fiscal Policies

Item was tabled.

I. Approval of Agreement with Financial Planning & Analysis (FP&A) Software Contract

As part of improving the budgeting process, S. Orazov, MPS Chief Financial Officer, recommended to implement a financial analysis tool as the Finance Department currently relies on Excel Spreadsheets and Google Document. This will help in regards to the complexity of recording financial budgeting and other matters. MPS reached out to three vendors and after the evaluation process, staff recommends to go with Adaptive Insights as they have a working relationship with other Charter Schools. The system will also help to build a better workflow and will allow school sites to access the software. S. Dikbas, MPS Board Member, asked if there is training provided by Adaptive Insights, to which Mr. Orazov replied that there is, as well as video tutorials as an added resource.
M. Muhammedov made a motion to approve the contracted services with Adaptive Insights to be used for all school sites and the Home Office.
S. Dikbas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye

Roll Call

M. Muhammedov	Aye
H. Beliak	Abstain
S. Dikbas	Aye

J. Approval of MPS Staff to Respond to Letter of Intent and Negotiate Purchase and Sale Agreement

The Facilities Committee lead by M. Muhammedov, MPS Board Member and Facilities Committee Chair, gave a background on the potential partnership with the City of Los Angeles and MSA-1 with regards to the building of an ice rink. The Letter of Intent (LOI) is to open up negotiations and discussions with the City of Los Angeles and is not a binding documents This item went first to the Facilities Committee on December 9, 2020 and was approved to take to the board. S. Covarrubias, MPS Board Member, asked for the Facilities Committee to inform the Board on any changes that might occur.
M. Muhammedov made a motion to approve the letter of Intent for Sale of Portion of the MSA-1 High School Parking Lot.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Muhammedov	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
H. Beliak	Aye
D. Gonzalez	Aye
S. Dikbas	Aye

K. Approval of MSA-1 Franco Architects Design Contract

This item was taken to the Facilities Committee on December 9, 2020 and was approved to take to the Board. M. Muhammedov, MPS Board Member and Facilities Committee Chair, shared that this will give Franco Architects the approval to design the architectural needs of MSA-1 Middle School campus, which includes adjusting an unleveled area inside. Franco Architects has worked with MPS before and has familiarity with the school. R. Beliak, MPS Board Chair, had concerns with using this architect due to a previous project that left MPS having to take a financial burden over an oversight. P. Ontiveros, MPS General Counsel and Director of Facilities, said the scope and straightforward design of this project falls under their area of expertise and does not have concerns that they will have the same issues. S. Covarrubias, MPS Board Member, shared the same concern with using this architect and suggested to look at another. R. Beliak proposed an amendment to the resolution, for an Ad-hoc committee consisting of R. Beliak and M. Muhammedov to be designated to assist staff in the process and discussion of architectural services for MSA-1 capital improvement projects and report it back to the Board.

S. Covarrubias made a motion to create an Ad-hoc Committee consisting of R. Beliak and M. Muhammedov to be designated to assist staff in the process and discussion of architectural services for MSA-1 capital improvement projects and report it back to the Board.
H. Beliak seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Dikbas	Aye
D. Gonzalez	Aye
H. Beliak	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
M. Muhammedov	Aye

IV. Information/Discussion Items

A. Review of MPS' LCAP process: 4 goals, 20 actions, and lots of metrics

D. Yilmaz, MPS Chief Accountability Officer, went over the LCAP and the related goals and action steps. The Financial Planning & Analysis (FP&A) Software tool that was approved by the Board will help code every expense into the LCAP goals and actions. Throughout the year they create charts that show the standing so that MPS schools are able to see where they currently are and to show their progress in regards to reaching their goals. This will be helpful in monitoring the 50+ metrics. The Accountability Department will report out data, measure out schools progress and how they monitor the progress. No vote was required.

B. Data presentation: 2020-21 MPS Demographics

L. Woods, MPS Executive Office Manager for the Accountability Department, oversees all CALPADS and data submissions for the state and local authorizers which is reported yearly. In regards to student enrollment MPS is close to where they were last school year. L. Woods went over individual schools enrollment counts as well as a comparison from last years census day. The most significant difference is in the free and reduced numbers which tracks the number of students eligible for free or reduced meals. However what is available now is an Alternative Household Income Form which they are collecting from families so they can get MPS schools back to those free and reduced percentages that is usually seen annually. That is expected to change once they collect more of the Alternative Household Income forms from families. No vote was required.

C. Update on LAUSD Oversight Report on Fiscal Benchmarks

S. Orazov, MPS Chief Financial Officer, presented the Fiscal Benchmarks for MSA-4, 6 & 7. This presentation included the MPS action plan and proof of ongoing implementation. Part of the renewals for MSA-4,6 & 7 came with certain benchmarks put forth by those schools that they must meet during their charter term. Areas that were presented in the

oversight reports for growth and improvement were highlighted to the Board as well as the Board approved plans of action for each area. Recommendations that were previously made were also presented with discussions to supplement those areas as well as a Board approved action plan for the areas of recommendation. This was previously discussed with the Board September 2020.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:36 PM.

Respectfully Submitted,
H. Beliak